

Tips for Learning Online

Manage your time:

- If the class is asynchronous (there are not specific times when you need to be logged in to the course website), make a schedule for yourself. Treat it like you would an in-person class!
- Create a week and term schedule with deadlines and due dates
- Keep your schedules up-to-date

Be prepared and consistent:

- Review the syllabus and other course information to be clear on expectations
- Obtain materials you need (consider a mic and headset for synchronous sessions)
- Pick a study location where you can be productive (for example, a desk or kitchen table rather than your bed)
- Reduce online distractions by using a browser add-on or app blocker that keeps you off other websites during your class and study time

Communicate:

- Be proactive and reach out to your professor/TA as needed
- Check your Drexel e-mail and BlackBoard (and any other course sites) daily
- Remember online etiquette--make sure you are communicating in a professional, appropriate way
- Check instructor feedback, and use it to evaluate and adjust your strategies as needed

Use your resources:

- The same tools you use for face-to-face classes can still be helpful!
- Use Drexel IT support for troubleshooting technical problems
(<https://drexel.edu/it/help/support/>)
- CLASS Peer and Professional Academic coaches offer sessions on learning approaches (<https://drexel.edu/class>)