Title | Student A/V Production Technician

Job Type | Student Employee

Division | Administrative and Business Services, Drexel Business Services

Department | Event and Conference Services

Job Description |

- Assist with the set-up, operation, and breakdown of audio/visual components, professional-grade audio, and power distribution systems.
- Assist with the upkeep and maintenance of the above-listed equipment
- Event involvement will include: meeting & conferences held in various Drexel University campus buildings, including Creese Student Center, MacAlister, Main, and Bossone buildings, Paul Peck Alumni Center, Papadakis Integrated Sciences Building, etc. Outdoor events also included. Some live music/dance/performance-art events will be covered by this staff.
- Employee will be supervised directly by the Technical Operations Manager, but is answerable to any full-time Event & Conference Services Staff.
- Employee will have contact with clients. Excellent customer service skills are a must!

A strong marketplace is essential to recruiting and retaining today’s student. It is the mission of Drexel Business Services to operate and expand a marketplace that delivers high quality services that are customer responsive, built on strong internal and external partnerships, and is integral to the financial strength of Drexel University.

Drexel Business Services is a part of the Division of Administrative and Business Services, overseeing services for three campuses including campus dining, retail management, the university bookstores, vending, identification card services, the student centers, event and conference services, parking services, printing and mailing, and university housing.

Qualifications |

- Interested in technical production (majoring in an A/V related field is beneficial, but not required). Please do not apply if this type of work does not interest you.
- Ability to lift heavy load (at least 75 pounds) without difficulty. This is a physically demanding position at times, so please be aware of this fact when applying.
- Students majoring in audio/visual production at Drexel are encouraged to apply.

Special Conditions |

- Schedule flexibility is very helpful. Hours vary based on scheduled events. Weekday daytime availability is very helpful as well.
• Students may work up to 20 hours per week during the semesters, 40+ during breaks: between term breaks and Spring Break. NOTE: ISSO-affiliated students are restricted by organization’s guidelines for student employment.
• Seniors graduating within current school year are not eligible for this position.
• Graduate students are not eligible for this position.

Minimum Education | N/A
Number of Positions | 25
Campus | University City
Location: Creese Student Center
Room Number: 001
Contact Name: John Fahres
Contact E-Mail Address: dbs@drexel.edu
Primary Phone: 215.895.1330