



DREXEL UNIVERSITY

# International Students and Scholars Services

Student Life

## J-1 EXCHANGE VISITOR Departure /Transfer-Out Notification

The purpose of this form is to inform International Students and Scholars Services (ISSS) office of your departure from the United States, and/or your transfer out from Drexel University and to ensure the appropriate update of your J-1 SEVIS record.

### Personal Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_  
(As it appears in passport) (As it appears in passport)

SEVIS ID#: N \_\_\_\_\_ E-mail Address: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

### Departure Information or Effective Date of Transfer

Final day of program participation/employment with **Drexel University**: \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yy). **Departure Date** \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yy)

### Future Plans (Please choose one that applies)

**Departing the U.S. with no immediate plan to return.**

I understand that I must leave the U.S. within 30 days of my program completion date listed above and that my J-1 SEVIS record will be completed. I also understand that I may be subjected to the 24-Month Bar, and that I can obtain additional information at [drexel.edu/issv](http://drexel.edu/issv) or from ISSS directly.

**Transferring to another U.S. institution to continue with my current J-1 status.**

If you chose this option, please contact ISSS immediately to complete the appropriate J-1 SEVIS transfer process. Your J-1 SEVIS transfer eligibility must be determined prior to your program participation end-date at Drexel University.

**Note: Your last day with Drexel University and your transfer release date must be the same.**

Also, you need to provide the following documents:

- Invitation Letter from the new sponsor institution**
- Exchange Visitor Program Number of the new sponsor institution:** \_\_\_\_\_
- New Institution's Transfer-In form (if applicable)**
- Requested transfer release date from Drexel University** \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yyyy)

**Changing Status**

I have applied for a change of status to \_\_\_\_\_ (type of requested visa). Please provide the receipt and/or approval notice along with this form.

**Note: If you are subject to 212-e restriction requirement and wish to change to H1-B, K, L, or Permanent Residency status, you must obtain a waiver from the Department of State. Check with ISSS for further information.**

<b>X</b> _____	_____	____/____/____	_____
<b>Administrative Contact Signature</b>	<b>Administrative Contact Name</b>	<b>Date (mm/dd/yy)</b>	<b>Ext.</b>

<b>X</b> _____	Date: ____/____/____ (mm/dd/yyyy)
<b>Exchange Visitor's Signature</b>	

<b>ISSS USE: Initials (RO/ARO)</b> _____	<b>SEVIS Processing Date:</b> ____/____/____ (mm/dd/yyyy)
--	---