

Xiaoli Yang

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Address: Northeast Philadelphia

Portfolio Link: <http://issuu.com/xiaoliyang>

Education

Drexel University

Bachelor in Architecture Part-time Evening Program

Philadelphia, PA

Anticipated Graduation: June 2021

Community College of Philadelphia

Associate in Architecture and Facility Management

Philadelphia, PA

Fall 2013 - Spring 2015

Job Experience

Amtrak

Architecture Intern

Philadelphia, PA

Fall 2016 - Summer 2019

- Assist in providing technical, logistical, and administrative support to ensure the successful completion of assigned project tasks within scope and schedule
- Assist in performing engineering/architecture surveys, designs, design reviews

Saks Fifth Avenue

Sales Associate at Men's

Bala Cynwyd, PA

Holiday Season 2018

- Assist customers during the busy holiday season in finding and selecting items, and providing recommendations.
- Stock, replenish, and organize inventory, handling cash registers.

Oriental Pearl

Cashier and Server

Haddonfield, NJ

Fall 2014 - Fall 2016

- Managed daily reservations, coordinated table preparations and verified customer request
- Ensured accuracy of take-out orders by efficiently and effectively communicating with kitchen staff

Aya Asian Fusion

Service Manager and Host

Philadelphia, PA

Summer 2011- Summer 2013

- Trained and mentored incoming waiters/waitresses
- Provided lunch service to more than 20 tables on weekends, major holidays, and at special parties

Software Skills

- AutoCAD
- Adobe Illustrator
- Adobe InDesign
- SketchUp
- Microsoft Office

Language

- Fluent in both verbal and written Chinese Mandarin and English.

Interest

- Travel/Culinary/Fashion/Photography