Present at the meeting: * Constance Lyttle* Deanna Hill* Joy Philips* * Rich Mangano* *Maryann Godshell* Errol Craig Sull* Kay Swartzwelder, *Paul Thomas Clements* Sussan Blacher *Diane DePew and *Rita K. Adeniran

Welcome: Meeting called to order at 12:00 Noon by Paul Thomas Clements, he welcomed all participants to the meeting. Paul Clements discussed TAGGers’ plan to keep the standing meeting schedule on every second Tuesday of each month. The new schedule will eliminate the need to cancel meetings that often falls on the first week of most months of the year; which is usually a university holiday.

Error Craig Sull was asked to reintroduce himself to the TAGGers, recognizing that he recently joined the Committee. Errol introduced himself and highlighted his work that has focused on online education for the last 20 years. Errol is a seasoned distance/ virtual educator with impactful contributions to online teaching and learning. He spoke about his contributions to advancing online education and learning through his work as an editor, author, and speaker at national and international forums. TAGGers are excited to see Errol join our team!

State of the Work/Focus of TAGG: Connie provided a quick synopsis of the current state of the TAGG Committee and how TAGGers have focused their initial work to strengthen inclusion of online faculty in university activities. She also informed that TAGG has helped to meet the unique needs of distance faculty in many ways. Paul Thomas reported that TAGGers met their work goals at the Academic last year by accomplishing almost all the objectives. The only unfinished business from last year was the 4th Vignette’s which is moving along. He asked that Kay Swartzwelder provide the committee status update on the vignettes.

Video Vignettes IV- Work in Progress from Last Year: Kay Swartzwelder reported that the goal was to complete the Vignettes project in October 2018 has been moved to November 2018

TAGG Committee Goals met in Academic Year (AY) 2017-2018 Goals
Grow Participation
- University-wide Committee Member Representation
- Energetic Monthly Meetings

Bolster Awareness
- Addition of our 4th Video Vignette – (June 2018) In progress
- “Recommended Best Practices for Virtual Participation”

Support a Paradigm Shift
- Gained Virtual Access to Meetings and Events Across the University

The Committee established that there is no significant change in the TAGG goal and objectives for the current AY (2018/2019). The initial plan to survey and identify new opportunities for TAGG also the intention to reexamine the TAGG Mission Statement is on hold. Below are the agreed-upon goals and objectives for AY 2018/2019. This was shared with all TAGGers during today’s meeting.
TAGG Goals and Objectives for AY 2018/2019

Advocate for Full inclusion of Distance Faculty

- Identify and Explore Matters that may Uniquely Affect Faculty who Teach from a Distance
  (Continued from the previous year)
  - Support Needed for Promotion Mandated Teaching, Research and Service Obligations
  - College and University-Wide Committee Membership and Virtual Attendance

- Re-Examination of the Mission Statement
  - Expand virtual access for all faculty who want to attend/participate in all campus meetings and events (as appropriate)
  - Advocate for readily available ZOOM rooms for all university faculty and events
  - Advocate for awareness of the need for full virtual access to, and full inclusion in, all university-wide activities (as appropriate)

TAGGers to Enhance Deliverables through Collaboration with OLC Committees. TAGGers discussed opportunities to align work and members contributions to other OLC committees. Notably, it was recommended that Errol reach out to Melissa Kaufman mjkw397@drexel.edu, chair of the OLC Professional Development Committee and Janet Sloand (jms557@drexel.edu) Co-Chair of the OLC Accessibility Committee for opportunities to contribute to these committees work.

Standard Actor Challenge: Kay shared the challenge of finding actors for videos that she is developing for a course. She wanted to know if members have any resource or insight to help her find actors. Members shared ideas that included 1) Stimulation 2) Standard patient Actors that already exist with the university, 3) Theaters, and 4) Students and the use of disclaimers/ protective for languages for students who may want to participate voluntarily. While some of the strategies offered had already been tested, Kay will test out some new ideas that were provided during the meeting.

Dissemination of TAGG Best Practice Document (BPD): Deanna Hill inquired about the location of the TAGG BPD. She was directed to the Inspire website- Joy Philips commented on the need to have a better communication and dissemination plan. Connie suggested that we request assistance to set up a TAGG Group in TEAMS. Rita inquired if the idea to have a subcommittee of TAGG work on a comprehensive dissemination strategy of TAGG BPD beyond Drexel University is still in place. According to Rita, the plan to have a workgroup design a comprehensive dissemination strategy of the BPD can be found in the May 01, 2018 Meeting minutes.

The meeting was adjourned at 1: 02 PM.

Respectfully Submitted
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