Student Ambassador Program Mission Statement

Our mission is to serve as the student voice of the University, to provide a positive first and lasting impression, and to develop as professionals in a program that personifies what it means to be a Drexel Student. Our purpose is to show our visitors “Why Drexel?”

Application Process

Applying to the Program is a 3-step process

1. Submit the following application materials:
   - Application form (attached)
   - Short answers to application questions
   - Complete the attached Roommate Commitment Form (if living in university housing as a freshman)

2. If selected, complete in-person interview between Monday, October 1 and Friday, October 5.
   - Bring completed Roommate Commitment form to interview (attached to this application).
   - You will hear from us shortly after if you have been selected to join the program.

3. If selected, attend the New Ambassador Training on Monday, October 8.
   - Note: please let us know of any issues or conflicts you have with the above items as soon as possible (email to execamb@drexel.edu).

Expectations of the Student Ambassador Program

- Become a tour-trained guide by the end of Fall Term.
- Mingle with families during the Daily Visit Program, at least twice per term.
- If living in university housing, you must show your residence hall room during the event weekends. If you do not live in a Freshman residence hall, you will be assigned other roles.
- Attend Monthly Professional Development Meetings (exceptions can be made for class times).
- Complete tour requirements each subsequent term, which includes at least 3 campus tours and working 4 half-days on event weekends.

Application and Selection Timeline:

- **Friday, September 28, by noon.** — Application deadline (email app to execamb@drexel.edu)
- **Friday, September 28** — If selected to interview, you will be contacted by this date with time slot
- **Monday, October 1 to Friday, October 5** — Participate in in-person interview; Time slots TBD
- **Monday, October 8** — Starts at 9:00 a.m. — Attend the New Ambassador Training Day!

For more information, please contact the Student Ambassador Program at execamb@drexel.edu or stop by the Admissions Visit Center, Main Building, Room 212 to speak with an Executive Ambassador.
Please fill this form out electronically, or print and scan, and email to execamb@drexel.edu before 9:00 a.m. on Friday, September 28.

Name: _________________________________________________________ Gender: ____________________________

Student ID Number: _____________________________ Birth Date (MM/DD/YY): ________________________________

Phone Number: _____________________________________________________________________________________

E-mail: ____________________________________________________________________________________________

Home City, State, Country: __________________________________________________________________________

Residence Hall & Room Number (if living in university housing): ____________________________________________

Major: _____________________________________________________________________________________________

Minor/Concentration: ________________________________________________________________________________

GPA (if Freshmen Fall Term—not applicable): __________________________________________________________

Year:  ☐ Freshman    ☐ Sophomore    ☐ Pre-Junior    ☐ Junior    ☐ Senior

Are you a transfer student?  ☐ Yes    ☐ No    If yes, where did you previously attend?____________________

Are you a 4-year or 5-year student?  ☐ 4-Year    ☐ 5-Year    Other: ________________________________

Co-op Cycle:  ☐ Fall/Winter    ☐ Spring/Summer    Other: ________________________________

What other clubs or organizations are you in/plan to be in: ________________________________________________

___________________________________________________________________________________________________

How did you hear about the Program?__________________________________________________________________

Did you attend a Meet and Greet?  ☐ Yes    ☐ No    Have you previously applied to the program?  ☐ Yes    ☐ No

Interviews will be conducted during various time slots. The interview will take approximately one hour during the chosen time slot. Signup times and instructions will be sent out via email on 9/28 at noon and will close at 8am on Monday 10/1. Once finalized, you will get a confirmation of your interview time.
Please type answers to all of the following questions and attach the document to an email with the rest of your application. Each answer should be roughly 1-2 paragraphs in length. Please take your time to write thoughtful responses, as they will be reviewed by the program’s Executive Ambassadors to determine whether you will be offered an interview and ultimately a position as one of Drexel’s student ambassadors.

1. Why did you choose to attend Drexel? Why do you continue to choose Drexel?

2. Why are you interested in becoming a Student Ambassador? What qualities do you possess that will make you successful in the position?

Before applying please consider the requirements of the Student Ambassador Program. If you are chosen to become an ambassador, you are required to complete a series of 10 training steps to ensure that you are a well rounded tour guide for the University. Each training step, outlined below, must be completed by its deadline. Failure to complete training by the training deadline will result in removal from the program.

- Presentation\(^1\) Shadow the presentation that prospective students attend before going on their tour.
- Shadow 1 Shadow a tour led by a veteran ambassador.
- Shadow 2 Shadow a tour led by a veteran ambassador.
- Tour Quiz Pass a quiz, testing your knowledge of the university and its programs.
- Mock Tour Give a mock tour to an executive ambassador.
- Tag 1 Tag team a tour with an executive ambassador. You are responsible for 25% of the stops.
- Tag 2 Tag team another tour with an exec. This time you are responsible for 75% of the stops.
- Exec Shadow Give a solo tour to a group of prospective families while an exec shadows your tour.
- Mingling 1\&2\(^1\) Mingle with families in the Visit Center before their presentation.
- Security Clearances\(^1\) Complete all the required clearances to complete your training.

\(^1\) Can be completed at any point in the training process after the training day, but must be completed before exec shadow.
Room Guide Commitment Form

Please print out this form and bring a completed copy with you on to your interview between Monday, October 1 to Friday, October 5 if selected to participate in an interview.

As a room guide, you are a representative of Drexel University. As a result, there are certain requirements that you are expected to fulfill:

- Show your room a minimum of one weekend event per term.
- Highlight the advantages of living in the residence halls and share your experience by conveying an exciting and positive overview of living in university housing.
- Answer questions pertaining to living in university housing and being a Drexel student.
- Your roommate(s) must agree to have your room shown during events. They will need to be made aware of the times you are signing up to have the room shown.
- Your room will be checked prior to any showing. Your room must be clean and presentable in order to fulfill this expectation of the Program.
- Above all remember – you are a very important part of the student’s visit here and an important part of Drexel University.

I, _____________________________________, have read the expectations stated above and agree to adhere to them. My room is located in ___________________________ and my room number is : _______________.

ROOM GUIDE SIGNATURE                  DATE
______________________________________________________  _______ ____________________________________

I agree to have my room shown during weekend events. I understand that although my roommate is acting as the room guide, I am required to assist them in making the room presentable and available when needed.

ROOMMATE SIGNATURE(S)                  DATE
________________________________________________________  _____ ____________________________________
________________________________________________________  _____ ____________________________________
________________________________________________________  _____ ____________________________________

If you have any questions regarding the Room Guide Commitment Form, please email execamb@drexel.edu or call 215.895.1041