Drexel University
OLC - Emerging Technologies Meeting
Thursday, January 24, 2019
Via Zoom
2:00pm – 3:00pm

Meeting Minutes

<table>
<thead>
<tr>
<th>In Attendance</th>
<th>Excused</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Ciobanescu, Irina</td>
<td>Gould, John</td>
<td>Reid, Kristian</td>
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<td>Cockerell, Matthew</td>
<td>Kollar, Ian</td>
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<td>Cornelius, Fran</td>
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<td>Earth, Steve</td>
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<td>Gallagher Gordon, Mary</td>
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<td>Galloway, Michael</td>
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<td>Riccio, Patricia</td>
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<td>Shelmet, Michael</td>
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<td>Siftar, Tim</td>
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New Business

- Demo Recordings and Viewership Issues
  - How do we proceed with demo recordings and is it worth it to hold these demos as viewership is low?
    - Should we have DUO help?
    - Perhaps we should be tapping each college’s marketing teams
    - There are frequently many events (webinars, recordings, in-person) running simultaneously and some people have indicated that they do not have the availability to attend. Perhaps, then, demo sessions should be held on the same day of the week at the same time, so people know it is a standing event.
    - Considering the 3rd Tuesday of the month.
  - Practice demo accounts
    - Aspirational goal is to obtain a practice demo account from the vendor in advance so that potential attendees can access the tool in advance of the event so that they can bring real questions to the demo.

- Future Demos
  - Have enough through the end of the year
  - Should be scheduled in advance so we know what is up next; however, we should have a back-up event ready in the event someone is sick, etc.
- uPick5 in February on UCity Campus
- DUO VRtifacts – this would be better as a recorded demo. Mike G. has been in contact with them and the product does not seem finished yet.

- Kaltura Videos outside of Bb Learn
  - This is not the ideal solution yet; however, it was discussed at a prior meeting that we wanted to track usage.
    - Faculty/staff cannot show link
  - We need to consider whether all demos are okay for public viewing (i.e. proprietary info, photo releases from attendees)
  - Mike G. will hide/remove Wiki page until all issues are resolved.

- Approved Software List
  - CCI and a number of other colleges do not share or ask what software their faculty/staff are using.
  - CNHP handles differently, as it is a covered entity due to HIPAA. MGG will share CNHP’s approved software list with all.
  - There is no University-wide list of approved software to avoid colleges from doing double work.

- Webinars on OER Resources
  - Recorded in-person and available online

- Future Meetings will be held monthly

**Other Business**
- Teaching Tools
  - A number of teaching tools are underused because they are considered discipline-exclusive:
    - InVivo
    - RedCap
    - Student engagement
    - Audience Response Systems
    - CASTLE Pedagogical Hour
    - Heat Exchanger Design Handbook (engineering)