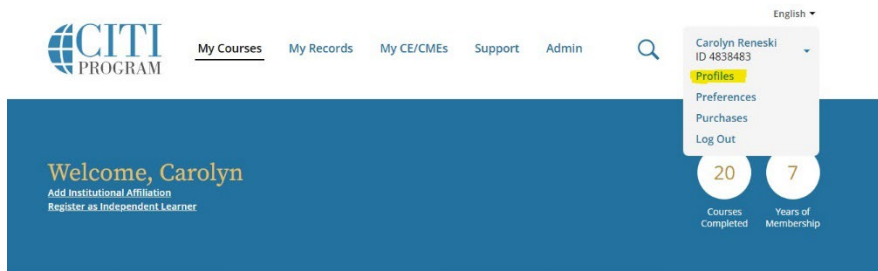




ORI CITI Training Email Update SOP

Step 1: Log into CITI by visiting citiprogram.org

Step 2: Select **My Courses** from the upper right corner



Institutional Courses

Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to [add an affiliation](#). If you are no longer associated with a listed institution, you may want to [remove an affiliation](#).

Step 4: If the Preferred email is NOT your Drexel email address, click **Edit Profile**



Profiles

Member Profile

Your member profile for the CITI Program includes additional fields and preferences not shown here. For more information, please [view or edit](#) your member profile.

Member ID 4838483
Username CResneski
Password
First Name Carolyn
Last Name Resneski
Preferred Email reneskich@gmail.com
Secondary Email chr43@drexel.edu

Edit Profile

Step 5: Update your preferred email address to your Drexel email. You may enter any address as the secondary email address. Click **Update**

Your preferred email address *

chr43@drexel.edu

Please verify your preferred email address *

chr43@drexel.edu

Your secondary email address

Resneskich@gmail.com

Please verify your secondary email address

Resneskich@gmail.com

Country of Residence

United States

Cancel

Update



Profiles

✔ Success: Your information has been saved.

Member Profile

Your member profile for the CITI Program includes additional fields and preferences not shown here. For more information, please [view or edit](#) your member profile.

Member ID	4838483
Username	CReneski
Password
First Name	Carolyn
Last Name	Reneski
Preferred Email	chr43@drexel.edu
Secondary Email	Reneskich@gmail.com

Edit Profile