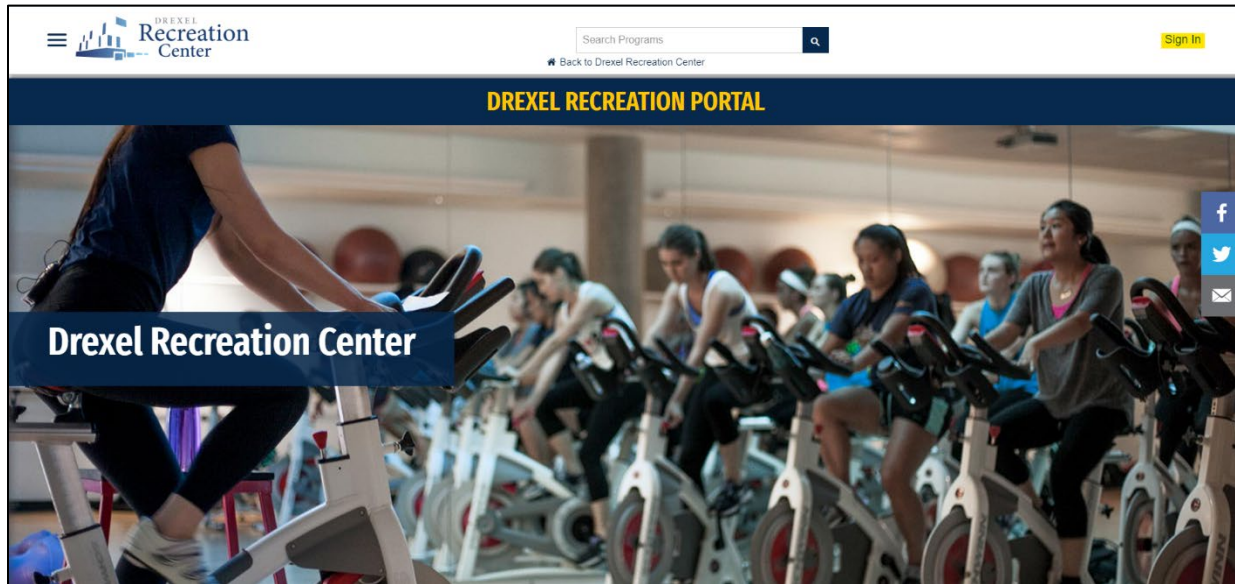
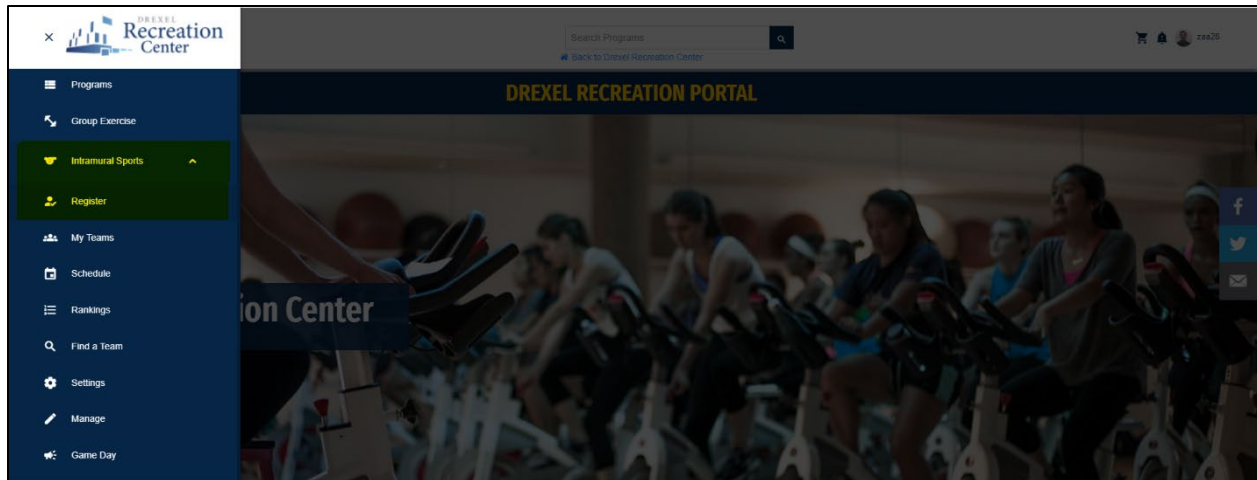


## How to Register a Team for Employee Olympics

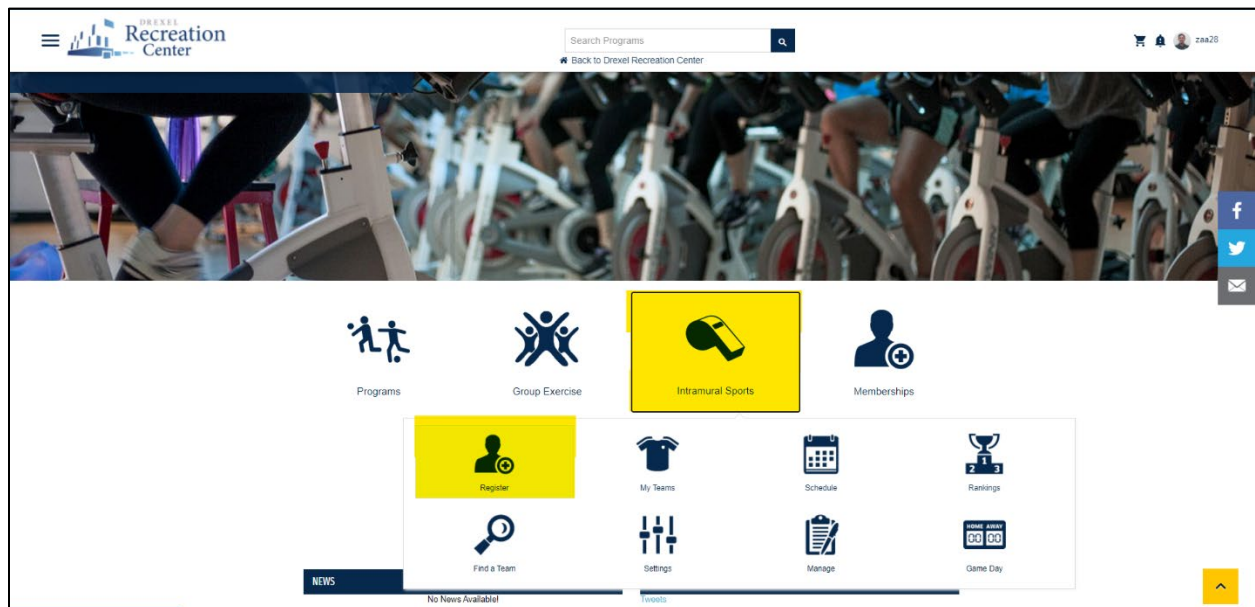
- 1) Go to Drexel's Recreation Membership Portal: [reccenter.drexel.edu](http://reccenter.drexel.edu) and sign in. "Sign In" button is on the top right corner of the site. Sign in using Drexel Connect.



2) Go to the “Intramural Sports” tab by **a)** clicking the three horizontal lines on the top left corner of the site and clicking the “Intramural Sports” button, then click “Register” OR **b)** scrolling down on the home screen and clicking on the whistle with the “Intramural Sports” button underneath, then click “Register”.



*\*Option A*



*\*Option B*

3) Filter out selections so that only the “Summer 2022 Employee Olympics” season is selected. Click out of the yellow highlights at the top of the screen EXCEPT for Summer 2022 Employee Olympics. Select the sport you wish to register for.

The screenshot shows a web interface for intramurals registration. At the top, the title "Intramurals" is displayed. Below it, there is a filter section with a dropdown menu for "Current Season(s)" set to "SPRING 2022 EMPLOYEE OLYMPICS". A secondary dropdown menu is open, showing three options: "Spring 2022 Employee Olympics" (checked), "LMK 3v3 Tournaments", and "Spring 2022". To the right of the season dropdown are two more dropdown menus labeled "Days of Week" and "Time Range". Below the filters, there is a list of sports, each in a dark blue bar with a dropdown arrow: "EO 3V3 BASKETBALL", "EO 5V5 DODGEBALL", "EO BAGGO", and "BAGGO". The "BAGGO" bar is expanded, showing a white box with the following information: "Baggo", "Registration is Open until Fri, Jun 10 2022 @ 11:59 PM", "Free", "32 Spots Available", and a yellow "REGISTER" button.

#### 4) **Team Registration:**

*\*If you have eligibility issues, please reach out to Intramural Coordinator, Zachary Apt ([zaa28@drexel.edu](mailto:zaa28@drexel.edu))*

a) Select “Register a Team”

b) Enter your team name and click submit.

Baggo - Free ✕

Registration Opens: Mon, May 2 2022 @ 12:00 PM Drexel Recreation Center  
Registration Closes: Fri, Jun 10 2022 @ 11:59 PM

Spring 2022 Employee Olympics / EO Baggo / Baggo

REGISTER A TEAM

REGISTER AS A PLAYER

<https://reccenter.drexel.edu/DivisionRegistration/GetDivision?divisionId=77c27f> COPY LINK! CLOSE

Baggo - Free ✕

Registration Opens: Mon, May 2 2022 @ 12:00 PM Drexel Recreation Center  
Registration Closes: Fri, Jun 10 2022 @ 11:59 PM

Spring 2022 Employee Olympics / EO Baggo / Baggo

REGISTER A TEAM

What is your team name?

Would you like to play on the team?

Yes  No

SUBMIT CANCEL

<https://reccenter.drexel.edu/DivisionRegistration/GetDivision?divisionId=77c27f> COPY LINK! CLOSE

c) Provide an emergency contact and click continue.

Please provide the following contact(s):

First Name	Last Name	Home	Mobile	Email	
Zachary	Apt	(856) 628-1079		zapt52@gmail.com	DELETE

ADD A NEW EMERGENCY CONTACT

CANCEL CONTINUE

5) Now your team is created, and you are able to invite players to join your team.

Team Details  
Bilbo Baggins

Management / EO Baggio / Baggio / Baggio

Uniform Color: -- SELECT -- Game Times: No Games Slots found

Status: Free VIEW TEAM GAMES

Interested in Free Agents:

Team Requirements: 1/2 Other or Male or Non-binary or Transgender or Female or Gender Neutral  
1/2 Minimum Players Required

Roster Pending Roster

ADD PLAYER

Zachary Apt Captain/Player zachary.abraham.appt@drexel.edu

*\*For information on how to invite players to your team please click on the "Invites/Requests" guide. For more information about how to accept players who request to join your team, please view the "Accepting Players" guide.*