

# **Student Request Form for Accommodations**

Date:  Name: University ID #:  Drexel Email:		Term:			
		Pronoun Preferred:(e.g. he/him/his/himself)  Personal Email:			
			Enrollment Status		
			Please circle/highlight o	one of the options below:	
Prospective Student	Undergraduate Student	Graduate/Professional Student			
Graduate/ DUCOM Graduate- Thomas R. Kline School of Law					
How would you classi	fy your condition(s) or imp	pairment(s)? Select circle/highlight all that apply:			
Brain Injury		Attention Deficit Hyperactivity Disorder			
Autism Spectrum Disorder		Psychiatric Impairment			
Chronic Health Conditions		Physical/Mobility Impairment			
Hearing Impairment		Visual Impairment			
Learning Disability					
Other (Please specify):					
Is this condition temp	orary or permanent? Circ	le/highlight one:			
Permanent	Tem	porary			
Temporary conditions	ONLY				
Please indicate the expe	cted time required for recovery	:			



# What are the limitations associated with the previously listed condition(s)? Circle/highlight all that apply:

Seeing		Fatigue
		Reading
Hearing		Thinking/Concentrating
Breathing		Lifting
Eating		-
Sitting		Walking/Climbing Stairs
Sleeping		Finer Motor Control
Functioning of a Major Bod Operation	ly Organ or	Standing
		modations through Disability Resources? Circle/
highlight one:	1 0	
	Yes	No
Accommodations Being I	Requested	
Please list any accommodation	on(s) that you are seekin	ng: (If unsure, please put "N/A")
-		

### This form can be returned in one of the following ways:

#### Mail:

Disability Resources 3141 Chestnut Street, Suite 228 Philadelphia, PA 19104

Fax: 215.895.1402

Email/Scan: disability@drexel.edu

TTY: 215.895.2299| Tel: 215.895.1401 | Fax: 215.895.1402 | drexel.edu/disability



# Additional Information About the Disability Resources' Registration Process

## What other information is needed when requesting accommodations?

- Medical documentation should be accompanied with every request. Our office will not proceed with processing any request until we have received medical documentation.
- Registered Students Only:

  If you are requesting additional accommodations based on the documentation that you have already submitted, please let us know.

#### What is medical documentation?

Any medical document that describes the official diagnosis for the student and any other services or care that was provided by a medical professional.Documentation must be typed, dated, signed by the medical professional and submitted to Disability Resources on professional letterhead in English.

To learn more information about our documentation guidelines, please select <u>here</u> OR visit our websiteat drexel.edu/disability-resources/

### Who is considered a medical professional?

Documentation must be completed by a medical professional who has expertise in the area of the specific impairment for which accommodations are being sought. A medical professional is person who is certified and/or licensed to provide health care to a person.

Common examples of a medical professional:

- Doctor/Physician
- Chiropractor
- Therapist
- Psychologist
- Social Worker
- Clinical Dietitian

# What is the next step in the registration process once all the requested information has been received?

Your file will be placed under review, which can take 3-5 business days for a permanent condition or 1-3 business days for a temporary condition. After the review is completed, students will receive an email from one of our Accommodation Coordinator with information pertaining to the next steps. Please be sure to check your Drexel email account frequently because that is our office communicates with students during the registration process.