EXTERNAL REVIEW CONSULTANT'S REPORT

The questions provided here for the external review team report are meant to be ***guiding*** questions that can be used to frame the team's report. There is no expectation that each question will be addressed by each external review team. Teams will address those questions that are both relevant and meaningful for the particular program under review. The questions approximate the basic format of the Self Study Report Guidelines.

Prior to the site visit in the spring term, the external reviewers will be informed of the PAR Process at Drexel University and the expectations we have of them as reviewers. Please see Tab 7.

SUGGESTED GUIDELINES FOR EXTERNAL REVIEWER'S REPORT

A.   Executive Summary

1. Comment on the department's strengths and weaknesses, plans, new directions, and pressing needs.

B.   Background and History

1. How effectively does the program state its purpose for being and institutional history?

C.   The Academic Department

1. How does the department compare with others of similar institutions, including those selected as aspirational targets by the department?
2. Does the department have appropriate goals and aspirations? Do they align with Drexel's mission?
3. What do you see as the department's significant accomplishments, areas of challenge, and weaknesses?
4. What are some key areas of innovation and initiatives begun by the department?
5. Does the department/program have a culture supporting collegiality, quality, and innovation?
6. Is department leadership effective?
7. Is the department creating an intellectual culture for its faculty and students?

D.   Students

1. Comment on the diversity of students (by gender and race/ethnicity).
2. Is the number and quality of undergraduates appropriate?
3. Is the number and quality of graduate students appropriate? Are graduates obtaining appropriate positions?

E.   Faculty

1. What are the strengths and weaknesses of the current faculty members in terms of teaching, research, scholarship and creative activity?
2. How well are the department, college and university supporting faculty members? If more support is needed, what suggestions would you make?
3. How well are the department and College supporting its adjunct faculty members? If more support is needed, what suggestions would you make?
4. What do you see as impediments or opportunities to the strengthening and expansion of research or creative activities in this department?
5. Is the current system of faculty evaluation and the criteria for promotion and tenure appropriate, clear and rigorous?

F.   Program Quality

1. Is the number of majors/programs offered reasonable for the size of the department and of Drexel?
2. Is the department's curriculum rigorous and up to date?
3. Does the department have an adequate system to assess its own programs? How well is it using multiple means of assessment to improve its core, major, and graduate programs?
4. Does the department have reasonable plans for improvement? Can they be achieved?
5. How well is the department doing in the areas of faculty-student interaction and advising?
6. How has the department integrated experiential learning [co-op, global experiences & other engagements] with the overall academic experience?

G.   Departmental Support and Resources

1. Does the department have adequate support staff and support services?
2. Are facilities and equipment needs being met? If not, what improvements need to be made?
3. Does the condition of the current facilities and equipment support program delivery and/or research productivity?
4. Does the department receive appropriate resources, both human and financial, from the university and college administrations?
5. Is the department financially viable, sustainable, and potentially expandable?

H.   Summary, Recommendations, and Conclusion