

OPT Eligibility Form

Family/Last Name:	Given/First Name:
Student ID Number:	Select one: <input type="radio"/> Pre-OPT <input type="radio"/> Post-OPT

Please read and check the following boxes acknowledging your understanding:

- I have watched the “OPT Eligibility Guide” webinar
- I confirm that I have gathered all required documents for my OPT application
 - Two official passport photos (2” x 2”) with name and I-94 number on the back of each photo
 - Personal check or money order for \$410.00 made payable to “U.S. Department of Homeland Security”
 - Photocopies of all previous I-20s in chronological order
 - If you are missing any I-20s, you need to write a letter explaining this. You must adjust the sample letter downloadable [here](#) to fit your situation and sign.
 - Photocopy of the most recent passport biographical page, valid for at least 6 months into the future.
 - If not, you must submit a renewal application and provide a photocopy of the renewal receipt
 - Photocopy of most recent F-1 visa
 - Students who do not have a F-1 visa because they changed status in the U.S., should include a copy of their most recent visa and F-1 change of status approval.
 - Photocopy of I-94 retrieved from <https://i94.cbp.dhs.gov>
 - If you still have a paper I-94, include a copy of the front and back of your I-94 card
 - If applicable, photocopy of all previous EAD card(s) (front and back)

Post-Completion OPT ONLY

- All Bachelor’s and Master’s students:** I understand that I must complete my studies on the date confirmed by my advisor below. After this date, I am not permitted to take any new, additional, or repeated classes. I understand that I SHOULD WAIT TO APPLY FOR OPT if I am at risk of my GPA not being high enough to graduate, or failing a required course.
- All Bachelor’s and Master’s students:** I have applied for my degree; <http://drexel.edu/drexelcentral/graduation/information/applying-for-degree>
- I must submit this form with my academic advisor’s signature confirming my program completion date.

Student’s Signature: X _____ Today’s Date: ____/____/____ (mm/dd/yy)

For Post-Completion OPT Only TO BE COMPLETED BY YOUR ACADEMIC ADVISOR:

Please confirm the student’s program completion date. For OPT purposes this is the last day of finals.

Program completion date ____/____/____ (mm/dd/yy)*

* Thesis/dissertation students can apply for OPT while working on their thesis if they have completed the minimum of 45 doctoral credits. Degree completion must be prior to the expiration of Post-Completion OPT.

I confirm that I am the student’s academic advisor. I confirm that this student has/or will complete the program requirements on the date indicated above, pending completion of all current courses. **If the student is in jeopardy of failing to be awarded their degree due to inadequate grades or incomplete courses, DO NOT SIGN this form. Have the student wait to apply until awarded their degree.**

Advisor’s Name: _____ E-mail: _____ Ext: _____

Academic Advisor’s Signature: X _____ Today’s Date: ____/____/____ (mm/dd/yy)