



DREXEL UNIVERSITY
Graduate School of
**Biomedical Sciences
and Professional Studies**
College of Medicine

Dear PhD and MS Graduates:

Congratulations on your upcoming graduation! **If your RSVP has changed from what you submitted in the Commencement Application, please email Keith Kalbach at kk835@drexel.edu immediately.** As you know, the Commencement Ceremony will be held on **Friday, May 13, 2022**. Outlined below are the details related to the Commencement Ceremony. Please read them carefully to ensure the event runs smoothly and you are prepared for the ceremony.

COMMENCEMENT CERMONY INFORMATION

Commencement Ceremony

Friday, May 13, 2022 at 9:00 am (**All student must arrive by 8:00am**)

Kimmel Center for the Performing Arts

300 S. Broad Street, Center City

Report time 8:00 am– Sharp!

SEI Innovation Room – The entrance to SEI Innovation is off the Main Lobby inside the Kimmel Center. Drexel Staff and Student Volunteers in Drexel Commencement Badges will be available throughout the Kimmel Center to assist you and your guests upon arrival. Directional signs will also be posted.

COVID-19 Policies

To protect the health and safety of members of the Drexel College of Medicine community, it is imperative that all attendees adhere to the university's [safety protocols](#) at all times. Attendees who are symptomatic or designated as a close contact of someone who is COVID-19 positive should not attend. In addition, the [Kimmel Center COVID 19 protocols](#) must be followed at all times. As of today, **Masks are required at all times**—speakers will be permitted to remove their masks when in place at the podium. Students will be permitted to remove their mask as they walk across the stage. **Please remember to bring a valid state ID and proof of vaccination as both will be required for entry.**

Event Parking

Parking is available for purchase (including handicap parking) underneath the Kimmel Center. No guarantee of parking availability is conveyed by this email.

There are several parking garages located near the Kimmel Center on Broad Street including the Symphony House Garage (440. S. Broad St.) and the Juniper and Locust Garage (1327 Locust St.) You may also use [SpotHero](#) to make a parking reservation in advance.

Location to Report

PhD and MS graduates report to the **SEI Innovation Room** to assemble for the processional. **You must check in at the Registration Table outside of SEI upon your arrival.** All graduates will receive a card with their name and seat assignment. **IF YOU DO NOT REGISTER AND PICK UP YOUR CARD, YOU WILL BE CONSIDERED ABSENT AND YOUR NAME WILL NOT BE CALLED.** **Please do not bring any valuables with you—please leave them with family members or guests prior to arriving.**

Regalia and Tickets

For those Graduates who did not pick up regalia and tickets prior to May 13th, your regalia will be available for pickup inside the SEI Innovation Room. Your guest tickets will be available for pickup at the Will Call Table in the Main Lobby. Please have your guests pick up their tickets. They will be in an envelope under the graduates name. We will not pull tickets from the envelope so please designate one of your guests to get all of the tickets. **All guests must have a ticket to be able to attend this event. No exceptions will be made.**

Processional Instructions

From SEI Innovation, all graduates will process to Verizon Hall (main auditorium) in one line led by Faculty and Student Marshals. Graduates will be seated for the line-up in alphabetical order by Degree, then Division, then program. **It is extremely important that you stay in line and in order during the procession into Verizon Hall.** **PLEASE FOLLOW THE DIRECTIONS OF THE STUDENT MARSHALS.**

Once all graduates are in place, the Macebearer will process towards the stage. When the macebearer has reached the location on stage, the processional will begin. Faculty and Student Marshals will lead the graduates across the stage, in two lines, and descend the stairs into the

graduate seating area in Verizon Hall where Student Marshals will seat graduates. **Graduates will process with their academic hood draped over their left arm.** We will demonstrate prior to the ceremony how the hood should be folded and carried. **Please make sure your hood is unbuttoned.**

Conferring of Degree and Hooding Instructions

Faculty Marshals will guide you from your row to the stage for the conferring of degrees. Each candidate will ascend the steps to receive their diploma, carrying their hood over their left arm as demonstrated. The graduate will accept the diploma with their right hand. The graduate will then proceed to the hooding platform and stop directly in front of the farthest available Faculty Hooder. The hooder will take the hood from the graduate's left arm, then the graduate will turn facing the audience, and remove their cap with the right hand. The hooder slips the hood over the candidate's head. **(If you are tall, please help and bend at the knees a bit.)** The graduate then replaces the cap and moves to the exit set of stairs and then returns to their seat row.

**** So that the conferring of degrees runs smoothly, please do not stop to shake hands/hug all the hooders. Please go to the farthest available hooder, do not wait for a particular faculty member to hood you. PhD graduates will have their advisor hooding them.**

PLEASE WATCH YOUR GOWN AS YOU DESCEND THE STEPS.

Recessional Instructions

The graduates will process out of Verizon Hall in two lines. **Student Marshals will direct the recessional.**

The Commencement ceremony lasts approximately 2 hours and 20 minutes.

Commencement Livestream via YouTube

If you have family and friends who are not able to attend Commencement in person but would like to share this moment with you, the ceremony will be broadcasted on the College of Medicine YouTube Channel [HERE](#).

If you have any questions regarding this event, please contact Keith Kalbach, Administrator, at kk835@drexel.edu.