May 11, 2018 Meeting Notes

In attendance:
- Pat Riccio
- Fran Cornelius
- Irina Cioabanescu Husanu
- Mike Galloway

Zoom Link: [https://zoom.us/j/790649585](https://zoom.us/j/790649585)

Zoom Call-In Info:
- US: +1 646 876 9923 or +1 669 900 6833 or +1 408 740 3766
- Meeting ID: 790 649 585

Physical Meeting Room:
- L209 Conference Room at One Drexel Plaza (ODP).

Directions from corner of Market and 34th:
1. Walk down to corner of Market and 30th.
2. Where Slainte Pub is.
3. Cross Market St.
5. Enter side entrance *on* Market Street.
6. Do *not* use the entrance facing 30th Street Station.
7. Once inside, take stairs across from front check-in desk.
8. On 2nd floor, make a left.
9. Look for L20

Tom DeChiaro cannot make May meeting.
- May need to reschedule June meeting.

John Gould email being forwarded oddly at the moment.
- Let John know next day (Saturday) after meeting.

OLC ETC Demo Videos:
- All in OLC ETC Bb Learn course shell
- Shared with most already
- Need to share with others.

Town Hall IV needs me to report what we did in Spring 2017-2018
- May 22, 2018
- I have Jury Duty that day. Already postponed once. Cannot again.
- I will record something that they can show during the Zoom session.
  - Unless someone else wants to present

I will share slides for report this weekend for review

And share recording

Needs Assessment Survey (Fran and Pat)
- eDUsuite presenters were the ones who had something to do with professional development group who did survey with OLC Professional Development committee
- eDUsuite seemed amenable to dovetailing our efforts
- Fran and Pat will use version 2 of their survey, they say
Mike will put Fran and Pat in contact with eDUsuite presenters to further discuss collaboration
- Hopefully, since they have finished focus groups stage, we can send out our survey
- Mike did this on Friday, in afternoon/evening after meeting

Research (Tim and John)
- I haven't had a chance to look at what Tim and John found
- Add to Bb Learn course shell?
- Mike will review and reach out to Tim and John.

Evaluation (Tim and John)
- Take what preliminary ideas and assessment strategies that we have?
- And run with them?
- And see if we can plan more demos?
- Wait for survey results and/or next meeting, and after discussion with eDUsuite presenters
- But we do only have 1-2 more demos planned (see below)

Categories (Pat)
- Pat posted suggested categories for suggested tools to evaluate
- I can move stuff around into those categories
- Wiki instead of DB?
  - Holding off on wiki/DB discussion
- Used many of these categories in Fran and Pat's survey
  - Will revise after survey put out, which will be after discussion with eDUsuite presentation

Running low on future demos.
- 1-2 left
- Padlet (rescheduled)
- Project 1 Calculus aid
- Will need more not too long for now

Request for page advertising our events
- Docs.cci.drexel.edu?
  - I can put up something and share with the group.
  - Use this wiki for CCI public tech documentation
  - Someone asked how to get latest events
  - Need something we can edit ourselves quickly
  - Should work fine, according to group.

Can we update our webpage on Drexel Inspire website?
- And to what?
  - http://drexel.edu/inspire/fellows/overview/

Decided to reach out to OLC (see next 3 items) and see if we can get a section on "Resources" page of Inspire website pointing to docs.cci.drexel.edu webpage with demos.

Need help advertising these events?
- Attendance is always low.
  - That's generally the trend, in Mike's experience
- Can pass on what I know.
- I can schedule rooms, run Zoom and recordings.
- Mike will still handle, but see next items

Want to send email to all Drexel community (instructors/staff/faculty, at least) with our survey
- Need to email all of Drexel for this and the survey

Don Hammond and Hyacinth at OLC
- All Drexel email list
- As well we what I do
- Ask Fran for emails, and Mike will also look around

Clarify our mission with Susan Aldridge
- After discussing at next meeting
- And hopefully after getting survey out with results
- Want to make an end of year recommendation to Susan for what to buy
- Her clout can get DU IT/others to pilot/purchase (if pilot/purchase warranted, likely will be)
  - She can recommend via OLC things to purchase as pilot or more in FY 2019
Fits in with Tom DeCiaro's goal for this group as well.

No plans for additional Shindig demos. Below is the Shindig follow-up from our last meeting. Not really discussed further, but below is FYI for group. Below comes for Chris O'Dowd message to Mike Shelmet after our 3/3/18 meeting.

- One isolated experience from a faculty member who experienced connectivity issues.
- The minimum bandwidth requirement for Shindig is 1 MB upload speed and 1 MB download speed.
- Since implemented two new features for folks with bandwidth lower than the above numbers.
  - Users can select audio only which allows user with low bandwidth to interact via audio
  - Have a stabilizing feature for users who might be logged on via mobile and roaming.
  - For folks on the go with no wifi connection, they can still have full video and audio, but the picture quality drops a bit to accommodate for their bandwidth.
- When you log into Shindig there are options in the user settings to test audio and video.
  - And if your bandwidth is lower then 1MB on either download or upload, you receive you a pop up notification.
    - This is an extremely rare case.
    - Also, overall bandwidth for folks can be easily tested using this tool.
      - http://www.speedtest.net/
  - Supposed to have some sort of Bb Learn integration by now
    - Or that's what was promised.
    - Mike G hasn't confirmed that.