CCI STUDENT TOWN HALL

Tuesday, September 1, 2020
CCI TASK FORCE

• In June, CCI launched a return to campus task force tasked with creating a plan for CCI’s operations in the fall.

• The task force consisted of 7 working groups to manage college and academic operations.

• The task force was charged with agile planning that would be conditional based on the University’s plan.

• Following President Fry’s announcement on August 19, the College moved all undergraduate and graduate courses online.
3675 MARKET STREET

• CCI has been working closely with 3675 Market management to ensure that all necessary precautions would be taken for all visitors.

• All traffic will be directed to the Market Street main entrance, the Quorum entrance will be closed. Specific doors will be designated for enter and exit only.

• What will happen when we come back to campus:
  – Mandatory face coverings at 3675 (and other campus spaces).
  – There will be a limit of two riders per elevator.
  – Stairways will be designated as Entry Only (up) or Exit Only (down).
  – All high-touch surfaces; including elevators, restrooms, stairways and main lobbies will be sanitized regularly.
  – The building’s HVAC system is state of the art and will be constantly monitored for quality.
ACADEMIC OPERATIONS TASK FORCE

• Reviewed with Department Heads to ensure all courses could be taught remotely if needed and which courses would most benefit from in-person options

• On campus plan:
  – Determined socially distant room capacities
  – Developed plans to allow time between in-person classes in each classroom for cleaning as well as socially distant entrance/exit for the space
  – Designated area for socially distant waiting between classes
ACADEMIC OPERATIONS
TASK FORCE

• Adjusted course information to make modality clear to students during registration

• Although fall term will now be remote, all work completed will be applicable to a phased return later in the academic year.
ADVISING TASK FORCE

• Student Advising:
  – All CCI Advising will be completely virtual for the fall 2020 term.
  – Students will be able to communicate with their academic advisor through email, phone, and Zoom appointments.
  – Students can schedule a phone or Zoom appointment through the Drexel One Time Trade scheduling software or by emailing their advisor to set up an appointment.
  – This is to include undergraduate, graduate, and PhD students.
ADVISING TASK FORCE

• Virtual Walk in Open Hours: Advisors will be conducting virtual open hours during peak high-volume times including:

  • The first week of classes (add/drop week)
  • Once registration opens for the winter term (October 26th through November 10th).
ADVISING TASK FORCE

• Welcome Week College Day CCI Event:
  – A virtual kickoff event will be held for incoming freshmen and transfer students.
  – CCI will participate with speakers, undergraduate advisors, peer mentors, and virtual games/activities.

• Small Group Advising Sessions for Incoming Freshmen:
  – Small group sessions will be held via Zoom with students and their advisor.
  – The schedule and registration portal have been created and will be announced by Inter-College Advising.
ADVISING TASK FORCE

• Undergraduate Peer Mentor Program
• Graduate College Student Onboarding
• Academic Standing Meetings
• UNIV 101: The Drexel Experience
• CI 120: CCI Transfer Student Seminar
• The College is the process of procuring sanitization and cleaning products.
• The College has worked closely with Drexel’s Real Estate and Space Planning for social distancing layouts to better understand how to arrange furniture in each space.
• CCI participates in regular town hall meeting for 3675 Market tenants.
• Drexel’s Environmental Health & Safety group provided the College with social distancing capacities for each CCI space, including classrooms.
IT TASK FORCE

• Tested technology to allow students to be socially distant over multiple rooms and remote for a single course section
• Worked closely with faculty and administration to develop a Virtual Tutoring Center to support students
• Worked with Advising team to develop a protocol for providing high quality advising to students remotely utilizing Zoom
• Surveyed CCI Faculty to ensure technology needs are met and that faculty have the tools they need to deliver high quality course content remotely
IT TASK FORCE

• Created robust documentation and training videos focused on remote technologies used to deliver courses such as Blackboard, Zoom, Teams, Collaborate Ultra, Echo 360, and Digital Writing tools
• Set up the CCI Commons space to be compliant with social distance protocols to allow for the CCI Helpdesk to operate effectively for CCI
• Implemented strict protocols for distribution and sanitization of loaner equipment used by faculty and students
• Ensured CCI CoOp, Work Study and Student Assistants can provide quality technology support while operating remotely
IT SUPPORT RESOURCES

• The Best way for CCI students to get help with any technology issue is to contact CCI Help Desk via ihelp@drexel.edu or 215-895-2480
  – CCI Help Desk can assist students in connecting to Drexel IT services such as VPN, Zoom, Blackboard, CCI Virtual Labs and other Academic Server Environments

• CCI Help Desk has a growing library of self help documentation that can be found in the following locations:
  – https://bookstack.cci.Drexel.edu
  – https://docs.cci.Drexel.edu

• CCI Help Desk has loaner laptops that can be borrowed by students should they experience issues with their personal computer
  – While you are arranging to repair your computer, these loaners can ensure you have minimal downtime
  – Contact ihelp@drexel.edu to make arrangements for a loaner computer
AREAS OF CONCERN

• International students and remote course enrollment.
• Impact of remote education on scholarships.
• Pass/No Pass for fall term.
• CoOps, internships, and career fairs.
• Backup/buddy system for courses and instruction.
• Synchronous offering and time-zone issues.
• Students conducting on-campus research.
• Library space/services/inner-library loans.

• Winter Term!
STUDENT RESOURCES

• Drexel – Response to Coronavirus - https://drexel.edu/coronavirus/
• Student Counseling Center - https://drexel.edu/counselingandhealth/counseling-center/overview/
• Student Health Center - https://drexel.edu/counselingandhealth/student-health-center/overview/
• Student Life - https://drexel.edu/studentlife/
• Housing and Campus Services - https://drexel.edu/campusservices/universityHousing/overview/
• Steinbright Career Development Center - https://drexel.edu/scdc/
• Drexel Recreation Center - https://drexel.edu/recathletics/
• International Students and Scholars Services - https://drexel.edu/studentlife/get_involved/international_students_scholars/
• Environmental Health & Safety - https://drexel.edu/research/compliance/environmental-health-safety/