10 SIMPLE TIPS TO SUCCEED IN ONLINE LEARNING

Online learning is an exciting and convenient way to advance both your career and your education. If this is your first time taking an online class, the first week can be a little overwhelming, but there's no need to worry. Follow these simple tips to ease your transition, and you will do just fine!



SCOPE OUT THE COURSE

Log in to your course and examine the syllabus. This will give you an idea of what you are going to study and what type of assignments to prepare for. Acquaint yourself with the professor's expectations. Knowing what to expect will keep you focused and cool under pressure when due dates loom.



UPDATE YOUR COMPUTER

Check your course syllabus to see if you will need any special software or hardware. You may have to install certain programs to access the multimedia components of your course. Make sure your computer can actually run these programs to save you from being surprised when you're under a deadline.



GRAB YOUR BOOKS

If your online course requires books or other materials, buy them as soon as you enroll so you won't fall behind. Check out Drexel's own Barnes & Noble bookstore at:

drexel.bncollege.com



RECORD DUE DATES

Don't expect your professors to give you regular reminders. Mark all assignments, tests and projects on your calendar as soon as you receive your syllabus.



INTRODUCE YOURSELF

Use the course's online message board or email your teacher with a brief introduction. Exchange email addresses with classmates – not only does it build camaraderie, it also allows you to compare notes, ask questions, and remind each other of deadlines.



GET ACQUAINTED

Familiarize yourself with Drexel's interactive online learning space. Understanding how to access all of the necessary online class components like lessons, lectures, message boards, and podcasts will leave you more time to work on assignments.



ESTABLISH A STUDY TIME

And stick to it! Plan on logging into the classroom at least 3-4 times a week and set a regular schedule that will help you remain stress-free and on top of your coursework.



PARTICIPATE

One of the best things about being a Dragon is sharing your experience with your peers and learning from theirs. Speaking up early will establish your standing as an active member of the course. And by engaging quickly and often, you will make new friends and have a better grasp of course material.



GET A HEAD START

Stay ahead of upcoming assignments by logging into the classroom early in the week. When deadlines draw near, you'll feel confident knowing that much of the work is already completed.



DREXEL.EDU/ONLINE

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PUT IT TO USE

Look for opportunities to test your newfound knowledge and tools at work and in the world. After all, when it comes to understanding the course material, there is nothing like realworld, hands-on practice.