The Program Moderator or designee must make the necessary disclosures to the audience prior to the start of a CME activity. These announcements can be made verbally, in writing or appear on the first Power-Point slide. If the disclosures appear in the handout or Power-Point slide, the Moderator must instruct the audience to refer to the handout or slide for the disclosures.

1. Disclose the Speaker’s Commercial Relationships - All commercial relationships which may influence the content of the presentation must be disclosed to the audience prior to the presentation.
   a. The Activity Director or Moderator must disclose the commercial relationships while introducing each speaker.
      “Dr. Smith is on the speaker’s bureau for Pfizer and has conducted clinical trials this past year for Glaxo Smith Kline.”
   b. If a commercial relationship is identified, potential conflicts of interest must be resolved and the method of resolution must be disclosed to the audience.
      “Dr. Smith will use the “best available evidence” from medical literature and he will refrain from making recommendations about products or services.”
   c. If the speaker has no relevant relationships, this must be disclosed.
      “Dr. Smith has no commercial relationships to disclose.”

2. Disclose Commercial Support for the CME Program – Acknowledge the company(s) that provided an educational grant to support the CME activity.
   a. If there is commercial support:
      “An educational grant in support of this activity was received from Wyeth Pharmaceuticals and Misonix Incorporated.”
   b. If there is no commercial support, announce:
      “There was no commercial support received for this activity.”

3. Disclose of Off Label Uses - All off label uses must be disclosed to the audience prior to the presentation.
   a. If there are off label uses to disclose, announce to the audience:
      “Dr. Smith will reference unlabeled drug use during his presentation”
   b. If there are not off label uses to disclose, announce to the audience:
      “Dr. Smith will not reference unlabeled drug use during his presentation.”

4. Other CME announcements:
   “Please complete and return evaluation forms at the end of the activity.”
   “You must sign the attendance sheet in order to receive your CME credits”.

All relationships must be disclosed to the audience prior to the presentation. Failure to disclose relationships is non compliant. Speakers who refuse or fail to disclose relationships will be unable to participate.