FY2022
Student Organization Charge-back Rates (Recognized Student Organizations only)
effective 07/01/2021

	For the 1st $2,500 in Campus Facilities Charges				For events not following procedure or for all cost that exceed the 1st $2,500			
	ST	OT	DT		ST	OT	DT	
Custodial Labor	**$0.00**	**$0.00**	**$0.00**	per hour	**$36.00**	**$54.00**	**$71.00**	per hour
Maintenance Labor	**$0.00**	**$0.00**	**$0.00**	per hour	**$45.00**	**$67.00**	**$90.00**	per hour
Engineering Labor	**$0.00**	**$0.00**	**$0.00**	per hour	**$46.00**	**$70.00**	**$93.00**	per hour
Transportation - Setups	**$0.00**	**$0.00**	**$0.00**	per hour	**$63.00**	**$82.00**	**$102.00**	per hour
Transportation - Trips	**$63.00**	**$82.00**	**$102.00**	per hour	**$63.00**	**$82.00**	**$102.00**	per hour

Transportation Cancellation fee **$100.00** **$150.00** **$200.00** less than 24 hours notice

ST 8:00am-5:00pm, Monday-Friday
OT 5:01pm-7:59am, Monday-Friday; and Saturdays
DT Sundays and Holidays

University Owned Equipment Costs (subject to availability)

Chairs	**$0.00**	each
6 ft Table	**$0.00**	each
72" Round Table	**$0.00**	each
Cocktail Table	**$8.00**	each
High-top Table	**$8.00**	each
Podium	**$0.00**	each
Easel fee	**$50.00**	applies to unreturned or damaged easels borrowed for events

Please note that there will be a replacement fee for chairs, tables and podiums that are broken or lost due to misuse or negligence. Equipment rented from an outside vendor will be billed at cost

Audio/Visual Costs **Varies** Consult the Event Services Office for pricing and package availability

Public Safety Costs

4 hour minimum charge for security officers and campus police. Security in leased buildings may be priced and billed separately.

Public Safety Officer	**$34.00**	Per hour	Security service

Generally 1 officer required per 100 participants but may vary depending on location, type of event, and number of participants.

University Police Officer	**$75.79**	Per hour	If Event requires attendance of Campus Police
University Police Sergeant	**$81.73**	Per hour	If Event requires attendance of Campus Police
Campus Electronics	**$85.00**	Per hour	Service Requests, Door openings, Access Management

DAC/Rec Center/Armory/Athletic Field Staffing

4 hour minimum charge for all Athletics hourly staff

Event Manager	**$35.00**	Per hour	Need determined by Athletics
Student Facility Supervisor	**$15.00**	Per hour	Need determined by Athletics
Certified Athletic Trainer	**$35.00**	Per hour	Required if you cannot provide your own
Field Setup	**$60.00**	Per hour	Based on the nature and timing of event
Aquatics Coordinator	**$15.00**	Per hour	
Lifeguard	**$10.00**	Per hour	
Group Exercise Instructor	**$15.00**	Per hour	
PA Announcer	**$50.00**	Per game	
Scoreboard Operator	**$50.00**	Per game	
Climbing Wall	**$100.00**	Per hour	Teambuilding is $150

Space Rental Fees

University Club Sky View	**$50.00**	Per hour	
University Club Liberty View	**$50.00**	Per hour	
University Club City View	**$50.00**	Per hour	
University Club Lounge	**$25.00**	Per hour	Must be reserved in conjunction with Sky View or Liberty View Only
University Club Terrace	**$50.00**	Per hour	Must be reserved in conjunction with Sky View or Liberty View Only
Rec Center Gymnasium	**$40.00**	Per hour	East or West section only is $20 per hour
Rec Center Gallery	**$20.00**	Per hour	
Rec Center Fitness Plaza	**$20.00**	Per hour	
DAC Gymnasium	**$80.00**	Per hour	
Hazem Suite - Mens BB	**$500.00**	Per game	Tickets and food additional. Minimum 50 tickets required at group rate.
Hazem Suite - Womens BB	**$200.00**	Per game	Tickets and food additional. Minimum 50 tickets required at group rate.
Pool	**$25.00**	Per hour	
Vidas Athletic Fields	**$50.00**	Per hour	Per field
Buckley Green (volleyball)	**$15.00**	Per hour	Per court
Buckley Field	**$40.00**	Per hour	

Maximum charge for Athletic facilities is 8 hours per day. Contact Athletics for additional facilities available for rent.

Event Services Cost **$23.00** Per hour

Event planning expertise beyond booking space and providing information. Provide hands-on event support as requested.

Disclaimer: The information contained above is solely intended as a resource for users. Other rates may apply.