



Credit Split Change Form

Instructions: Complete this form to request a change to a credit split on an externally sponsored research fund. Please send the completed form via e-mail to Research Accounting Services (RAS) at ras@drexel.edu. Approvals must be obtained from the Primary Principal Investigator on the impacted award. The change in credit split will become effective the 1st day of the following month after receipt by RAS. For questions, please e-mail ras@drexel.edu.

Select which Chart of Accounts this Fund is being requested for:

Chart D - Drexel University

Chart S - Academy of Natural Sciences

Grant Number:

Fund Number:

Current Credit Split

Note: Credit Split Percentage Column must equal 100%

Investigator #1, First and Last Name	Drexel ID#	Org #	Org Title	Split %age
Investigator #2 First and Last Name	Drexel ID#	Org #	Org Title	Split %age
Investigator #3, First and Last Name	Drexel ID#	Org #	Org Title	Split %age
Investigator #4, First and Last Name	Drexel ID#	Org #	Org Title	Split %age
Investigator #5, First and Last Name	Drexel ID#	Org #	Org Title	Split %age

Revised Credit Split

Note: Credit Split Percentage Column must equal 100%

Investigator #1, First and Last Name	Drexel ID#	Org #	Org Title	Split %age
Investigator #2 First and Last Name	Drexel ID#	Org #	Org Title	Split %age
Investigator #3, First and Last Name	Drexel ID#	Org #	Org Title	Split %age
Investigator #4, First and Last Name	Drexel ID#	Org #	Org Title	Split %age
Investigator #5, First and Last Name	Drexel ID#	Org #	Org Title	Split %age

Credit Split Approvals

Principal Investigator:	Principal Investigator's Signature:	Date: <input type="text"/>
Department Head/Chair:	Department Head/Chair's Signature:	Date: <input type="text"/>
Dean:	Dean's Signature:	Date: <input type="text"/>

Comptroller's Office Use Only

Credit Split Attribute 1:	Credit Split Attribute 2:	Credit Split Attribute 3:	Credit Split Attribute 4:	Credit Split Attribute 5:
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Date Received:

Date Processed: