



Drexel University

Communication Plan for Proposed Official University Policies

Policy Name: _____

Policy Number: _____

Sponsoring Unit(s): _____

Initials: _____

When approved and posted, the proposed policy will be communicated to the University community via the following channels (check all that apply):

- Mass Email to University Community**
 - Fac/staff
 - Fac/staff/students

- Emails Targeted to Affected Units/Stakeholders** (specify which units below)

- DrexelNow**
 - Faculty/staff edition
 - Student edition

- DrexelQuarterly** (e-newsletter for faculty/staff)

- Other Newsletters** (specify below)

- Announcement on websites/portals** e.g. DrexelOne, Career Pathway (specify below)

- Presentations/Trainings/Information Sessions** (briefly describe)

- Other** (describe below)