

## Faculty Legal Research Fellows – Summer 2021 – FAQs

- What is a Faculty Legal Research Fellow position?
  - A Faculty Legal Research Fellow position is a terrific opportunity in which you, the student, will have the chance to work with a member of the faculty through the course of the summer to assist that faculty member on an academic project or projects. The types of projects on which you could be working include collecting and organizing data, researching for or drafting a law review article or book chapter, or identifying materials for a law school course, among other things. These positions are paid. Duration and hours for these roles will vary from position to position.
  
- Who is eligible to apply for these positions?
  - All KSoL class of 2022 and 2023 J.D. and A.J.D. students are eligible for these positions.
  
- How do I apply?
  - You will be able to apply through Symplicity. Faculty members will communicate information about their Research Fellowship openings to the Career Strategies Office, and the CSO will post the positions on Symplicity. Once positions are on Symplicity, you should follow the specific instructions for each individual posting.
  
- When will I hear?
  - Faculty will make their decisions on varying timelines, but you should expect to receive offers no later than April 12.
  
- Are these positions paid?
  - Yes, these positions are paid. Faculty Legal Research Fellow positions are Federal Work Study-eligible positions. For students who **do not** have access to Federal Work Study funds for summer 2021, the law school will subsidize payment for these positions up to \$1,800 **per student**. However, to access these law school subsidies, students must be able to show they do not have access to Federal Work Study funds for the 2020-2021 academic year financial aid award, and they must submit a FAFSA and attempt to obtain Federal Work Study Funds for the 2021-2022 academic year.
  
- Are these positions in person, virtual, or hybrid?
  - These positions will be virtual, unless otherwise agreed upon by you and the faculty member.
  
- How many positions may I apply to?
  - You may apply to as many positions as you would like. Once you accept a Faculty Research Fellow position, however, you **must email** [LawFinance@drexel.edu](mailto:LawFinance@drexel.edu) and [LawCareers@drexel.edu](mailto:LawCareers@drexel.edu), and Cc the professor who has hired you. This step is **imperative**, both as a matter of tracking which students have obtained employment and to unlock funding so you can be paid for your Research Fellow work.
  - You might have a preferred professor for whom you would like to work. During the application and interview process, you should feel at liberty to express to the professor your enthusiasm for working with them this summer. Communication is key.

- What if I accept a fellowship position and something better comes along later?
  - By accepting a Faculty Legal Research Fellowship, you are making a commitment to the professor who hires you to work for them for the agreed upon dates and hours. Maintaining such commitments is a staple of professionalism in the legal industry.
  
- How many hours a week would I be expected to work?
  - Hour requirements for Faculty Legal Research Fellow positions vary greatly and are completely dependent on the particular needs of professors. Hour requirements can range from a 10 or 20 hours per week up to 30 or 40 hours per week. It will be up to you and your professor to make this decision.
  
- Can I work at a job and also work for a professor?
  - Yes, schedule permitting, you are free to make whatever other work commitments you would like in addition to a Faculty Legal Research Fellowship. You should avoid accepting another position that is going to negatively impact your ability to fulfill your commitments to your professor, but in many cases you will be able to work an additional job. Please note, we are not encouraging you to double-down on work this summer. Our goal for you is to gain good experience and take advantage of much-needed rest and relaxation. Having a part-time position this summer will be sufficient for building your resume.
  
- When do these positions begin and end?
  - Most Faculty Legal Research Fellowships will take place through June and July, but these dates will vary from position to position. It will be up to you and your professor to make this decision.
  
- How would I list this experience on my resume?
  - You should list a Faculty Legal Research Fellowship in the experience section of your resume as you would list any other work experience. You can model your experience listing off the example below:

**Drexel University Thomas R. Kline School of Law**, Philadelphia, PA

*Faculty Research Fellow to Professor [FirstName] [LastName], June 2021 – July 2021*

[Detailed description of the projects you worked on, including the specific legal issues on which you were researching and writing].