

Instructions for using Faculty Schedule:

- 1. Log into DrexelOne.
- 2. Select the Faculty tab.

👷 Faculty - drexeLedu X +	- 0 >								
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M Quigley Service Support A A Support A A Search web or people									
WELCOME ACADEMICS BILLING+FINANCIALAID CO-OP+CAREER SERVICES FACULTY EN PLOYEI	E EMPLOYEE PREVIEW CAMPUS+COMMUNITY								
ENROLLMENT MANAGEMENT ADMIN									

3. Select the Faculty Detail Schedule or Faculty Schedule by Day and Time link in the Course Administration channel.

Course Administration
Class List (New Banner 9) Includes student information, photo, and email
Submit Final Grades
Submit Grade Change(s)
Faculty Detail Schedule (New Banner 9)
Faculty Schedule by Day and Time (New Banner 9)
Term Master Schedule Listing of courses offered by term
More BannerWeb Faculty Services >>
BNC Adoption & Insights Adopt course materials. Service also offers quick re-adoption, student pricing, and alternatives to traditional materials
Photo Class List Will be decommissioned at the end of Summer Quarter (September 16, 2022)
Legacy Banner 8 Options The following Banner 8 features will be decommissioned at the end of Summer Quarter (September 16, 2022)
Faculty Schedule by Day and Time
Faculty Detail Schedule
Detail Class List
Summary Class List

## Faculty Schedule by Day and Time:

4. Clicking "Faculty Schedule by Day and Time" will open a weekly calendar that shows meeting times of assigned courses. Any courses without an assigned meeting times will be listed below the calendar.

	≖Ω\$ * ₽										
Fa	culty an	nd Advisor 🔹 Faculty Week at a	a Glance								
	Today - 06/27/2022										
		06/27	06/28	06/29	06/30	07/01	07/02	07/03			
										•	
	13.00	PTRS Class									
	-	<ul> <li>I3:00-14:20</li> <li>3PKWAY-603A</li> </ul>									
	14:00		PTRS Class								
			0 3PKWAY-840A								
	15:00										
			ARTH		ARTH Class						
			0 15:30-16:50 0 NSBITT-125		0 15:30-16:50 0 NSBITT-125						
	Courses without assigned meeting times:           N75         TBA           PSY         TBA           PSY         TBA										
	() Tin	ne 🛛 Venue									



5. To navigate to a specific date, click on the calendar icon in the upper right corner of the screen, and choose a date from the calendar window. Click "Go" to display the chosen date.

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Fac	ulty and A	dvisor • Faculty Week at a	Glance												
Fac	culty Wee	ek at a Glance													
	Today -	06/27/2022	«	<	Ju	ne 202	2	>	>>	<	Week 06/27/2022 to 07/03/	2022 >		MM/dd/yyyy	Go
		06/27	Su	Мо	Tu	We	Th	Fr	Sa	06/29	06/30	07/01	07/02	07/03	
								_							î
			29	30	31	1	2	3	4						
			5	6	7	8	9	10	11						
	08:00		12	13	14	15	16	17	18						
			19	20	21	22	23	24	25						
			26	27	28	29	30	1	2						- 1

6. To navigate to the course details, click on the course link.

Iod	vday - 06/27/2022 < Week 06/27/2022 to 07/03/2022 >								
	06/27	06/28	06/29	06/30	07/01	07/02	07/03		
00	PTRS Class								
	③ 13:00-14:20								
	O 3PKWAY-603A								
:00		PTRS Class							
		3 14:00-15:20						-	
		Ø 3PKWAY-840A							
			•						
:00									
		ARTH		ARTH					
		③ 15:30-16:50		③ 15:30-16:50					
		♀ NSBITT-125		♀ NSBITT-125					

## Faculty Detail Schedule:

7. If you are using the Faculty Detail Schedule link, you may choose a term from the "Term" dropdown menu.

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Faculty and Advisors • Faculty D	Detail Schedule		
Faculty Detail Schedule			
Term		CRN	
Select		Select	•
	Q		
Spring Semester 22-23 - 202231			
Fall Semester 22-23 - 202211			
Summer Quarter 21-22 - 202145			
Summer Semester 21-22 - 202141			
Spring Quarter 21-22 - 202135	_		

a. You may then choose a course from the "CRN" dropdown menu.



Faculty and Advisors	ıle	
Faculty Detail Schedule		
Term	CRN	
Summer Quarter 21-22 - 202145	Select	
		٩
Use this page to view your detailed schedule	ARTH 101	
	NFS 315	
	PSY 120	
	PSY 213	
	PTRS 627	

- 8. The Faculty Detail Schedule displays course details, scheduled meeting times, enrollment numbers and instructor contact information.
  - a. The Class List may be accessed by clicking on the "Class List" link below the "Roster" heading.

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Faculty and Advisors • Faculty Detail Schedule				
Faculty Detail Schedule				Í
Term	CRN			
Summer Quarter 21-22 - 202145				
Use this page to view your detailed schedule.				
Course :				~
Associated Term	CRN	Status	Available for registration	
Summer Quarter 21-22		Active	05/02/2022 - 06/28/2022	
College	Department	Part of Term	Credits	
Antoinette Westphal COMAD	Art and Art History	1	3	
Campus	Override	Instructional Method	Roster	
University City	No	Face To Face	Classlist	
Course Level				
Graduate Quarter, Undergraduate Quarter, Graduate Quarter, Undergraduate Quarter				

Please contact Academic Information & Systems at <u>ais\_student@drexel.edu</u> for any system related issues or training. You can contact OUR at <u>UC-Academic-Records@drexel.edu</u>, if you have any issues regarding the information being presented in your faculty schedule.