

Breaks during testing

Breaks During Testing Accommodation: Excused breaks during testing (maximum of 10 minutes per hour) not to be taken from exam time"

Any student who is granted the accommodation of Breaks During Testing will receive a 10 minutes of break for each consecutive hour of testing. Students cannot take more than 10 consecutive break minutes within any hour of testing.

Example: If a student is scheduled to test for a total of 4 hours, they will be provided 4 separate 10 min breaks to be taken within each individual hour of testing. Professors will be notified of all breaks taken by student that last longer than the approved 10 minutes within each testing hour.

Student Responsibilities:

1. Adhere to all Testing Center policies and procedures while taking your exam. Ask the proctor if you have any questions or need clarification.
2. Sign in and out at the beginning and the end of each exam and before and after taking each break.
3. Track your testing and break times. If you are unaware of your allotted testing and break times, ask the proctor.
4. Turn in all cellphones/ electronic devices prior to the start of the exams unless they have been previously approved for use during exams as an accommodation. Unless approved as an accommodation, electronic devices cannot be use during break time.
5. Communicate with proctor if you are unable to complete the exam due to a flare-up/illness and turn in all testing materials before leaving the testing site.