

Enrolling in Medicare and Drexel's Personal Choice 65 Plan

As a Medicare Eligible retiree of Drexel University, you are eligible to enroll in the Personal Choice 65 Plan (the "PC 65 Plan"), a Medicare Advantage plan that combines your Medicare Part A (hospital) and Part B (medical) with prescription drug benefits and additional covered services. Because the PC 65 Plan coordinates with Medicare, you must be enrolled in Medicare Parts A & B to participate in the PC 65 Plan. The process described below applies to you as well as your spouse/partner if they intend to enroll in Medicare and the PC 65 Plan.

When signing up for the PC 65 Plan through Drexel, you will need to provide your Medicare number along with your Part A and B effective dates. *If you have not already signed up for Medicare Parts A and B, you will need to do so before submitting your Drexel Retiree Benefits Enrollment Form.* If you are already enrolled in Medicare Part A, but not Part B, you will need to sign up for Part B. You cannot enroll in the PC 65 plan until your Medicare coverage is in place. A delay in signing up for Medicare will delay your PC 65 enrollment.

You must apply for Medicare through the Social Security Administration ("Social Security"). Once your Medicare enrollment has been confirmed by Social Security, you can sign up for Drexel's retiree health benefits by submitting the Drexel Retiree Benefits Enrollment Form to hr@drexel.edu. Both enrollments should be completed as soon as possible, but no later than July 30, 2021.

Step One: Apply for Medicare through the Social Security Administration

- Submit an application to the Social Security Administration.
 - *Online:* Currently, you can apply for Medicare online by following the appropriate links on the [Social Security website](#). Please note that there are separate online applications for applying during your Initial Enrollment Period (you are within 3 months of turning age 65) or a Special Enrollment Period (you are over 65 and your employer coverage is ending).
 - *Fax or Mail:* If you are applying during a Special Enrollment Period, you have the additional option of submitting a paper application via fax to 1.833.914.2016 or by mail to your [local social security field office](#). Please be sure to confirm the best and quickest submission for your personal situation.
 - *Submit form CMS-L564 with your Medicare application, if applicable:* If you are over age 65 and have been covered by a Drexel health insurance, you will need to submit a form entitled "Request for Employment Information" (form CMS-L564) along with your Medicare application. A copy of this form (with Section B completed by Drexel HR) was provided to you by the Drexel HR Service Center as part of your Drexel benefit enrollment package. Please upload/submit this form when applying for Medicare Part B.
- Obtain confirmation of your Medicare enrollment, Medicare number, and Medicare Part A & B effective dates. Once your enrollment information for Medicare Part B has been received, Social Security will send you a decision letter within 7-10 business days. You can also view the status of your enrollment online by setting up an account with Social Security through their website. The effective dates for Medicare Parts A & B are the dates that the coverage began. Your effective date for Part A will be different from Part B if you enrolled in Part A at an earlier time

Step Two: Complete and return your Drexel Retiree Benefit Enrollment Form

- Complete the Drexel Retiree Benefits Enrollment Form and return to hr@drexel.edu. Once your Medicare enrollment is confirmed, you can complete the Drexel Retiree Benefits Enrollment Form in order to elect Drexel's retiree medical, prescription, dental and/or vision benefits. **You must also provide confirmation of your Medicare enrollment.** An example of the enrollment confirmation would be a clear copy of the **letter of approval that Social Security provides to you** once they have processed your request, or a copy of your actual

ID card confirming your Medicare Parts A and B. Do not forget to provide your Medicare information on the bottom of page two of the enrollment form. Please refer to the Frequently Asked Questions posted on the Drexel TFTP website for more information on retiree benefit premium costs and billing.

Need Assistance? We know this process may be confusing, but, we are here to help. For questions about Medicare, contact Health Advocate at 1.866.695.8622 to speak with a Medicare specialists who can guide you through the enrollment process. For questions about Drexel's retiree benefits, contact the Drexel HR Service Center at 215.895.2850.