

FY2022

University Department Charge-back Rates

effective 07/01/2021

	<u>ST</u>	<u>OT</u>	<u>DT</u>	
Custodial Labor	\$45.00	\$67.00	\$89.00	per hour
Maintenance Labor	\$56.00	\$84.00	\$112.00	per hour
Engineering Labor	\$58.00	\$87.00	\$116.00	per hour
Transportation	\$79.00	\$103.00	\$127.00	per hour
<i>Transportation rates are inclusive of shipping and receiving services</i>				
<i>\$0.56 Fuel Surcharge per hour if diesel fuel market rate exceeds \$5.00.</i>				
Cancellation fee	\$100.00	\$150.00	\$200.00	less than 24 hours notice

ST	8:00am-5:00pm, Monday-Friday
OT	5:01pm-7:59am, Monday-Friday; and Saturdays
DT	Sundays and Holidays

University Owned Equipment Costs (subject to availability)

Chairs	\$1.00	each
6 ft Table	\$4.00	each
72" Round Table	\$7.00	each
Cocktail Table	\$8.00	each
High-top Table	\$8.00	each
Podium	\$30.00	each
Easel fee	\$50.00	applies to unreturned or damaged easels borrowed for events

Please note that there will be a replacement fee for chairs, tables and podiums that are broken or lost due to misuse or negligence. Equipment rented from an outside vendor will be billed at cost

Audio/Visual Costs

Technician	\$15.00	Per technician, per hour
Senior Event Technician	\$40.00	Per technician, per hour
Technical Equipment	Varies	Consult the Event Services Office for pricing
Service Charge	\$100.00	Applies to reservations made less than 5 business days prior to event

Public Safety Costs

4 hour minimum charge for security officers and campus police. Security in leased buildings may be priced and billed separately.

Public Safety Officer	\$34.00	Per hour	Security service
<i>Generally 1 officer required per 100 participants but may vary depending on location, type of event, and number of participants.</i>			
University Police Officer	\$75.79	Per hour	If Event requires attendance of Campus Police
University Police Sergeant	\$81.73	Per hour	If Event requires attendance of Campus Police
Campus Electronics	\$85.00	Per hour	Service Requests, Door openings, Access Management

DAC/Rec Center/Armory/Athletic Field Staffing

4 hour minimum charge for all Athletics hourly staff

Event Manager	\$40.00	Per hour	Need determined by Athletics
Student Facility Supervisor	\$25.00	Per hour	Need determined by Athletics
Certified Athletic Trainer	\$40.00	Per hour	Required if you cannot provide your own
Field Setup	\$60.00	Per hour	Based on the nature and timing of event
Aquatics Coordinator	\$25.00	Per hour	
Lifeguard	\$15.00	Per hour	
Group Exercise Instructor	\$25.00	Per hour	
PA Announcer	\$60.00	Per game	
Scoreboard Operator	\$60.00	Per game	
Summer Program Gym Access	\$15.00	Per participant	
Climbing Wall	\$150.00	Per hour	Teambuilding is \$200

Space Rental Fees

University Club Skyview	\$50.00	Per hour	
University Club Liberty View	\$50.00	Per hour	
University Club City View	\$50.00	Per hour	
University Club Lounge	\$25.00	Per hour	Reserved in conjunction with Sky View or Liberty View only
University Club Terrace	\$50.00	Per hour	Reserved in conjunction with Sky View or Liberty View only
Rec Center Gymnasium	\$80.00	Per hour	East or West section only is \$40 per hour
Rec Center Gallery	\$50.00	Per hour	
Rec Center Fitness Plaza	\$35.00	Per hour	
DAC Gymnasium	\$160.00	Per hour	
Hazem Suite - Mens BB	\$500.00	Per game	Tickets and food additional. Minimum 50 tickets required at group rate.
Hazem Suite - Womens BB	\$200.00	Per game	Tickets and food additional. Minimum 50 tickets required at group rate.
Pool	\$75.00	Per hour	
Vidas Athletic Fields	\$100.00	Per hour	Per field
Buckley Green (volleyball)	\$25.00	Per hour	Per court
Buckley Field	\$75.00	Per hour	

Maximum charge for Athletic facilities is 8 hours per day. Contact Athletics for additional facilities available for rent.

Event Services Cost **\$46.00** Per hour

Event planning expertise beyond booking space and providing information. Provide hands-on event support as requested.