

CCI STUDENT TOWN HALL

Tuesday, September 1, 2020

CCI TASK FORCE

- In June, CCI launched a return to campus task force tasked with creating a plan for CCI's operations in the fall.
- The task force consisted of 7 working groups to manage college and academic operations.
- The task force was charged with agile planning that would be conditional based on the University's plan.
- Following President Fry's announcement on August 19, the College moved all undergraduate and graduate courses online.



3675 MARKET STREET

- CCI has been working closely with 3675 Market management to ensure that all necessary precautions would be taken for all visitors.
- All traffic will be directed to the Market Street main entrance, the Quorum entrance will be closed. Specific doors will be designated for enter and exit only.
- What will happen when we come back to campus:
 - Mandatory face coverings at 3675 (and other campus spaces).
 - There will be a limit of two riders per elevator.
 - Stairways will be designated as Entry Only (up) or Exit Only (down).
 - All high-touch surfaces; including elevators, restrooms, stairways and main lobbies will be sanitized regularly.
 - The building's HVAC system is state of the art and will be constantly monitored for quality.



ACADEMIC OPERATIONS TASK FORCE

- Reviewed with Department Heads to ensure all courses could be taught remotely if needed and which courses would most benefit from in-person options
- On campus plan:
 - Determined socially distant room capacities
 - Developed plans to allow time between in-person classes in each classroom for cleaning as well as socially distant entrance/exit for the space
 - Designated area for socially distant waiting between classes



ACADEMIC OPERATIONS TASK FORCE

- Adjusted course information to make modality clear to students during registration
- Although fall term will now be remote, all work completed will be applicable to a phased return later in the academic year.



ADVISING TASK FORCE

- **Student Advising:**

- All CCI Advising will be completely virtual for the fall 2020 term.
- Students will be able to communicate with their academic advisor through email, phone, and Zoom appointments.
- Students can schedule a phone or Zoom appointment through the Drexel One Time Trade scheduling software or by emailing their advisor to set up an appointment.
- This is to include undergraduate, graduate, and PhD students.



ADVISING TASK FORCE

- **Virtual Walk in Open Hours:**
Advisors will be conducting virtual open hours during peak high-volume times including:
 - The first week of classes (add/drop week)
 - Once registration opens for the winter term (October 26th through November 10th).



ADVISING TASK FORCE

- **Welcome Week College Day CCI Event:**
 - A virtual kickoff event will be held for incoming freshmen and transfer students.
 - CCI will participate with speakers, undergraduate advisors, peer mentors, and virtual games/activities.
- **Small Group Advising Sessions for Incoming Freshmen:**
 - Small group sessions will be held via Zoom with students and their advisor.
 - The schedule and registration portal have been created and will be announced by Inter-College Advising.



ADVISING TASK FORCE

- Undergraduate Peer Mentor Program
- Graduate College Student Onboarding
- Academic Standing Meetings
- UNIV 101: The Drexel Experience
- CI 120: CCI Transfer Student Seminar



DREXEL UNIVERSITY

College of

Computing & Informatics

COLLEGE OPERATIONS & FACILITIES TASK FORCE

- The College is the process of procuring sanitization and cleaning products.
- The College has worked closely with Drexel's Real Estate and Space Planning for social distancing layouts to better understand how to arrange furniture in each space.
- CCI participates in regular town hall meeting for 3675 Market tenants.
- Drexel's Environmental Health & Safety group provided the College with social distancing capacities for each CCI space, including classrooms.



IT TASK FORCE

- Tested technology to allow students to be socially distant over multiple rooms and remote for a single course section
- Worked closely with faculty and administration to develop a Virtual Tutoring Center to support students
- Worked with Advising team to develop a protocol for providing high quality advising to students remotely utilizing Zoom
- Surveyed CCI Faculty to ensure technology needs are met and that faculty have the tools they need to deliver high quality course content remotely



IT TASK FORCE

- Created robust documentation and training videos focused on remote technologies used to deliver courses such as Blackboard, Zoom, Teams, Collaborate Ultra, Echo 360, and Digital Writing tools
- Set up the CCI Commons space to be compliant with social distance protocols to allow for the CCI Helpdesk to operate effectively for CCI
- Implemented strict protocols for distribution and sanitization of loaner equipment used by faculty and students
- Ensured CCI CoOp, Work Study and Student Assistants can provide quality technology support while operating remotely

IT SUPPORT RESOURCES

- The Best way for CCI students to get help with any technology issue is to contact CCI Help Desk via ihelp@drexel.edu or **215-895-2480**
 - CCI Help Desk can assist students in connecting to Drexel IT services such as VPN, Zoom, Blackboard, CCI Virtual Labs and other Academic Server Environments
- CCI Help Desk has a growing library of self help documentation that can be found in the following locations:
 - <https://bookstack.cci.Drexel.edu>
 - <https://docs.cci.Drexel.edu>
- CCI Help Desk has loaner laptops that can be borrowed by students should they experience issues with their personal computer
 - While you are arranging to repair your computer, these loaners can ensure you have minimal downtime
 - Contact ihelp@drexel.edu to make arrangements for a loaner computer



AREAS OF CONCERN

- International students and remote course enrollment.
- Impact of remote education on scholarships.
- Pass/No Pass for fall term.
- CoOps, internships, and career fairs.
- Backup/buddy system for courses and instruction.
- Synchronous offering and time-zone issues.
- Students conducting on-campus research.
- Library space/services/inner-library loans.

- **Winter Term!**



STUDENT RESOURCES

- **Drexel – Response to Coronavirus** - <https://drexel.edu/coronavirus/>
- **Student Counseling Center** - <https://drexel.edu/counselingandhealth/counseling-center/overview/>
- **Student Health Center** - <https://drexel.edu/counselingandhealth/student-health-center/overview/>
- **Student Life** - <https://drexel.edu/studentlife/>
- **Housing and Campus Services** - <https://drexel.edu/campuservices/universityHousing/overview/>
- **Steinbright Career Development Center** - <https://drexel.edu/scdc/>
- **Drexel Recreation Center** - <https://drexel.edu/recathletics/>
- **International Students and Scholars Services** - https://drexel.edu/studentlife/get_involved/international_students_scholars/
- **Environmental Health & Safety** - <https://drexel.edu/research/compliance/environmental-health-safety/>

