

HOW TO FIND A JOB IN THE REAL WORLD

GRADUATING STUDENTS & RECENT ALUMNI

MOST IMPORTANT APPLY!

Identify companies to target.

Research careers section of the website.

Make sure your resume, cover letter, portfolio and/or CV are reviewed with Steinbright Career Services.

Engage your network.

Review LinkedIn connections to see if you have a contact there.

Apply directly to positions or send general application.

Organize applications to keep track of outreach.

Follow-up with managers, if possible.

PROFESSIONAL GROUPS

Join local and national organizations.

Find relevant groups in the *Encyclopedia of Associations*.

Attend meetings and training opportunities.

Volunteer for events or meetings .

Network!

Review jobs boards and career information on group sites.

ONLINE RESOURCES

Career and Job Search Info

Steinbright Career Development Center-Career Services

O*NET

Career Expert Blog

Job Boards

Aftercollege.com

Bright.com

lHipo.com

CollegeRecruiter.com

USAStudentJobs.gov

Going Global on DrexelOne: Combines Local and International Jobs

SimplyHired.com

Idealist.com

***80% of jobs
found through
networking**



LinkedIn

- Maintain an up-to-date profile
- Join groups and participate in discussions
- Check the jobs tab
- Follow employers and check their groups for jobs postings
- Send messages to employers as an alternative to e-mail



Twitter

- Set up a Twitter account and Tweet items related to your industry
- Follow people in the industry
- Look into items they tweet about, including events, meetings and professional groups
- Keep your eye out for employment information



Facebook

- Join groups related to the field
- Check out employer's pages
- Use status updates to keep friends and family up-to-date on your job search
- Keep your profile professional

facebook.com/DUSteinbright
twitter.com/Steinbright



DREXEL UNIVERSITY
Steinbright
Career Development Center

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WHO CAN HELP: CAREER SERVICES AT STEINBRIGHT



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DRAGON JOBS: Provides access to hundreds of jobs for Drexel students.



Prepare your search **NOW:**

- Meet with Steinbright Career Services for resume review
- Attend a Career Services Orientation Session
- Learn to use search agents and advanced search correctly in the system
- Include your updated GPA

NETWORK

Schedule time with professionals to gather advice.

Conduct informational interviews which are meetings with professionals in your field to learn more, **NOT** asking for a job.

Let everyone you know about your job search and send them your resume.

Attend networking events and join professionals organizations.

