2023–2024 Noncustodial Parent Supplemental Worksheet — Instructions

In certain circumstances, Drexel University requires first-year applicants to submit information about their noncustodial parent, using this worksheet, in order to be considered for institutional need-based aid.

Drexel reserves the right to waive this requirement in select scenarios. You can view more information about this worksheet and the scenarios in which the requirement would be waived at drexel.edu/drexelecentral/ncp.

Instructions

Please follow these instructions when completing this request:
• Complete all applicable sections of this form.
• Your noncustodial parent must sign this worksheet; please DO NOT have your custodial parent complete/sign this form. Word-generated signatures cannot be accepted — an actual signature is required.
• If your noncustodial parent is married, you must supply information regarding their spouse.
• Please DO NOT submit any additional documentation (such as tax returns) with this worksheet.
• International applicants — all financial figures must be converted into U.S. currency when completing this form.

Submission Deadlines

Submit all documentation together by the following applicable deadlines:
• Early Action — November 17
• Early Decision — November 17
• Regular Decision — February 17

Students can submit a completed worksheet electronically by:

• Logging into their Discover Drexel account at discover.drexel.edu.
• Selecting the Financial Aid tab.
• Selecting the “Noncustodial Parent Supplemental Worksheet” item in the Outstanding Requirements section.
• Selecting the “Submit now” button to launch the document upload process.

Students can also submit a completed worksheet by mailing to:

Drexel Central
Suite 106, Main Building
3141 Chestnut Street
Philadelphia, PA 19104
2023–2024 Noncustodial Parent Supplemental Worksheet

Student Information

Last Name ____________________________ First Name ____________________________
University ID ____________________________
Permanent Street Address ____________________________ City ____________ State ____ ZIP Code _________
Email ____________________________ Phone Number ____________________________

Noncustodial Parent (NCP) Information

Full Name ____________________________ Phone Number ____________________________
Permanent Street Address ____________________________ City ____________ State ____ ZIP Code _________
Date of Birth ____________________________ Relation to Student: ☐ Mother ☐ Father
Are you currently married? ☐ Yes ☐ No If “Yes,” in what year did you marry? ____________
Name of Spouse ____________________________

NCP Household

Number of Household Members ____________
Number of Household Members Who Will Be Enrolled in College in 2022–2023 ____________

NCP 2021 Income

Include any income information about both you and your spouse, if married, for the 2021 tax year. If you and your spouse filed separately, please combine information from both of your tax returns.

Tax Return Filed
☐ 1040 ☐ Other ☐ Will not file ☐ Not sure

• 2021 Adjusted Gross Income ____________
• 2021 Federal Tax Payment ____________
• 2021 Income from Work ____________
• 2021 Interest and Dividend Income ____________
• 2021 Business Income or Losses ____________
• 2021 Educational Tax Credits ____________
• 2021 Untaxed Income, Benefits, and Retirement Plan Contributions (include yourself) ____________

NCP Asset Information

1. Current amount of your cash, savings, and checking accounts ____________

2. Do you (or your spouse) own a home? ☐ Yes ☐ No
   If “Yes”:
   What is the current value of your home? ____________
   How much do you owe on your home? ____________

3. Current amount of your (and your spouse’s) investments ____________

4. Do you (or your spouse) own a business? ☐ Yes ☐ No
   If “Yes,” does your business(es) employ more than 100 full-time equivalent employees? ☐ Yes ☐ No
   What is the current value of the business(es)? ____________
   How much do you owe on your business(es)? ____________
Last Name __________________________________________ First Name __________________________________________

University ID __________________________________________

5. Do you (or your spouse) own a farm? ☐ Yes ☐ No

   If “Yes”:  
   What is the current value of your farm? __________
   How much do you owe on your farm? __________
   Do you live on your farm? __________

6. Do you (or your spouse) own real estate other than your primary home? ☐ Yes ☐ No

   If “Yes”:  
   What is the current value of your real estate? __________
   How much do you owe on your real estate? __________

Child Support Information

Did you pay child support in 2021? ☐ Yes ☐ No

   If “Yes,” how much child support did you pay? __________

Signatures

By signing below, I certify that the information is accurate and complete to the best of my knowledge. I acknowledge that information reported and found to be in error may result in a change to the student’s eligibility for institutional need-based aid.

Noncustodial Parent Signature __________________________________________ Date ________________