

Box Inventory of the Papers of June F. Klinghoffer, M.D.
Acc. 1993.2

Janet Miller picked up a records carton of material from Dr. Klinghoffer's office 2/8/93. Dr. Klinghoffer has chosen to send material to the Archives in batches, so as to group like material. Subsequent material was picked up or transferred via inter office mail on 2/9, 3/2 & 3/5. As verbally stated by Dr. Klinghoffer, additional material may be forthcoming. All material was received in good condition.

The material was grouped by date received and kept in original order without refolding, retitling or removing clips. (Note that JFK has written descriptions or notes on the folders.) Folders occasionally contain incoming and outgoing memos & correspondence, clippings & notes.

Folders containing material of a confidential nature are labeled RESTRICTED. Note that folders often contain information related to fund raising, and while this information is of a sensitive nature it is not considered confidential. Folders occasionally contain incoming and outgoing memos & correspondence, clippings & notes.

Received 2/8: (Box labeled as: "Papers, letters relating to: Partnership '86 Campaign, Alumnae Presidency 1984-86, Homecoming '90 Chair, etc.")

Medical Staff, c. 1977-79
Alumnae/i Admissions, c. 1986-87 (RESTRICTED)
Alumnae/i Association, c. 1988-89
Alumnae/i Association, c. 1989-90
Curriculum Committee, 1983
Self Study for MSA/LCME Accreditation, 1983

Partnership '86, 1986
Major Gifts Chairman, 1987
Special Letters, c.1985-87 (includes re: Ruth Bleier, M.D.)
Letters to Ross Kramer, Ph.D., c. 1984-85
Thank You Letters (Capitol Fund), 1985
Major Gifts Committee Members, 1984
50 year Graduates WMC '35

Capital Fund Drive, c. 1951-85
Capital Fund Drive, c. 1984-86

Alumnae/i Assoc. Executive Board Minutes, c. 1984-85
Homecoming Thank You Letters, 1985
Alumnae/i Regional Trips, c.1984-86

Received 2/9:

Homecoming '90, Chair, 1990
Homecoming '90, Development
Homecoming '90, Symposium
Homecoming '90, Class Letters

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page two

Received 2/9:

Homecoming '90, Chair, 1990
Homecoming '90, Development
Homecoming '90, Symposium
Homecoming '90, Class Letters
Homecoming '90, Follow-up Letters

Received 3/2:

Labovtiz Memorial Committee, c. 1982-92
Sones Memorial Committee, c. 1981-84
Alumnae/i Association, c. 1984-86
Ruth Bleier, M.D., c. 1985-86
Jane Leibfried Memorial Fund, c, 1984-87

JFK presentations, citations, etc., c. 1982-92

Received 3/5:

Correspondence, Incoming, 1980

jm March 9, 1993