

MANDELL THEATER RATES AND ADDITIONAL CHARGES

Rental includes the use of the Mandell Theater, Mandell Lobby, Box Office, Green Room and two Dressing Rooms. **Special rates apply to Non-Profit Organizations; please contact the Theater Manager for these rates. All costs are binding and non-negotiable.**

Space Rental	\$1000/day
Technicians	\$19/hour each @ a 4 hr minimum
Event Supervisor	\$25/hour @ a 4 hr minimum
Theater Equipment Rental (lights, sound, projector, etc.)	\$150/day
Union Custodian for Creese Bathrooms	\$80/hour @ 4 hr minimum \$107/hour on Sunday
One-time Theater Cleaning Fee	\$50

Payment Requirements:

- Payment #1 non-refundable deposit equal to 1/3 of total cost due upon signing contract
- Payment #2 due 60 days prior to first public performance
- Payment #3 due on day of event or first public performance

A Certificate of Insurance is required 30 days prior to the event.

Additional Charges:

- The Creese Center, which houses the Mandell Theater, closes at 8pm on Saturday evenings. A Manager at the rate of \$20/hour must be hired to keep the building open if the event runs later than 8pm.
- A Public Safety Officer must be hired at the rate of \$38/hour at a 4hr minimum if money is exchanged in the Lobby.