FY2019
University Department Charge-back Rates
**effective 07/01/2018**

<table>
<thead>
<tr>
<th></th>
<th>ST</th>
<th>OT</th>
<th>DT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Custodial Labor</td>
<td>$45.00</td>
<td>$67.00</td>
<td>$89.00 per hour</td>
</tr>
<tr>
<td>Maintenance Labor</td>
<td>$56.00</td>
<td>$84.00</td>
<td>$112.00 per hour</td>
</tr>
<tr>
<td>Engineering Labor</td>
<td>$58.00</td>
<td>$87.00</td>
<td>$116.00 per hour</td>
</tr>
<tr>
<td>Transportation</td>
<td>$79.00</td>
<td>$103.00</td>
<td>$127.00 per hour</td>
</tr>
</tbody>
</table>

Transportation rates are inclusive of shipping and receiving services.

$0.25 Fuel Surcharge per hour if diesel fuel market rate exceeds $5.00.

Cancellation fee

| ST                      | $100.00  |
| OT                      | $150.00  |
| DT                      | $200.00 less than 24 hours notice |

<table>
<thead>
<tr>
<th>Time</th>
<th>Note</th>
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</thead>
<tbody>
<tr>
<td>ST 8:00am-5:00pm, Monday-Friday</td>
<td></td>
</tr>
<tr>
<td>OT 5:01pm-7:59pm, Monday-Friday, and Saturdays</td>
<td></td>
</tr>
<tr>
<td>DT Sundays and Holidays</td>
<td></td>
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</tbody>
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University Owned Equipment Costs (subject to availability)

- Chairs: $1.00 each
- 6 ft Table: $4.00 each
- 72" Round Table: $7.00 each
- Cocktail Table: $8.00 each
- High-top Table: $8.00 each
- Podium: $30.00 each
- Easel fee: $50.00 applies to unreturned or damaged easels borrowed for events

**Please note that there will be a replacement fee for chairs, tables and podiums that are broken or lost due to misuse or negligence. Equipment rented from an outside vendor will be billed at cost.**

Audio/Visual Costs

- Technician: $15.00 Per technician, per hour
- Technical Equipment: Varies Consult the Event Services Office price sheet
- Service Charge: $100.00 Applies to reservations made less than 5 business days prior to event

Public Safety Costs

4 hour minimum charge for security officers and campus police. Security in leased buildings may be priced and billed separately.

Public Safety Officer: $31.65 Per hour Security service

Generally 1 officer required per 100 participants but may vary depending on location, type of event, and number of participants.

- University Police Officer: $61.78 Per hour If Event requires attendance of Campus Police
- University Police Sergeant: $71.70 Per hour If Event requires attendance of Campus Police
- Campus Electronics: $85.00 Per hour Service Requests, Door openings, Access Management

DAC/Rec Center/Armory/Athletic Field Staffing

4 hour minimum charge for all Athletics hourly staff

- Event Manager: $40.00 Per hour Need determined by department
- Student Facility Supervisor: $25.00 Per hour Need determined by department
- Certified Athletic Trainer: $40.00 Per hour Required if you cannot provide your own
- Field Setup: $60.00 Per hour Based on the nature and timing of event
- Aquatics Coordinator: $25.00 Per hour
- Lifeguard: $15.00 Per hour
- Group Exercise Instructor: $25.00 Per hour
- PA Announcer: $60.00 Per game
- Scoreboard Operator: $60.00 Per game
- Summer Program Gym Access: $15.00 Per participant
- Climbing Wall: $150.00 Per booking Teambuilding is $200

Space Rental Fees

- University Club Skyview: $50.00 Per hour
- University Club Liberty View: $50.00 Per hour
- University Club City View: $50.00 Per hour
- University Club Lounge: $25.00 Per hour Reserved in conjunction with Sky View or Liberty View only
- University Club Terrace: $50.00 Per hour Reserved in conjunction with Sky View or Liberty View only
- Rec Center Gymnasium: $80.00 Per hour East or West section only is $40 per hour
- Rec Center Gallery: $50.00 Per hour
- Rec Center Fitness Plaza: $35.00 Per hour
- DAC Gymnasium: $160.00 Per hour
- Armory: $25.00 Per court
- Hazem Suite - Mens BB: $500.00 Per game Tickets and food additional. Minimum 50 tickets required at group rate.
- Hazem Suite - Womens BB: $200.00 Per game Tickets and food additional. Minimum 50 tickets required at group rate.
- Pool: $75.00 Per hour
- Vidas Athletic Fields: $100.00 Per hour Per field
- Buckingham Green (volleyball): $25.00 Per hour
- Buckingham Field: $75.00 Per hour

Maximum charge for Athletic facilities is 8 hours per day. Contact Athletics for additional facilities available for rent.

Event Services Cost: $46.00 Per hour

Event planning expertise beyond booking space and providing information. Provide hands-on event support as requested.