INTERNATIONAL EXPERIENCE PROCESS

The below steps are to help guide you through the International Experience Approval Process

Planning

☐ Meet with Drexel Study Abroad to discuss program budget, logistics, the International Experience Approval Form and process, and safety and security.

☐ Complete the International Experience Approval Form with the required accompanying information.

☐ If you are traveling to a country with a US State Department Travel Warning, complete the required material for the Drexel University Travel Warning Review Committee. Contact Drexel Study Abroad to learn more about the additional requirements.

☐ Submit the International Experience Approval Form to your contact at Drexel Study Abroad with the required accompanying information.

☐ If applicable, send names of all participants to your contact at Drexel Study Abroad for registration.

☐ If applicable, market international experiences, fundraise, and keep your contact at Drexel Study Abroad and Sponsor updated on all new developments.

☐ If seeking additional funding, submit the International Experience Funding Application with your International Experience Approval Form.

Pre-departure

☐ Work with your contact at Drexel Study Abroad and Sponsor to develop and implement a Pre-departure Orientation (PDO).

☐ Complete all requirements as outlined by Sponsor which may include but is not limited to:
  • Payment of all program fees
  • Entry Visa
  • Vaccinations as outlined by the Center for Disease Control
  • Roundtrip travel
  • All other requirements outlined by Sponsor

☐ Consult with your doctor about required vaccinations and how to manage any medical conditions you may have.

☐ Complete all International Experience Registration forms in the Drexel Study Abroad Portal.

☐ Keep your contact at Drexel Study Abroad and Sponsor updated on all new developments.

☐ For research related International Experiences, complete relevant IRB/Export Control requirements.

Re-entry

☐ Set up a meeting with your contact at Drexel Study Abroad to debrief.

☐ Submit an article with photos about the trip to your contact at Drexel Study Abroad to be highlighted on the Office of International Programs website.

Questions? Contact Drexel Study Abroad, studyab@drexel.edu