

## TAB 2: Sample Time Line

ACTIONABLE ITEMS	DUE DATE	STATUS
<b>Preparation and Communication</b>		
Selection of Self-Study Committee Members & Chair	April 2, 2019	COMPLETED
Orientation of Self-Study Team	April 29, 2019	
Tableau Software Demonstration to Leads and self-study members	April 29, 2019	
Tableau assistance provided by OPIR [Dan Larson] to Leads, self-study members and department members	April 29 and On-Going	
Communicate with PROGRAM, distribute resource materials, and upload identified data into the self-study SharePoint site	April 29 and On-Going	
Identify Benchmark Programs	On-Going	
Initiation Agreement Signed (Provost and Dean) (Send to Steve skd343@drexel.edu)	May 14, 2019	
Identify External Review Committee Members	October 16, 2019	
Steve to meet with Self-Study Teams at their first meeting	Variable	
Steve to meet with Self-Study Teams to gather info for Interim Report	January-February 2020	
Finalize Next Programs for Review with Deans for 2020-21	February, 2020	2020
Reminder Note to Deans for identification of 2020-2021 Self-Study Teams	February, 2020	2020
Deadline for Deans to submit names of 2020-2021 self study team names to Steve	March 30, 2020	2020
Orientation for New Self-Study Teams 2020-2021	April 27, 2020	2020
<b>The Self-Study</b>		
Collect and Analyze Data / Request Additional Data	January, 2020	
<b>Complete self-study and submit to Dean</b>	<b>February 26, 2020</b>	
Submit Self-Study Draft to Steve DiPietro <b>after</b> Dean Review [PAR Standing Committee Members will be assigned to read one of the submitted reviews by sub-group]	March 9, 2020	
PAR Standing Committee Members Provide face-to-face Feedback to Self-Study Teams on reports by	March 31, 2020	
Final Report Submitted to Steve DiPietro	April 6, 2020	
<b>The External Site Visit</b>		
<b>Transmit Dates of External Site Visit to Steve</b>	<b>February 7, 2020</b>	<b>NO LATER</b>
Team Chairs distribute the Self-Study to the External Review Team	<b>IN ADVANCE OF VISIT</b>	<b>TWO WKS PRIOR</b>
Set the Itinerary and Coordinate the Visit	April, May 2020	
Site Visit and Report	April, May 2020	
Provide Steve DiPietro with a copy of the External Review Report for distribution and posting	April, May, June 2020	
<b>Response to the Report</b>		
Review Self-Study & External Review Report to determine which action items the committee will accept, defer or reject	May/June, 2020	
Develop an Action Plan in Response to the Site Visit, Self-Study Report, and accepted items for action by way of the Action Plan Template & Compliance Assist	May/June, 2020	
Send Final Action Plan [Dean approval] to Steve DiPietro	July 10, 2020	
Progress Reports as Prescribed by Implementation Plan	Set by Individual Action Plan	
<b>PAR Process Debrief and Improvements</b>		
Internal Review of Full Implementations of PAR by Standing Committee	June 2020	
Make Final Adjustments to Materials and Processes for 2019-2020	June 2020	