



Temporary Leave of Absence (TLOA) Form

Family/Last Name:	Given/First Name:
Student ID Number:	Drexel Email:

Please indicate the Quarter Semester you are requesting TLOA: Fall Winter Spring Summer

Overview of Temporary Leave of Absence (TLOA):

According to the regulation [8 C.F.R. § 214.2(f)(4)] F-1/J-1 students who are ineligible for an international break term and wish to leave the country for one term must request Temporary Leave of Absence (TLOA) in order to resume active F-1/J-1 status.

TLOA Process:

- Obtain a valid travel signature on your I-20/DS-2019.
- Check your passport and F-1/J-1 visa sticker expiry dates.
An unexpired visa sticker and passport (with at least 6 months of validity) are necessary to re-enter the U.S.
- Submit completed TLOA Form and a copy of departure flight itinerary.
ISSS will terminate your F-1/J-1 visa status *before the first day of the term**
- Submit copy of your return flight itinerary.
ISSS requests reactivation of your F-1/J-1 record *at least 45 days before your return date**

* **You MUST meet these deadlines in order to maintain your eligibility for reactivation of your F-1/J-1 status.** Failure to do so will require that you apply for a new/initial I-20/DS-2019 and status in order to return to the U.S.

STUDENT AFFIRMATION: By signing/typing my name below I verify that I have confirmed with my academic/program advisor that I am eligible for a leave of absence (LOA) for one quarter/semester and to stay outside the United States for less than (5) five months. I have also read and understood the LOA regulations regarding my non-immigrant F-1/J-1 visa status. Failure to follow the TLOA process outlined above in a timely manner may risk my F-1/J-1 status and my ability to reenter the U.S.

Student Signature: _____ Today's Date: ____/____/____ (mm/dd/yy)

Academic Advisor to confirm the following:

By signing/typing my name below, I confirm that following information provided is accurate:

- The student is in good academic standing.
- The student plans and is eligible to enroll as a full-time student the term following the TLOA.
- If required: the student has discussed and completed Drexel's Leave of Absence (LOA) process. (If student will enroll in online courses and make academic progress while outside U.S., LOA may not be necessary.)

Advisor's Name: _____ Advisor's E-mail: _____

Advisor's Signature: _____ Today's Date: ____/____/____ (mm/dd/yy)