DATA USE AGREEMENT

INTERNALLY/EXTERNALLY FUNDED

- *Name of Person Completing Form:
- *Is this request related to a proposal or a time-sensitive matter?
- *What is the deadline date?

Requestor Information

- *PI Name & Title:
- *School/College:
- *Department:
- *Department Admin Contact:
- *Please select what is needed for this request ("I need an agreement to share data" will be selected)

External Party Information   *required question

- *Name: (this field will specify to enter the name of the service provider, consultant, sponsor, institution, or entity)
- *Address: (this field will specify to enter the address of the service provider, consultant, sponsor, institution, entity, or external party)
- *Point of Contact Name and Title: (This field will specify to enter the point of contact name and title of the service provider, consultant, sponsor, institution, entity, or external party)
- *Point of Contact Email: (This field will specify to enter the point of contact email of the service provider, consultant, sponsor, institution, entity, or external party)
- Point of Contact Phone Number: (This field will specify to enter the point of contact phone number of the service provider, consultant, sponsor, institution, entity, or external party)

Project Details

- *Project Title:
- *Funder/Sponsor:
- *Coeus Lite Proposal #:
- *Fund Number:

Contract Details

- *Start Date:
- *End Date:
- *Where are the services being provided? (subtext: Please enter physical address)
- *Will intellectual property (IP)/inventions be created under this agreement?
  -Select one of the following:
  > 1. No, no IP/inventions will be developed under this agreement.
  > 2. Yes, the counterparty will create IP/inventions under this agreement.
  > 3. Yes, both Drexel University and the counterparty will create IP/inventions under this agreement.
- *Will there be any Drexel, joint, or third-party existing IP (background IP) used in this project?
  -Select all that apply:
  > 1. Yes, a Drexel patent IP.
  > 2. Yes, a joint patent IP.
  > 3. Yes, a third-party patent IP.
  > 4. No, no patent IPs will be involved.
- *Disclosure of Confidential Information: Please indicate if there is confidential information being disclosed and how.
  -Select all that apply:
  > 1. Yes, Drexel is disclosing confidential information.
  > 2. Yes, confidential information is being disclosed to Drexel.
  > 3. Yes, confidential information will be mutually disclosed.
  > 4. Yes, confidential information has ALREADY been disclosed.
  > 5. No, confidential information will not be disclosed.

- * What type of data will be shared?
  > Deidentified Data
  > Limited Data Set
  > Identifiable Data (PHI, PII)
  > I don't know
- *Will there be any sharing of protected data (Protected Health Information/Personally Identifiable Information) or will the research involve Human Subjects?
  -Select all that apply:
  > 1. Yes, the Principal Investigator will be sharing data with the sponsor.
  > 2. Yes, the Sponsor will be sharing data with the Principal Investigator.

3. Yes, both the Principal Investigator and the sponsor will be sharing data with each other.

4. Yes, the project involves human subjects.

5. No, there will be no sharing of protected data.

6. No, the research will not involve human subjects.

  - o If any of the first four options are selected in the previous question, the two following questions will appear:
    1. *IRB Approval #: (You will need to provide the IRB Approval Letter in the Attachment Upload field.)
    2. *IRB Approval Expiration Date: (This date must be a future date.)

<u>Documentation Provided</u>

  - o Statement of Work
  - o New Agreement Template Provided by Sponsor
  - o IRB Approval Letter (if determined necessary)
  - o Any Relevant Previously Fully Executed Agreements, if applicable. This includes any prior CDAs, NDAs, ICAs, etc., related to the request.
  - o Governing Agreement – Fully signed, if applicable.

- Additional Comments
- File Upload
- *By checking this box, I acknowledge that all information given is accurate.
- Send me a copy of my responses.