STUDENT INSTRUCTIONS

PASS/NO PASS GRADE OPTION

2019–2020 SPRING
Instructions for how students can select the Pass/No Pass (P/NP) grade mode via DrexelOne using Banner Registration

1. Login to DrexelOne
2. Select the Academics tab
3. Click the Register for Courses button in the Registration channel
4. Select **Register for Courses** on the Registration Dashboard

5. Select the **Term** in the Drop-Down and Click **Continue**

6. Select the **Schedule and Options** Tab
7. In the Grade Mode column, Select the link for the Section to change from **Standard Letter** to **Pass/No Pass**

   Note: The link will only appear for gradable sections that were originally scheduled as Standard Letter.

8. After selecting Pass/No Pass for the Course Sections you wish to change, Click the **Submit** button
9. **Sign-Out** when Done.