

## **Undergraduate Credit Overload Policy**

Undergraduate students who wish to enroll in more than 20 credits per class term or 4 credits per co-op term (the maximum number of credits allowed) need official permission from the College of Arts and Sciences.

Please also note that any credit registered above 20 in a class term or 4 in a co-op term will be billed on a per-credit basis. Questions about the financial impact of overload credit should be directed to <u>Drexel Central</u>.

## Students who wish to exceed the credit limit must meet the guidelines listed below:

- Must have earned at least 30 credit hours at Drexel.
- Must have taken at least 17 credits in a previous quarter in which a term GPA of 3.0 or higher was earned. \*
- Must have a cumulative GPA of 3.0 or greater. \*
- Must have a valid academic reason for the overload.
- In accordance with the <u>Course Program of Study Policy</u> (CPoS), taking more than 20 credits must not impact ability to maintain full-time credit load during future class terms.

\* In rare circumstances, exceptions can be made to these criteria.

## To request a credit overload, please complete this form.

Requests should be submitted by week 10 of the prior term for which the student is requesting an overload. Requests cannot be considered after the first week of the subsequent term.

Decisions will be rendered by the Director of Advising and Student Success in consultation with your academic advisor. If you wish to appeal a decision, you may do so by contacting the <u>Associate Dean of Undergraduate</u> <u>Education</u>.