



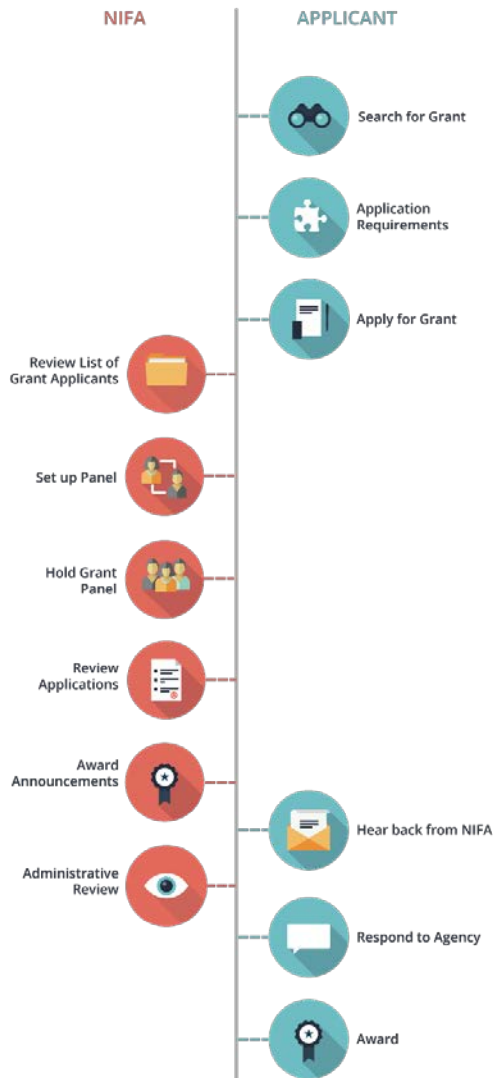
## ABOUT USDA

- Funds research, development, and outreach of new varieties and technologies to mitigate animal/plant diseases and increase productivity, sustainability and quality
- Many funding opportunities provided through [National Institute of Food and Agriculture \(NIFA.\)](#)
- [Office of the Chief Scientist \(OCS\)](#) coordinates USDA research, education and extension across government, university and private partners.

### Research, Education and Economics Action Plan priority research topics:

- Climate and Energy Needs
- Education and Science Literacy
- Food Safety
- Global Food Supply and Security
- Nutrition and Childhood Obesity
- Rural-urban Interdependence/Rural Prosperity
- Sustainable Use of Natural Resources

## APPLYING TO USDA



## WEBSITE

[www.usda.gov](http://www.usda.gov)

## ADDRESS

1400 Independence Ave., SW  
Washington, DC 20250

## MISSION

*“...provides leadership on food, agriculture, natural resources, rural development, nutrition and related issues based on sound public policy, the best available science, and efficient management.”*

## GOVERNANCE

The USDA is a federal executive department, led by the Secretary of Agriculture, who reports to the president. Individual programs have governance boards that provide strategic leadership.



- 1) **Search for Grant**
  - a. Find a funding opportunity: search [USDA site](#) or [Grants.gov](#)
  - b. Determine Eligibility
  - c. Each funding opportunity page provides links to RFAs and application forms
  - d. RFAs contain instructions for preparing and submitting applications
- 2) **Application Requirements**
  - a. Plan and prepare, closely adhere to requirements
- 3) **Apply for Grant**
  - a. Submit your application via Grants.gov's [Workspace](#)
  - b. To be considered for funding, all forms must be submitted
  - c. If you missed the deadline due to extenuating circumstances, you should review the [late application consideration documentation](#) for further information
- 4) **USDA Reviews List of Grant Applicants**
- 5) **USDA sets up a review panel** (*Review Panelists Selected*)
  - a. National Program Leaders (NPL) exercise principal responsibility for panel proceedings and award administration
- 6) **USDA holds Grant Panel**
  - a. Peers conduct online evaluation prior to meeting
  - b. Peer Review [Panel](#) held; discussions to reach consensus
- 7) **USDA Reviews Applications**
  - a. Applicants may receive questions and have opportunity to respond
  - b. The NPL considers the panel's consensus on rankings to make funding recommendations
- 8) **USDA makes award Announcements**
  - a. Applicants selected
- 9) **Hear back from NIFA**
  - a. Applicants notified
- 10) **USDA Administrative Review**
  - a. Review of budget and other considerations necessary
  - b. You may be asked to submit additional information or documentation
- 11) **Respond to Agency**
  - a. Project may be negotiated, if applicable
- 12) **Award**
  - a. Finalized

*Please Note: application process varies based on type of funding - [competitive](#), [capacity](#), or [non-competitive grant](#)*

## RESOURCES

- [General Grant Writing Tips for Success](#)
- [Logic Model Planning Process](#)
- [Budget and Project Evaluation](#) Webinar