Student Name

Philadelphia, PA | abc123@drexel.edu | 215-XXX-XXXX

EDUCATION

Drexel University **Philadelphia, PA**
Bachelor of Science in Biomedical Engineering Anticipated Graduation: June 20xx
GPA: 3.92

SKILLS

Programming Languages: MATLAB
Laboratory Skills: Micropipetting, Gel Electrophoresis, DNA Analysis, Data Analysis, Dilution Techniques
Languages: Malayalam (fluent)
Business Software: Microsoft Office (Excel, Outlook, PowerPoint, Word, Teams); Google (Sheets, Docs)

WORK EXPERIENCE

Department of Mathematics, Drexel University **Philadelphia, PA**
Grader *September 20xx – Present*

- Evaluate assignments and quizzes for undergraduate math courses with accuracy and consistency
- Provide constructive feedback to help students identify and correct conceptual errors with attention to detail
- Collaborate with professors to ensure fairness and maintain academic integrity across assessments

Math Resource Centre, Drexel University **Philadelphia, PA**
Math Tutor *September 20xx – Present*

- Provide one-on-one and group tutoring sessions for undergraduate students in calculus
- Assist students to understand problem-solving methods, improve academic performance and confidence
- Encourage independent problem-solving by giving students several practice examples to try independently, actively reinforce key concepts, and foster self-reliance and engagement

The UPS Store **Feasterville - Trevose, PA**
Customer Service Associate *May 20xx – September20xx*

- Assisted customers in a fast-paced environment using strong communication, customer service, an computer skills to ensure accurate transactions and high level of satisfaction during peak hours
- Handled package processing, shipping, and document services with strong attention to detail and accuracy
- Collaborated with mangers and coworkers to ensure efficient and professional store operations

PROJECTS

Drexel University **Philadelphia, PA**
Genetic Study Using Gel Electrophoresis *May 20xx – June 20xx*

- Conducted DNA extraction and gel electrophoresis to confirm taste perception genotypes and phenotypes
- Applied micropipetting, DNA sample preparation, and gel imaging techniques for molecular analysis
- Calculated allele and genotype frequencies from class data and interpreted genetic variation trends
- Collaborated with group members to design workflow, divide tasks, and complete analysis efficiently
- Verified accuracy and reliability of results through consultation with instructor and teaching assistants
- Presented experimental process, data analysis, and key findings to classmates and faculty using visual aids

HONORS/AWARDS

A.J. Drexel Scholarship, Drexel University – Awarded for academic excellence, January 2025 – Present

RELEVANT COURSEWORK

Calculus I, II,IV	Linear Algebra	Physics I,II
Chemistry I	Statics	Career Mgmt/Professional Development
Programming and modeling I,II	Cell and Genetics	Principles of Molecular Biology

ORGANIZATIONS/ACTIVITIES

Drexel Biomedical Undergraduate Association, Member, August 20xx - Present
Drexel Badminton Club, Member, August 20xx – Present