



## Undergraduate Admissions

### ***Travel Tuition Reduction Program Eligibility Requirements:***

- Open to full-time freshmen or full-time transfer students who have confirmed their intention to enroll at Drexel University.
- Student must have attended an event sponsored by the Undergraduate Admissions Office and live at least 150 miles away from our University City campus.
- Eligible expenses include economy travel by train, plane, bus and car (mileage at the current University reimbursement rate <http://www.drexel.edu/depts/compt/ap/MileageRate.html>), and one standard hotel room for one night.
- Ineligible expenses include but are not limited to the cost of meals, luxury accommodations, and expenses that do not include an original, itemized receipt.
- The maximum reimbursement a student is eligible for is \$500 which is deducted from the student's first tuition bill (students who receive full-tuition scholarships are not eligible for any reimbursement).
- Submission of original, itemized receipts along with the travel tuition reduction program form required for reimbursement consideration.
- The reduction is applicable to one visit only and the confirmed students travel expenses only.

### ***Travel Tuition Reduction Program Eligibility Deadlines:***

- Freshmen students enrolling in fall (September) - June 15
- Transfer students enrolling in winter (January) - December 1
- Transfer students enrolling in spring (March) - February 15
- Transfer students enrolling in fall (September) - August 15



Office of Enrollment Management

## Confirmed Student Travel Tuition Reduction Program Form

Student's Full Name: \_\_\_\_\_

Student's Drexel ID Number: \_\_\_\_\_

Date of Campus Visit: \_\_\_\_\_

Total Travel Expenses (for student only): \$ \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Original Receipts for Travel Attached:    Yes     No

*(Please attach original, itemized receipts to this form and be sure to make copies for your records)*

**I have read and understand the eligibility requirements for the travel tuition reduction program.**

\_\_\_\_\_

\_\_\_\_\_

Student Signature

Date

Office Use Only: Approval Code \_\_\_\_\_  
Processing Date \_\_\_\_\_

Approval Amount \_\_\_\_\_

**Submit this form along with your original receipts:**

### **In Person**

Admissions Visit Center  
Main Building, Room 212, Second Floor  
3141 Chestnut Street  
Philadelphia, PA 19104

### **By Mail**

Drexel University  
Attn: Visit Experience Team  
P.O. Box 34789  
Philadelphia, PA 19104