



## Intensive Course Abroad (ICA) Academic Structure Form

This form is intended as a guide for formulating the structure and delivery timeline of ICA academic content, instruction, and assessment. It should be completed in conjunction with the ICA course syllabus and itinerary.

**ICA Program Model:** Select one (Please note that all ICAs require academic credit)

- Standalone ICA: Majority of instruction takes place abroad with supplementary pre and/or post instruction. Assessment takes place on-site with pre and/or post assessments.
- Follow-on ICA: Enhances 10 week on-campus or online course with additional instruction, assessment, and credit.
- Springboard ICA: Instruction begins abroad with substantial post travel instruction and assessment.
- Embedded ICA (graduate / online programs only): travel takes place embedded within a 10 week on-campus or online course, often as a requirement of the course with assessment directly linked to ICA.

**Pre-Travel Structure:** Select the instructional tools and assessments that will be utilized pre-travel

- Pre-travel online instruction module(s) e.g. required readings, podcasts, video
- Pre-travel in person class session(s) *in addition to* required pre-departure orientation.
- Pre-travel assignment(s) e.g. research, reflection / response paper, project/design proposal, etc.

Estimated pre-travel contact hours \_\_\_\_\_ Estimated percentage of grade assessed pre-travel \_\_\_\_\_

**Onsite Structure:** Select the instructional tools and assessments that will be utilized while abroad

### Instructional Tools

- Lecture
- Guest expert lecturers
- Co-curricular visits linked to learning outcomes (e.g. industry visits, exhibitions)
- Workshops
- Discussion / debate groups
- Mock exercises
- Engagement with local students / partners
- Reflective practice (e.g. journals, blogs, debriefs)
- Analytical practice (e.g. individual and group research)
- Application (e.g. advisory, consulting, design, projects)
- Other (specify): \_\_\_\_\_

### Onsite Assessment

- Active participation / attendance
- Research
- Group / individual project(s)
- Writing assignments
- Student led topical dialogue and/or interviews (with students, guest experts, locals)
- Other (specify): \_\_\_\_\_

Estimated onsite contact hours \_\_\_\_\_ Estimated percentage of grade assessed onsite \_\_\_\_\_

**Post Travel Academic Structure:** Indicate the instructional tools and assessments that will be utilized post-travel:

\_\_\_ Online instructional content e.g. required readings, podcasts, video, case studies, etc.

\_\_\_ In person class session(s)

\_\_\_ Assignments e.g. group discussion (online / in person), final project, reflective assignment, research report, etc.

\_\_\_ Other (specify): \_\_\_\_\_

Estimated post-travel contact hours \_\_\_\_\_ Estimated percentage of grade assessed post-travel \_\_\_\_\_