

XYZ MEDICAL CENTER

COMMITTEE MINUTES

MAY 12, 2013

Department/Committee: CME Planning Oversight Committee

Facilitator: Dr. V. Joshowsitz

Attendees: M.Aresh, M.D., B. Canning, M.D., S. Kalamadoss, D.O., L. Petti, M.D., S Coleman

Meeting Place: Jacobson Conference Room, 2nd Floor

Date/Time: 1:30 pm, June 12, 2013

Recording: S. Coleman, CME Coordinator

Excused: B. Varga, M.D., M. Harbinge

TOPIC/AGENDA	REPORT/DISCUSSION	RECOMMENDATION/ACTION	FOLLOW-UP
Annual Review of CME programs for 2013 fiscal year and plan program activity for FY 2014	Three activities accredited for 2013. Programs were reviewed by committee to be sure they are meeting the goals and complainant with ACCME guidelines for accreditation.	Programs are to be reviewed throughout the years to be sure they are meeting the goals set and identify programs where educational goals are not met Review performance outcomes	For yearly review of programs Identify those which are not meeting expectations. Collect hospital statistics and patient outcome data
Radiology Conference	Radiology has different case study topic for each week: - Ortho Case Studies ED/Trauma - C T/MRI/Nuclear Medicine - Mixed Case Studies	Programs are reviewed regularly. This year programs were designed to update physicians on new technology and clinical guidelines. Feedback indicates that staffs are not comfortable with the new technology option and not sure which will best suit our needs.	Read user and manufacturer reviews on new technology purchased by hospital. Identify in-house staff who can conduct training session on how to evaluating technology options available and selecting options appropriate for our facility.

Grand Rounds	<p>Discussion held on the <i>Net Learning System</i> and the ease of registering for CME activities by swiping badges before entering meetings. It includes an individual mailbox for staff which allows them to access and print their CME transcripts and certificates. Dr. Petti asked if this feature would also be available to external clinicians who attend activities.</p> <p>Reviewed the evaluations from 2013. Several concerns about the implementation of the Affordable care act and the implications for reimbursement.</p>	<p>Ms., Harbinge is already looking into the feature of the Learning System. She is in contact with the company and will schedule training for those interested.</p> <p>Ms. Coleman distributed a report obtained from Atlantic medical center on their analysis of the impact the ACA will have on their facility and suggestions on how they can counterbalance the anticipated impact.</p>	<p>Ms. Harbinge will follow-up to see what features will be available to the external attendees and if the software can be customized to add on certain features.</p> <p>Ms. Coleman will collect more data on the anticipated impact and how other healthcare facilities are preparing.</p>
Tumor Conference	There is now a separate conference for tumor board and breast conference	There will be no additional request for tumor board conferences this year	Review need again for the coming year. Additional programs will be discussed if the need grows
New Conferences for 2014	In anticipation of new student from TCMC, there will be additional conference required	<p>It is anticipated that the following conferences will be added, however this will be confirmed and a needs analysis completed prior to finalizing;</p> <ul style="list-style-type: none"> -Cardiology case Conference -Cardiology M&M - Stroke conference - Emergency Medicine Grand Rounds 	Review cardiology clinical guidelines. Review Quality improvement data for the hospital. Collect and review ICU charts. Analyze findings, isolate the problem areas