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### INTRODUCTION

Drexel University, in compliance with **The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)** and **The College and University Security Act of 1988**, reports annually to its current and prospective students and employees, statistics for the previous three (3) years pertaining to reported crimes that have occurred on-campus, in certain non-campus buildings or property that is owned or controlled by Drexel University and on public property within, or immediately adjacent to and accessible from the campus.

The report also includes institutional policies concerning campus security, such as alcohol use, drug use, crime prevention, reporting of incidents and a victim's rights regarding sexual assaults.

A copy of the annual crime report is available electronically at [www.Drexel.edu/PublicSafety](http://www.Drexel.edu/PublicSafety). Printed copies are available by calling 215-895-1550.

### MESSAGE FROM THE VICE PRESIDENT FOR PUBLIC SAFETY

On behalf of the members of the Drexel University Department of Public Safety, I want to welcome you to Drexel University which is one of the most prestigious and vibrant Universities in the nation. The Drexel University Department of Public Safety is dedicated to providing a safe and secure campus environment for its students, faculty, staff and visitors. The men and women of the Department are committed to the highest standards of professionalism in maintaining a safe and secure environment. Our core values are service, dedication, integrity and trust.

We accomplish our mission by employing modern law enforcement and security strategies blended with fire prevention services, emergency preparedness and state of the art technology. We strive to focus our programs, practices and interactions on the needs of our diverse community and work to be continually responsive to them. Vital and important components of our holistic public safety program are the relationships and partnerships we enjoy with the City of Philadelphia and various organizations that make up the University City community.

We encourage all members of the Drexel University community to take an active role in assisting the Department of Public Safety by embracing and practicing the philosophy that "safety and security is a shared responsibility". By working together, we can provide a safer environment in which to excel academically and professionally while improving the quality of life at Drexel University.

To learn more about the Department of Public Safety please visit our web site at [www.Drexel.edu/PublicSafety](http://www.Drexel.edu/PublicSafety) or visit us at 3201 Arch Street, Suite 350. You are also welcome to email us at [DPS@Drexel.edu](mailto:DPS@Drexel.edu).

Domenic Ceccanecchio, M.S., CPP  
Vice President for Public Safety

### **THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092(f) as a part of the Higher Education Act of 1965, is a federal law that requires all colleges and universities to disclose certain timely and annual information about campus crime and security policies.

All public and private institutions of postsecondary education participating in federal student aid programs are subject to this Act. The U.S. Department of Education is the agency charged with enforcement of the Act and where complaints of alleged violations can be made.

The Clery Act, originally enacted by Congress and signed into law by President George Bush in 1990 as the Crime Awareness and Campus Security Act of 1990, was championed by Howard & Connie Clery after their daughter Jeanne, a college freshman, who was raped and murdered in 1986.

The law was amended in 1992 to add a requirement that schools afford the victims of campus sexual assault certain basic rights and was amended again in 1998 to expand the reporting requirements. The 1998 amendments also formally named the law in memory of Jeanne Clery.

Subsequent amendments in 2000 and 2008 added provisions dealing with registered sex offender notification and campus emergency response, respectively. The 2008 amendments specifies new campus safety requirements in the following areas: hate crime reporting and emergency response and evacuation procedures – required of all Title IV institutions, and missing student notification and fire safety issues – required of any Title IV institution that maintains an on-campus student housing facility.

#### **Annual Report**

Colleges and universities are required to publish an annual report by October 1<sup>st</sup> that contains the previous three (3) years' campus crime statistics, fire safety statistics and certain security policy statements, including sexual assault policies which assure basic victims' rights and where students should go to report crimes. The report is to be made available to all current students and employees while prospective students and employees are to be notified of its existence and afforded an opportunity to request a copy. Colleges and universities can comply using the Internet as long as the required recipients are notified and provided the exact Internet address where the report can be accessed. Printed copies are available upon request. A copy of the statistics must also be provided to the U.S. Department of Education.

#### **Crime Statistics**

Each college and university must disclose crime statistics for the campus area, unobstructed public areas immediately adjacent to or running through the campus and certain non-campus facilities including Greek housing and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement and other college and university officials who have "significant responsibility for student and campus activities" such as student judicial affairs officials. Professional mental health and religious counselors are exempt from reporting obligations, but may refer individuals to a confidential reporting system for which the college/university must indicate the availability.

Crimes are reported in the following seven (7) major categories, with several subcategories:

- 1) Criminal Homicide broken down by
  - a. Murder and Non-negligent Manslaughter
  - b. Negligent Manslaughter
- 2) Sex Offenses broken down by
  - a. Forcible Sex Offenses (including Rape)
  - b. Non-forcible Sex Offenses
- 3) Robbery
- 4) Aggravated Assault
- 5) Burglary
- 6) Motor Vehicle Theft
- 7) Arson

The 2008 amendments added four new crimes to the annual reporting requirement. The four new crimes are:

- 1) larceny-theft
- 2) simple assault
- 3) intimidation
- 4) damage/vandalism of property

These crimes are only reportable when committed in the context of a hate crime. If they are not committed in the context of a hate crime, they are not reportable.

Colleges and universities are also required to report the following three types of incidents if they result in either an arrest or disciplinary referral:

- 1) Liquor Law Violations
- 2) Drug Law Violations
- 3) Illegal Weapons Possession

If both an arrest and referral are made, only the arrest is counted.

The statistics are also broken down geographically into "on campus", "residential facilities for students on campus", "non-campus buildings" or "on public property" such as streets and sidewalks. Schools can use a map to denote these areas. The report must also indicate if any of the reported incidents or any other crime involving bodily injury was classified as a "hate crime".

### **Access to Timely Information**

Colleges and universities are also required to provide "timely warnings" and a separate more extensive public crime log. The timely warning requirement is somewhat subjective and is only triggered when the college/university considers a crime that poses an "ongoing threat to students and employees", while the log records all incidents reported to the campus police or security department.

Timely warnings cover a broader source of reports (campus police or security, other campus officials and off-campus law enforcement) than the crime log but are limited to those crime categories required in the Annual Report.

The crime log includes only incidents reported to the campus police or security department but covers all crimes, not just those required in the annual report. Crimes such as theft are included in the log and State crime definitions may be used.

Colleges and universities that maintain a police or security department are required to disclose in the

public crime log any crime that occurred on campus or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department. The log is required to include the nature, date, time, and general location of each crime as well as its disposition, if known. Incidents are to be included within two business days, but certain limited information may be withheld to protect victim confidentiality, ensure the integrity of an ongoing investigation or to keep a suspect from fleeing. Only the most limited information necessary may be withheld and even then it must be released once the adverse effect is no longer likely to occur.

The log must be publicly available during normal business hours. Students and employees, the general public, such as parents or members of the local press may access the crime log. Logs remain open for 60 days and subsequently must be available within two (2) business days of a request.

The landmark federal law, originally known as the Campus Security Act, requires colleges and universities across the United States to disclose information about crime on and around their campus. The law is tied to participation in federal student financial aid programs and applies to most institutions of higher education, both public and private. It is enforced by the U.S. Department of Education.

### Megan's Law Web Sites

Pennsylvania's legislature has determined that public safety will be enhanced by making information about registered sex offenders available to the public through the internet. Knowledge whether a person is a registered sex offender could be a significant factor in protecting individuals and family members or those in care of a group or community organization, from recidivist acts by registered sex offenders. The technology afforded by the Internet makes information on registered sex offenders readily accessible to the public, enabling them to undertake appropriate precautions to prevent or avoid placing potential victims at risk. Public access to information about registered sex offenders is intended solely as a means of public protection. The Megan's Law Web site is available at [www.pameganslaw.state.pa.us](http://www.pameganslaw.state.pa.us)

New Jersey law authorizes the Division of State Police to make available to the public over the Internet information about certain sex offenders required to register under Megan's Law. The sex offender Internet registry law can be found in the New Jersey Code at 2C:7-12 to -19. The New Jersey State Police Megan's Law Web site is available at [http://www.nj.gov/njsp/info/reg\\_sexoffend.html](http://www.nj.gov/njsp/info/reg_sexoffend.html)

California law, Assembly Bill 488 sponsored by the Attorney General now provides the public with Internet access to detailed information on registered sex offenders. This expanded access allows the public for the first time to use their personal computers to view information on sex offenders required to register with local law enforcement under California's Megan's Law. Previously, the information was available only by personally visiting police stations and sheriff offices or by calling a 900 toll-number. The new law was given final passage by the Legislature on August 24, 2004 and signed by the Governor on September 24, 2004. The California Megan's web site is available at: <http://www.meganslaw.ca.gov/index.aspx?lang=ENGLISH>

### DEPARTMENT OF PUBLIC SAFETY OVERVIEW

The Drexel University Department of Public Safety is a comprehensive public safety organization. The Department accomplishes its mission which is *"To enrich the quality of life of our community by providing a safe and secure environment based upon effective relationships and excellence in service"* by integrating the best practices of modern public and private security, law enforcement, fire safety,



emergency preparedness and state-of-the-art technology. The Department provides numerous safety and security services, safety awareness training and administers many community oriented programs.

The Drexel University City Main Campus, Center City Campus and the Queen Lane Campus are situated in an urban environment. Keeping this in mind, consideration in any new construction or renovation planning includes lighting, video surveillance, electronic security systems, and environmental design techniques to provide the highest level of safety for our students, faculty and staff.

The Department of Public Safety maintains a close working relationship with local/state/federal law enforcement agencies, local businesses and academic institutions.

### Responsibility for Campus Security

The Drexel University Department of Public Safety is responsible for providing security on Drexel's three campuses. To meet this responsibility, the department collaborates with a host of governmental and private public safety organizations along with departments within the University to address safety and security concerns.

The Drexel University Department of Public Safety is made up of six (6) operating units that report to the Vice President for Public Safety. They are: Police, Security, Operations, Fire & Life Safety, Training & Accreditation and Finance & Administration. The Department is staffed by 67 fulltime employees, 6 part-time employees and more than 166 contracted security personnel. All Public Safety employees receive a variety of specialized and continuous training including First Aid, Cardio Pulmonary Resuscitation (CPR) and Automated External Defibrillator (AED).

### Drexel University Police Department

The Drexel University Police Department (DUPD) is composed of thirty-nine (39) armed, fulltime, sworn municipal police officers who are empowered to enforce Federal and Commonwealth of Pennsylvania laws as well as City of Philadelphia Ordinances at the University's three campuses (University City Main Campus, Center City Hahnemann Campus, and Queen Lane Medical Campus).

Drexel University Police Officers are certified through the Commonwealth of Pennsylvania Municipal Police Officers Education and Training Commission (MPOETC). They may also initiate campus judicial board proceedings for violations of the Student Code of Conduct as a sole process for incident resolution or in addition to criminal charges.

Drexel University Police are required to complete Pa. Title 53 basic certification training mandated by the Municipal Police Officers' Education and Training Act. These officers are also required to attend annual update training under Pa. Act 180.

Officers conduct vehicle, bicycle and foot patrols and regularly meet and consult with students, faculty and staff regarding crime prevention and safety issues and share tactical, strategic and investigative information with other law enforcement agencies.

DUPD Detectives are responsible for investigating crimes, complaints and incidents that occur on campus property or within the University's patrol boundaries.

The Drexel University Police Department works in partnership with the Philadelphia Police Department and under the guidelines of a Memorandum of Understanding which defines roles and responsibilities and crime reporting procedures

In November 2011, the Drexel University Police Department received International Accreditation through the Commission on Accreditation for Law Enforcement Agencies (CALEA). The Drexel University

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Police Department is only one of fifty-one (51) Universities nationwide, the second University in Pennsylvania and one of ten (10) police departments out of over 1100 in Pa. to obtain this recognition.

### Security Services

Security services, combined with effective community policing and relations is imperative to providing a safe environment and towards improving the quality of life on and around the campus. The Security Services Unit is responsible for security officer management of our contracted security partner AlliedBarton Security.

The security officer force is comprised of 138 officers assigned to the University City Campus and 28 officers assigned to the Queen Lane Campus and Center City Campus.

Additional security services for the Center City Hahnemann Campus are provided and managed by Tenet Health Care Systems.

Public Safety security officers provide service to the Drexel community 24/7 and are responsible for enforcing the policies and procedures set forth by Drexel University. Their primary role includes community patrols by vehicle, bicycle and on foot which are coordinated with Drexel University Police. They also provide a security presence in residential, academic and administrative buildings as well as special event security and perform 24/7 Walking Escorts. These officers are unarmed and equipped with two-way radios with which they maintain communication with the Public Safety Communications Center.

Drexel Public Safety security officers may detain individuals for violations, when appropriate, until custody can be transferred to a University police officer. For violations of the University Student Code of Conduct, Public Safety security officers also make referrals requesting student judicial conduct proceedings.

Background investigations are conducted on all officers and include pre-employment and annual criminal history checks, Department of Motor Vehicles operator license validation, pre-employment drug screening, education level verification, and previous employment history checks.

All security officers receive training in security principles, patrol techniques, authority of arrest, defensive tactics, emergency procedures, crisis intervention, Drexel community orientation and 24 hours of field instruction prior to assignment. Public Safety security officers also receive CPR/First Aid and AED training and are required to complete a certification examination.

Security Services is also responsible for performing security assessments, crime prevention awareness and education.

### Fire & Life Safety

The Fire & Life Safety Unit manages safety programs and provides emergency response, safety education and awareness training for the three University campuses in Philadelphia.

They also perform life safety inspections of campus buildings, monitor fire system reliability testing, evacuation and shelter-in-place drills. In addition, they participate in construction and renovation planning, serve as the University authority and liaison with regulatory agencies and are responsible for special event fire/life safety.

This unit also has the important responsibility for the development, review and oversight of the University's Emergency Management Program.

### Operations

The Operations Unit is responsible for radio and telephony communications, alarm monitoring, installation and management of security technology, crime data analysis, crime mapping, crime reporting and Clery compliance for the Department of Public Safety.

Requests for service are processed through the Public Safety Communications Center (DPSCC) which operates 24 hours a day, seven days a week. The DPSCC is staffed with highly trained personnel certified by the Association of Public Safety Communications Officials (APCO). In addition to receiving, processing and responding to calls for service, DPSCC personnel also monitor burglar, fire and duress alarms from University buildings. They manage the University electronic access control system, perform “virtual video patrols” of the campus using state-of-the-art Closed Circuit TV (CCTV) and monitor the campus emergency telephone system.

Oversight of the DrexelALERT Emergency Notification System and Drexel Guardian program also falls under the Operations Unit. DrexelAlert enables fast and efficient dissemination of critical information to students, faculty and staff of the Drexel University community and the Drexel University College of Medicine through email, text messaging and by phone, when necessary.

In November 2011, the Drexel University Public Safety Communications Center (DUPSCC) received international accreditation through the Commission on Accreditation for Law Enforcement Agencies (CALEA) making us the first stand-alone college / university communications center in the world with to receive this prestigious recognition.

### DREXEL UNIVERSITY POLICY ENCOURAGING THE REPORTING OF CRIME

Any student, faculty or staff member who is a victim of crime, observes an incidence of crime or witnesses suspicious activity is strongly encouraged to promptly report the information to the Department of Public Safety by calling 215-895-2222, 24 hours a day, seven days a week, or by using one of the many emergency call boxes that directly establishes communication to the Public Safety Communications Center.

Calls for service will be answered by a certified Department of Public Safety Dispatcher who is trained to gather information and to dispatch the appropriate personnel to the location to take the necessary steps to address the situation and /or document the incident.

All calls to the Public Safety emergency number (215-895-2222) or the nonemergency number (215-895-2822) and all emergency call box lines are digitally recorded for safety and quality assurance purposes.

If you are reporting crimes at one any of the following campuses, you are urged to call the numbers below prior to contacting our dispatch center.

- Center City Campus Security (Tenet Health Care Services) 215-762-7111 or 911
- Queen Lane Campus Security 215-991-8132 or 911
- Center for Graduate Studies - Sacramento 916-446-3523- Lobby Security - Desk or 911
- Burlington County Mount Laurel Campus 856-222-9311/X2100 or 911
- LeBow College of Business Malvern Campus 911

### Procedures for Reporting Criminal Activity and Emergencies On-Campus

Anyone reporting an incident should be prepared to provide as much detailed information as possible such as name, location, time, date, and a description of the incident and to speak in a clear and calm manner.

### Voluntary Confidential Reporting of Crimes – On-Campus

Drexel University has established whistleblower hotlines to make it easy for anyone to report conduct that violates the law, University policy, or the University's Code of Conduct in a confidential manner.

It is usually better if you make these reports directly to your supervisor or professor, your Department Head, your Dean, or a Vice President; but sometimes that is difficult or impossible.

To ensure the confidentiality of all reports, our hotlines are provided by EthicsPoint (<http://www.ethicspoint.com>), an independent service provider used by many colleges and universities across the country.

Be assured, we will share no information with anyone else without your permission. We completely protect you from retaliation for having made good faith reports.

Reports can be made anonymously by calling a toll-free number or online:

Drexel University

By Phone: 866-358-1010 (Toll Free).

On Line -

[https://secure.ethicspoint.com/domain/en/report\\_company.asp?clientid=14030&override=yes&agreement=no](https://secure.ethicspoint.com/domain/en/report_company.asp?clientid=14030&override=yes&agreement=no)

College of Medicine

By Phone: 866-936-1010 (Toll Free).

On Line -

[https://secure.ethicspoint.com/domain/en/report\\_company.asp?clientid=13963&override=yes&agreement=no](https://secure.ethicspoint.com/domain/en/report_company.asp?clientid=13963&override=yes&agreement=no)

### Campus Security Authorities

Many crimes and incidents, especially sexual assaults, are not reported to the police. To ensure that students know about dangers on their campuses, the Clery Act requires institutions to gather and publish data from all Campus Security Authorities for 3 years.

Accordingly, college/university departments of public safety/police are required to report "statistics concerning the occurrence of certain criminal offenses reported to the local police agency or any official of the institution who is defined as a "Campus Security Authority."

All Drexel University faculty and staff are considered "Campus Security Authorities" except certified Pastoral and Professional Counselors.

Pastoral counselor: A person, who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.

Professional counselor: A person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her license or certification. This definition applies even to professional counselors who are not employees of the institution, but are under contract to provide counseling at the institution.

Criminal offenses that occur on campus, in residence facilities, in non-campus property and on public property that are required to be reported include statistics for: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug violations and/or illegal weapons possession. Hate (bias) related crimes related to these categories are also required to be reported.

If employees are aware of any crimes that occurred on campus that were not reported to Drexel Department of Public Safety, it is important that he/she complete a Crime Statistic Report Form available at [drexel.edu/crimereport](http://drexel.edu/crimereport) and return it immediately.

Staff can also view a presentation that educates them on their Clery reporting responsibility. The presentation is available at <http://www.drexel.edu/publicsafety/crimereporting>.

It is important to remember that should at any time a crime be reported to anyone who is deemed as a Campus Security Authority, that individual should not wait until the end of the year to report that incident to Drexel Police, but notify the department immediately by calling 215-895-2222. The Department of Public Safety has a responsibility to notify the University community about any crimes which pose an ongoing threat to the community.

### **Disclosures to Alleged Victims of Crimes of Violence of Non-forcible Sex Offenses**

Drexel University will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, Drexel University will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

### **Crimes Involving Juveniles**

A juvenile is anyone under the age of 18 years. Due to the seriousness of crimes involving juveniles there is an added duty of care! You must immediately report any and all incidents involving juveniles to the Drexel University Police Department at 215-895-2222 OR Philadelphia Police at 9-1-1

### **Missing Student Reporting Procedure**

Drexel University has established the following procedure to assist in the reporting and location of students reported as missing.

The Higher Education Opportunity Act of 2008 requires that certain universities establish a missing student notification policy for students residing in on-campus housing. For the Purpose of this policy, a Missing Person will be considered anyone, whose whereabouts is unknown, whatever the circumstances of disappearance. They will be considered missing until located and their well-being established.

Students living in an on-campus student housing facility have the option to register a confidential contact person to be notified in the event that a student over the age of 18 years is determined to be missing. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. Students who want to register a contact person for this purpose can do so by logging into their DrexelOne account and selecting the “Update Housing Emergency Contact” link, which can be found under the “More BannerWeb Personal Information Menu”

A student shall be deemed missing when someone has a concern regarding the safety and security of a student whose whereabouts are unknown or unexplainable.

Reports of missing students must be directed to the Department of Public Safety which has the responsibility and authority to investigate each report and make a determination whether the student is missing.

If you suspect that a student may be missing, contact the Department of Public Safety immediately at 215-895-2222

Students, faculty members and staff may also call the Office of Victim Support and Intervention Services for assistance and as a resource at 215-895-0353.

When reporting a missing person, be prepared to provide the following information:

- Your name & contact information
- Name of missing student
- Any/all contact information for the student
- Time & date last seen
- Location last seen
- Last known destination
- Names of acquaintances
- Any additional information that may be important in helping to locate the missing person

If the Drexel University Police Department’s investigation determines that a student for whom a report has been filed is missing, they will notify the Philadelphia Police Department (PPD) within 24 hours and work in conjunction with the PPD to determine the whereabouts of the student. If the student is determined to have been missing for more than twenty-four (24) hours, the Dean of Students and the Vice President of Public Safety or their designees will determine how best to make contact with the listed emergency contact.

If the missing student is under the age of eighteen (18), the University is required to contact the missing student's parent[s] or guardian.

### **CAMPUS INCIDENTS – DISSEMINATION OF INFORMATION**

The Department of Public Safety works directly with the Philadelphia Police Department, other law enforcement agencies, businesses and academic institutions to share information related to crimes that impact our campuses and the surrounding communities. The sharing of information allows the Department of Public Safety to provide the students, faculty and staff with information that allows

individuals to make informed decisions while on campus or traveling in the surrounding communities.

### Daily Crime Log

The Department of Public Safety maintains a daily crime log of all incidents in the Public Safety Office located at 3201 Arch Street, Suite 350 during normal business hours. An online version of the daily crime log and crime pin map is available at [www.Drexel.edu/PublicSafety](http://www.Drexel.edu/PublicSafety). In order to provide the Drexel University Community with the most accurate information available, the crime log notes how each incident is classified related to the reporting requirements under state and federal laws.

Printed copies of the of the daily crime log are also maintained in the Queen Lane Campus security office and in the security office of the Bobst Building located at 1400 Race Street on the Center City Campus.

Please visit [www.Drexel.edu/PublicSafety](http://www.Drexel.edu/PublicSafety) for the daily updated information related to campus crime.

### Student Newspaper

The Department of Public Safety provides a summary of incidents and a copy of the daily crime log to the editing staff of the student-run newspaper, *The Triangle*. *The Triangle* publishes a summary of campus and community incidents during the regularly published edition of the paper.

## PUBLIC SAFETY ALERTS (WARNINGS)

### Emergency Notification and Response



#### DrexelALERT

Drexel University has implemented an emergency notification system called DrexelALERT, which will enable fast and efficient dissemination of critical information to students, faculty and staff of the Drexel University community, including students, faculty and staff of the Drexel University College of Medicine.

Within minutes, DrexelALERT allows the Department of Public Safety to send alerts through text messaging, phone, and e-mail to numerous devices, such as mobile phones, Drexel-owned landline phones, and e-mail accessible devices. This system provides Drexel students, faculty, and staff with an additional layer of security and protection for emergency response, in conjunction with the University's already well-established emergency communication methods, such as Drexel-wide broadcast e-mails, online updates via the Drexel and Public Safety website homepages, and the coordinated use of public media outlets.

DrexelALERT is designed to provide emergency information regarding situations that constitute an ongoing threat to the Drexel community, such as an armed suspect on the loose, active fire or credible bomb threat, to name a few situations. An "all clear" message will be sent once an emergency situation is stabilized and it is deemed to be safe to resume normal activity. DrexelALERTs are not meant to be news releases regarding incidents that may have occurred or do not amount to an ongoing threat.

The effectiveness of this emergency notification system depends upon individuals providing accurate and up-to-date personal contact information.

All references to "Drexel University" or the Drexel University "community" also include the students, faculty, and staff of the Drexel University College of Medicine.

For further assistance and more information about this system, please visit the DrexelALERT web site [www.drexel.edu/publicsafety/security/DrexelAlert](http://www.drexel.edu/publicsafety/security/DrexelAlert).

Additional SMS/Text Message advisories:



DrexelALERT is an emergency alert of an ongoing threat to the campus community; however, the Department of Public Safety may utilize the emergency notification system for three additional types of advisories:

**Public Safety ADVISORY** is a message for incidents that may impact University operations, such as a facility power outage or traffic disruptions.

**Public Health ADVISORY** is a message regarding potential health concerns, such as the H1N1 virus or a meningitis outbreak.

**Campus Weather ADVISORY** is a message announcing severe weather, such as a snowstorm, in which the University may delay or cancel classes and/or operations.

### Drexel GUARDIAN

Turn your cell phone into a personalized blue light emergency phone. In the event of an emergency, Drexel Guardian allows the Drexel Public Safety Communications Center to immediately access important information about you, such as your name, photograph, important medical information, and GPS location, when you call 267-298-1442 from your cell phone — dramatically increasing the odds that they can find you and help you. The service is free and voluntary, and the information you provide is kept completely confidential. To build your Drexel Guardian profile, sign in through DrexelOne (go to the “Drexel” tab and click the Drexel Guardian link, under the “Safety and Security” heading) and follow the directions to provide as much or as little information as you desire.



How does it work?

**Speed Dial** - You can trigger immediate Drexel Public Safety response by using speed dial to call 267-298-1442.

**Emergency GPS Locator** - Based on your GPS enabled cell phone signal, a GPS locator is activated during your active call. If Drexel Guardian cannot determine your phone's location, all other profile information will be made available to Public Safety when you use Drexel Guardian. The registered profile information assists Drexel Public Safety in identifying and locating you.

**Escort Timer** - You can set a timer for reaching a target destination by calling 267-298-3008. If the timer is not deactivated after a series of reminders, or when you reach your destination, Drexel University Police will be notified.

For more information on how to register your phone, set up your personal profile, and activate Drexel Guardian in an emergency, view Drexel Guardian's Frequently Asked Questions.

Drexel Guardian is not a substitute for calling Drexel Police (215-895-2222) or Philadelphia Police (911). In the event of an emergency, users are advised to call 215-895-2222 or 911, as Drexel Guardian should not be used as the primary source for an emergency assistance call. Drexel Guardian is an optional back-up alert notification system that users may use at their discretion. As with any cell phone usage, certain



factors (such as signal strength, type and quality of your phone carrier, and dead spots) can affect the GPS locator accuracy.

For further assistance and more information about this system, please visit the Drexel GUARDIAN web site at <http://www.drexel.edu/publicsafety/security/drexelGuardian/>

### Web Site

The Department of Public Safety web site contains current security and safety related information for the Drexel University Community. The web site provides instant access to policies and procedures, security tips, public safety alerts, reporting information and information related to the Student Right to Know and Campus Security Act. [www.drexel.edu/PublicSafety](http://www.drexel.edu/PublicSafety)

### Reportable Geographic Locations

The Clery Act requires that Drexel University disclose statistics for offenses committed in certain specific geographic locations. To assist in the understanding of reportable locations, maps are provided at [www.Drexel.edu/PublicSafety](http://www.Drexel.edu/PublicSafety) for each of the campuses.

The specific locations are defined as follows:

#### On Campus

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by Drexel University in direct support of, or in a manner related to, Drexel University's educational purposes, including residence halls.

In addition, any building or property that is within or reasonably contiguous to buildings or property described in the above paragraph, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

#### Residence Halls and Fraternities

Considered a subset of the "on-campus" category, the number of crimes reported for residence halls or other residential facilities must be less than or equal to the number of reported crimes for the on-campus category.

#### Non-campus Building or Property

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by Drexel University that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

#### On Public Property

All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. This includes the sidewalk across the street, but does not include property beyond the sidewalk.

## DEFINITION OF CRIMINAL OFFENSES

### Crime Categories

All reported crimes are categorized in accordance with Uniform Crime reporting requirements established by the Federal Bureau of Investigation (FBI). The Uniform Crime Reporting Handbook located at [http://www.fbi.gov/about-us/cjis/ucr/additional-ucr-publications/ucr\\_handbook.pdf](http://www.fbi.gov/about-us/cjis/ucr/additional-ucr-publications/ucr_handbook.pdf) contains definitions and classifications for all crime categories.

#### Criminal Homicide

**Murder and Non-Negligent Manslaughter** is defined as the willful (non-negligent) killing of one human being by another.

**Negligent Manslaughter** is defined as the killing of another person through gross negligence.

#### Sex Offenses

**Forcible** is defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Forcible sexual acts include forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

**Non-forcible** are incidents of unlawful, non-forcible sexual intercourse. Non-forcible sexual acts include incest and statutory rape.

#### Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and /or by putting the victim in fear.

#### Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

#### Burglary

The unlawful entry of a structure to commit a felony or a theft.

#### Motor Vehicle Theft

The theft or attempted theft of a motor vehicle.

#### Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

#### Hate Crimes

The law requires the release of statistics by category of prejudice concerning the occurrence of hate crimes in the crime classifications listed in the preceding section and for other crimes involving bodily injury to any person in which the victim is selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim.

In August of 2008, HEOA S 488, 20 U.S.C. S 1092 (f) (1) F (ii) modified the above hate crimes to include the following additional crimes under the hate crime category:

**Larceny Theft** The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another.

**Threats** Intimidation (Includes Stalking) To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Vandalism:** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggrieved bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

### Arrests or Disciplinary Referrals for Illegal Weapons Possession & Substance Law Violations

The Clery Act requires institutions to disclose both the number of arrests and the number of persons referred for disciplinary action for illegal weapons possession, drug law violations and liquor law violations.

## SITUATIONAL AWARENESS & CRIME PREVENTION PROGRAMS

### Emergency Call Boxes

Emergency call boxes are strategically placed throughout the University City Main Campus for safety and security. The emergency call boxes, when activated, automatically contact the Department of Public Safety Communications Center and notify the dispatcher of the caller's exact location.

Whenever a call is received from an emergency callbox, the Public Safety dispatcher will automatically dispatch security personnel to that location. The Public Safety dispatchers are trained to send officers to call box activation regardless if someone answers or not.

Students and staff are encouraged to learn the locations of the emergency call boxes and to use them for all security-related and emergency communications.

For more information visit, [www.drexel.edu/publicsafety/operations/telephones](http://www.drexel.edu/publicsafety/operations/telephones).

### Walking Escort Services

#### University City Campus

The Drexel University Department of Public Safety provides walking escorts for all Drexel students, faculty and staff, 24 hours a day, 365 days a year to allow safe travel from one location to another. Walking escorts are provided on all campuses to any location within the Department of Public Safety patrol area. On the University City Main Campus it is 30<sup>th</sup> to 36<sup>th</sup> Streets and Chestnut to Spring Garden Streets. The Queen Lane Medical Campus also provides a mobile escort service to approved designated areas.

Escorts are also available from 10:00am until 3:00am between 30<sup>th</sup> and 50<sup>th</sup> Streets and Wallace Street

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to Woodland Avenue via the University's partnership with the University City District Ambassador Program.

To Request a Walking Escort:

- Ask any Public Safety police or security officer on patrol or inside a building
- Call the Department of Public Safety Communications Center at 215-895-2822
- Use one of the many University emergency telephones located across campus

### Center City Campus

Tenet Security offers their own walking and mobile escorts program for Drexel students and staff.

To Request an Escort:

- Call the Tenet Security Office at 215-762-7110
- Escorts boundaries are within 1 mile of the Hahnemann Hospital
- Escorts run from Dusk until Dawn
- Plan sufficient time ahead to arrange escorts

### Queen Lane Campus

The Queen Lane Medical Campus also provides a mobile escort service to approved designated areas. The boundaries for escorts are Henry Avenue to School House Lane, Queen Lane to Ridge and Midvale Avenues, Wissahickon Avenue to Lincoln Drive, Henry Avenue to Hunting Park Avenue and Queen Lane to Wayne Avenue.

Escorts are arranged through the Security Desk at Queen Lane either by phone call @215-991-8102 or walk-up to the security desk.

### Medical Escorts

The Drexel University Department of Public Safety provides medical escorts on all campuses for non-life-threatening medical conditions to Drexel University approved hospitals, emergency rooms, and healthcare centers. For additional information, contact the Drexel University Communications Center at 215-895-2822.

### Campus Shuttle

The Department of Facilities Management provides campus shuttle service to the University community. Illuminated rooftop signs permit easy shuttle identification from a distance. Members of the Drexel community are permitted unlimited usage at no charge. Upon boarding the shuttle, individuals are required to present a valid Drexel ID card to the driver. Schedules for the shuttle are available at the Creese Student Center and online at:

<http://www.drexel.edu/facilities/transportation/busServiceSchedules/>

### Safeguard Your Valuables

"Safeguard Your Valuables" is an ongoing public safety awareness program, launched in collaboration with the Undergraduate Student Government Association (USGA) and the Office of Student Life, to further promote the idea that "safety and security is a shared responsibility".

We encourage the Drexel community to embrace the philosophy that "safety and security is a shared responsibility" and take simple, yet important steps to keep their personal items safe.

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- Keep your personal items secured at all times
- Always lock and never prop doors
- Secure your bicycle with a U-Lock
- Remove personal and electronic items from vehicles that are in plain view
- Report suspicious activity to Drexel Police by calling 215-895-2222 or from any emergency phone

### Bicycle Registration

All Drexel students, faculty and staff members are encouraged to register their bicycles with Drexel Public Safety. The goals of this program are to heighten awareness in the University community, deter would-be thieves and provide law enforcement with valuable crime-solving information. This free service takes only a few minutes to complete and includes:

- Documentation of bicycle description, serial number, and owner information
- Engraving your bicycle with a registration number
- A registration program sticker applied to your bicycle
- An information booklet

Bicycle registration can be completed 24/7 at 3219 Arch Street. For more information, call 215-895-1550.

### The Drexel University Police/Residential Living Liaison Program

This program is designed to develop and maintain open lines of communication between residence hall managers, student residents, Greek Houses and the Drexel University Police Department. The Drexel police officer assigned to each residence hall and Greek House provides safety and security programming for that building, answers questions and addresses issues that staff or residents may have.

## SEX OFFENSE POLICY, PROCEDURES AND PROGRAMS

### Education Programs to Promote Awareness of Rape, Acquaintance Rape and Other Forcible and Non-Forcible Sex Offenses

#### Rape Aggression Defense Program (RAD)

The Rape Aggression Defense Program (RAD) is a comprehensive course for women that begins with the fundamentals of awareness, prevention, risk reduction and avoidance and progresses to basics of hands-on self-defense training. RAD is not a martial arts program. The course is taught by certified RAD instructors and includes a workbook/reference manual that outlines the entire Physical Defense Program for continued personal growth. For more information and a RAD schedule visit Drexel University's Department of Public Safety website at [www.drexel.edu/publicsafety](http://www.drexel.edu/publicsafety)

The DUPD is responsible for managing the Rape Aggression Defense Program.

#### DU S.M.A.R.T.

DU S.M.A.R.T. is an online learning module that addresses sexual and dating violence on the college campus.

This learning module is presented by the Office of Victim Support & Intervention Services (VSIS) in the

Center for Counseling & Health at Drexel University.

In an effort to comply with Pennsylvania State Law 101 and the Department of Education, VSIS created the following learning module specifically to raise awareness of dating violence and sexual assault on college campuses.

This learning module discusses:

- the issue of sexual violence on a college campus,
- an explanation of consent, and
- drug and alcohol facilitated sexual violence.

Often we will rely on national statistics to convey the importance of the message.

The second part of the module focuses on accurately portraying the “typical” sexual assault, addressing rape myths and media-based misconceptions about sexual predators. Risk reduction, personal protection, where to get medical assistance, support options and how to officially report sexual violence to campus authorities and local law enforcement is also addressed.

### Reporting a Sexual Assault

Drexel University seeks to foster a safe and healthy environment built on mutual respect and trust. At the very basis of the University's mission is the recognition of the essential dignity and worth of each member of our community. Sexual assault is a very serious violation of these principles and will not be tolerated in any form. The University encourages all members of its community to be aware of the trauma caused by sexual assault and challenges its members to work together to prevent its occurrence.

Drexel provides support for victims through the University's [Office of Victim Support and Intervention Services](#). The University handles complaints of sexual assault with due regard to the victims' concerns for confidentiality. If occurrences of sexual assault pose a general threat to the University community, Drexel will take affirmative steps to notify students, faculty, and staff of any potential danger.

If a sexual assault occurs, a victim is encouraged to come forward for support and assistance as well as to report the incident. Victims are encouraged to immediately contact the Department of Public Safety at 215-895-2222, the Philadelphia Police at 911 or the Victim Support & Intervention Services of the Office of Counseling & Health at 215-895-0353 for assistance.

When a sexual assault has occurred, it is very important to preserve any potential evidence. Victims are urged to assist in this effort by not showering or straightening up the crime scene. Once in contact with the Office of Victim Support & Intervention Services, the individual can be accompanied to the Rape Trauma Unit at Jefferson University Hospital for immediate medical attention.

The Office of Victim Support & Intervention Services will advise the victim of hospital procedures, including the involvement of the Philadelphia Police Special Victims Unit. The individual is apprised of all options for filing a complaint, both on campus and off, including the right to report fully to the Philadelphia Police, to file an anonymous report with Philadelphia Police or to file no report with the Philadelphia Police. The choice is solely up to the victim. The Office of Victim Support & Intervention Services will outline the procedures and potential consequences of all these options.

Upon request, the University will assist in changing a sexual assault victim's academic and /or housing assignments if the changes requested are reasonably available.

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The Department of Student Affairs sponsors a series of seminars designed to increase students' sexual awareness and steps to take to enhance personal safety. Announcements are distributed informing students of dates and times of these events.

The University will pursue criminal and/or disciplinary action in cases of sexual assault, taking into account the wishes of the victim. The procedures for student disciplinary proceedings in cases of an alleged sex offense are fully described in the Code of Conduct and the Sexual Assault Policy located in the [Student Handbook](#).

Both the accuser and the accused have the right to have an adviser of their choice from the University community accompany them throughout the entire disciplinary process and the right to be informed of the University's final determination and sanction, if any, imposed against the accused student. Sanctions imposed for violation of the University's Sexual Assault Policy may include, but are not limited to, suspension or permanent expulsion. Students who are victims of sexual assault may also choose to pursue criminal charges. The University's disciplinary process acts independently of any legal proceedings.

Counseling options are available from the University through the Counseling Center, Office of Victim Support & Intervention Services, Student Health Center, and Human Resource's Employee Assistance Program. There are a number of counseling and support services available in the city of Philadelphia as well which can be obtained through the Philadelphia Rape Crisis Center, Women Organized Against Rape, Women Against Abuse, in addition to numerous private and community counseling options.

### **UNIVERSITY POLICY CONCERNING MONITORING STUDENT OFF-CAMPUS CRIME**

Drexel University works in conjunction with the Philadelphia Police Department and other law enforcement agencies in order to monitor criminal activity at off-campus locations. The Philadelphia Police Department routinely provides information to the University regarding incidents involving students residing or visiting Philadelphia.

All reports of incidents received by the Philadelphia Police Department that are known to involve Drexel University students are indicated as such through their reporting system. Other university police agencies also report incidents involving Drexel students on their campuses. Students who participate in illegal activity or detrimental behavior at off-campus locations are held accountable by means of the University's Code of Conduct.

University police officers on patrol are equipped to monitor radio dispatches from other local police departments. Reports to the Department of Public Safety involving students as victims in off-campus incidents are recorded and assistance is rendered in regard to appropriate support services available at the University.

### **UNIVERSITY POLICY ON REPORTING CRIMINAL INCIDENTS TO STATE & LOCAL POLICE**

The Department of Public Safety collects and analyzes past and current crime data and processes them using established methodologies and advanced technology. The information is then used to determine patterns of criminal activity so Drexel Public Safety can quickly react by effectively allocating resources and, when warranted, make timely notifications. The data are also used to strategically coordinate deployment and appropriately respond with other law enforcement and public safety entities including the Philadelphia and University of Pennsylvania Police Departments.



### CLERY COMPLIANCE

The [Handbook for Campus Crime Reporting \[PDF\]](#) assists universities and colleges in meeting the regulatory requirements of the Crime Awareness and Security Act (Title II of Public Law 102542), also known as the [Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or the Clery Act](#). The handbook covers such topics as Classifying and Defining Clery Crimes, Timely Warnings, the Daily Crime Log and Annual Disclosure Requirements.

### PENNSYLVANIA CRIMES CODE

Drexel University is mandated by [Pennsylvania Crimes Codes Section 33.111](#) to disclose crime statistics. “Each institution of higher education shall annually report crime statistics and rates to the State Police in the form and manner required by the State Police, for publication in the Pennsylvania uniform crime report, Crime in Pennsylvania.”

### UNIVERSITY BUILDING ACCESS CONTROL POLICY

Most Drexel University buildings are equipped with electronic access control devices (proximity card readers) that serve as keys allowing individuals to enter certain University buildings. Access control privileges are determined and assigned by University administrators based on specific needs and requirements of the University and the cardholder. It is a violation of University policy to attempt to use a University ID card to enter any area for which access has not been authorized or to lend or borrow the ID card of another person.

#### Student Housing Facilities Security at Drexel University

All University residence halls require students to use their University ID to enter their assigned building. Guests are required to show ID and follow all Drexel policies and procedures. Residents are responsible for the actions and behavior of their guests at all times.

Residence hall main entrances are staffed 24 hours per day, 365 days a year. During late night hours, building access is monitored by uniformed Public Safety security officers.

- Access to residence halls is only permitted through the main entrance.
- Reception desks are the access control point for all residence halls.
- Emergency assistance can be obtained quickly through the reception desk.
- Residents should be alert for tailgaters and propped doors.
- Residents’ rooms should **always** be locked.

For more information, visit the Offices of Residential Living & University Housing web site at [www.drexel.edu/housing](http://www.drexel.edu/housing).

#### Security Considerations Used In the Maintenance of Campus Facilities, Including Landscaping, Grounds-Keeping and Outdoor Lighting

University facilities and campus lighting are maintained to minimize hazardous conditions and ensure safety and security. Malfunctioning lights and other unsafe conditions are routinely reported to the Facilities Department during building inspections for repair or correction. Other considerations, doors, windows, door hardware are also checked for efficient operation.



### UNIVERSITY ALCOHOL AND ILLEGAL DRUG POLICY

The possession, use, distribution or sale of narcotics or drugs, other than those medically prescribed, properly used and stored in the original container, by students, staff or visitors on University property or while on University business is prohibited. Off-campus possession, use, distribution or sale of narcotics or drugs by students or staff are inconsistent with the University's policies and goals, a violation of local and state laws and therefore prohibited. Any and all types of drug paraphernalia including, but not limited to bongs, pipes, and any items modified or adapted so that they can be used to consume drugs are not permitted on University property.

Drexel's policy regarding alcohol is consistent with the laws of the Commonwealth of Pennsylvania. The consumption, distribution or service of alcoholic beverages must comply with the Pennsylvania Liquor and Crimes Code which defines the lawful consumption and service of alcohol and prescribes sanctions for violations.

The University's policies on substance abuse and alcoholic beverages are outlined in the Drug-Free Schools and Communities Act located online at [www.drexel.edu/studentlife/drugfreeschools](http://www.drexel.edu/studentlife/drugfreeschools) along with related information on University sanctions for violation of these policies, criminal sanctions for the illegal possession or distribution of drugs and alcohol, health risks of drugs and alcohol, and places to get help concerning the illicit use and abuse of alcohol and drugs.

Faculty and staff who have concerns about enforcement of the Alcohol and Other Drugs Policy should contact the Human Resources at 215-895-2850. Students who have concerns about enforcement of the Alcohol and Other Drugs Policy should contact the Dean of Students at 215-895-2501.

### DRUG AND ALCOHOL ABUSE PROGRAMS AT DREXEL UNIVERSITY

#### The C.H.O.I.C.E.S. Program – Choosing Healthy Options in Challenging Everyday Situations

To support Drexel students in making informed, healthy and responsible decisions or “choices” when it comes to potentially risky situations the C.H.O.I.C.E.S., Center for Alcohol, Other Drug, and Health Education offers a comprehensive set of initiatives. These include our new Drexel University CHOICES Peer Education Network where students develop and deliver educational workshops to their peers and engage in other more passive educational outreach; National Alcohol Screening Day, individual alcohol and other drug use/abuse assessments and feedback, an in-house resource library, collaborating with the Dean of Students Office for a 21st Birthday initiative, and other Drexel offices, departments, and student organizations, as well as community partners, to provide large campus-wide and smaller group specific events, workshops, and interventions. The goal of the Center is to provide accurate information to students, support healthy and responsible choices, increase protective factors, and decrease risky behaviors, fostering a safe environment for students to succeed in all aspects of their university experience.

Students can get involved in office initiatives and support the goal of fostering a healthy environment by joining the DU C.H.O.I.C.E.S Peer Education Network, our Drexel webpage, and through our Facebook profile and fan pages.

For more information contact John Watson, MS, NCC, LPC, Director of Alcohol, Other Drug, and Health Education at (215) 895-2049 or [watsonjc@drexel.edu](mailto:watsonjc@drexel.edu). -

[http://drexel.edu/studentaffairs/support\\_health\\_services/alcohol\\_drug\\_health\\_education/](http://drexel.edu/studentaffairs/support_health_services/alcohol_drug_health_education/)

### Where can students go for Alcohol or Drug concerns?

Students can go to the Counseling Center or the C.H.O.I.C.E.S. Center to get information or help for alcohol or drug concerns.

Located in the basement level of MacAlister Hall, room 0024

Hours: Monday – Thursday 10:00 – 7:00; Fridays 9:00 – 6:00pm.

### UNIVERSITY POLICY ON POSSESSION AND USE OF WEAPONS

No student, faculty, staff or visitor shall keep, use, possess, display or transport any rifles, shotguns, handguns, pellet or BB guns, dangerous knives, billy clubs, makeshift weapons, martial arts weapons or any other lethal or dangerous devices capable of casting a projectile by air, gas, explosion, or mechanical means on any property or in any building owned or operated by the University, or in any vehicle on campus. Realistic facsimiles of weapons are also specifically not allowed.

The Senior Vice President for Student Life & Administrative Services and the Vice President for Public Safety have the authority to permit the use and possession of weapons on campus by recognized law enforcement officials.

The Drexel **Reserve Officers' Training Corps (ROTC)** is authorized to store, transport in a secured manner, and use firearms only in designated areas approved by the ROTC program when performing functions associated with their official duties.

### POLICY REGARDING EMERGENCY RESPONSE AND EVACUATION PROCEDURES

The University's Emergency Preparedness and Response Plan includes information about Incident Response Teams; University operating status parameters; incident priorities and performance expectations; shelter-in-place and evacuation guidelines; and local contingency and continuity planning requirements.

University departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. The University conducts numerous emergency response exercises each year, such as table top exercises, field exercises, and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

DUPD police officers and supervisors have received training in Incident Command and Responding to Critical Incidents on Campus. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually DUPD, Philadelphia PD and the Philadelphia Fire Department, and they typically respond and work together to manage the incident. Depending on the nature of the incident, other Drexel Public Safety (DPS) departments and other local or federal agencies could also be involved in responding to the incident.

General information about the emergency response and evacuation procedures for DPS are publicized each year as part of the institution's Clery Act compliance efforts, and that information is available on

the Drexel University Public Safety website. Information and updates to the Drexel University Emergency Preparedness and Response Plan are available on the Drexel University Public Safety – Emergency Preparedness website at <http://www.drexel.edu/publicsafety/emergencypreparedness/>.

### **Notification to the Drexel University Community about an Immediate Threat**

Drexel University Department of Public Safety receives information from various offices/departments on campus, such as the DUPD, the Office of Safety and Health, and the City of Philadelphia, Office of Emergency Management (OEM). If DPS confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the Drexel University Community, DPS Senior management will collaborate to determine the content of the message and will use some or all of the systems described below to communicate the threat to all or part of the Drexel University Community as deemed necessary. Senior Management will, without delay and taking into account the safety of the community, determine the content and scope of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: DPS, Philadelphia PD and Philadelphia Fire Department), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to all or part of the Drexel University community, the University has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to all or part of the Drexel University campus community. These methods of communication include network emails, emergency text messages that can be sent to a phone or PDA (individuals can sign up for this service on the DrexelALERT website) and local news media outlets. The University will post timely updates during a critical incident on the Drexel Public Safety web site at <http://www.drexel.edu/publicsafety/> and on the many INFONET screens located throughout campus.

### **Emergency Evacuation Procedures**

Evacuation drills are conducted by the Fire and Life Safety unit of the Department of Public Safety for the following campuses: University City Main Campus, Center City Hahnemann and Queen Lane Medical College. A second drill is coordinated each semester for some first year residence halls and the more densely populated halls. Thus, the emergency response and evacuation procedures are tested at least twice each year and, for some of the buildings, four times a year. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. DPS does not tell residents in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, DPS and Housing Programs staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. At Drexel University, evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building. During the drill, occupants ‘practice’ drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the University an opportunity to test the operation of fire alarm system components. Evacuation drills are monitored by DPS and the Housing Programs Department, to evaluate egress and behavioral patterns. Reports are prepared by participating departments that

identify deficient equipment so that repairs can be made immediately. Recommendations for improvements are also submitted to the appropriate departments/offices for consideration.

Students receive information about evacuation and shelter-in-place procedures during their first floor meetings and during other educational sessions that they can participate in throughout the year. The House Staff members are trained in these procedures as well and act as an ongoing resource for the students living in residential facilities.

DPS conducts numerous announced and unannounced drills and exercises each year and conducts follow-through activities designed for assessment and evaluation of emergency plans and capabilities. Fire and Life Safety coordinate announced and unannounced evacuation drills each semester, as described above, to test the emergency response and evacuation procedures, and to assess and evaluate the emergency evacuation plans and capabilities. Announcements for publicized drills will be made using email, the Drexel Public Safety Website.

### Shelter-in-Place Procedures

#### What it means to “Shelter-in-Place”

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to “shelter-in-place” means to make a shelter of the building that you are in, and with a few adjustments this location can be made even safer and more comfortable until it is safe to go outside. Shelter in Place information is posted in every lobby or elevator lobby on each floor of every building.

#### Basic “Shelter-in-Place” Guidance

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, Dragon card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest University building quickly. If police or fire department personnel are on the scene, follow their directions.

#### How You Will Know to “Shelter-in-Place”

A shelter-in-place notification may come from several sources, including DUPD, Housing Staff members, other University employees, the federal or local government, Philadelphia Police, or other authorities utilizing the University’s emergency communications tools.

#### How to “Shelter-in-Place”

No matter where you are, the basic steps of shelter-in-place will generally remain the same. Should the need ever arise; follow these steps, unless instructed otherwise by local emergency personnel:

1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.

2. Locate a room to shelter inside. It should be:

An interior room;  
Above ground level; and  
Without windows or with the least number of windows;  
If there is a large group of people inside a particular building, several rooms maybe necessary.

3. Shut and lock all windows (tighter seal) and close exterior doors.
4. Turn off air conditioners, heaters, and fans.
5. Close vents to ventilation systems as you are able. (University staff will turn off the ventilation as quickly as possible.)
6. Make a list of the people with you and ask someone (House Staff, faculty, or other staff) to call the list in to DUPD so they know where you are sheltering. If only students are present, one of the students should call in the list.
7. Turn on a radio or TV and listen for further instructions.
8. Make yourself comfortable.

### IMPORTANT CONTACT NUMBERS

#### Emergency

University City Campus Security	215-895-2222 or 911
Center City Campus Security (Tenet Health Care Services)	215-762-7111 or 911
Queen Lane Campus Security	215-991-8132 or 911
Center for Graduate Studies - Sacramento	916-446-3523- Lobby Security Desk or 911
Burlington County Mount Laurel Campus	856-222-9311/X2100 or 911
LeBow College of Business Malvern Campus	911

#### Non-Emergency

General Non-Emergencies	215-895-2822
Environmental Health and Safety	215-895-5907
Fire and Life Safety	215-895-1550
Medical and Walking Escorts	215-895-2822
Residential Living and University Housing	215-895-6155
Snow Emergency and Closing Information	215-895-MELT (6358)
Victim Support and Intervention Services	215-895-0353

#### Medical

Student Health Services	215-895-5800
Poison Control Center	800-222-1222

DREXEL UNIVERSITY – CLERY ACT STATISTICS

University City Campus

Drexel University			
University City Campus			
Criminal Offenses			
Criminal Offenses - On-campus	2010	2011	2012
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	1	6	7
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	1	1	0
f. Aggravated assault	4	0	2
g. Burglary	26	43	24
h. Motor vehicle theft	3	1	0
i. Arson	0	0	0
Criminal Offenses - On-campus Residence Halls	2010	2011	2012
Residence Halls are a subset of on-campus			
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	4	7
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	2	0	0
g. Burglary	14	27	14
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
Criminal Offenses - Non-campus	2010	2011	2012
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	1	1
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	1	0
g. Burglary	1	5	4
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
Criminal Offenses - Public Property	2010	2011	2012
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	2	1
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	14	9	13
f. Aggravated assault	7	11	2
g. Burglary	0	0	0
h. Motor vehicle theft	7	4	7
i. Arson	0	0	0

Drexel University			
University City Campus			
Arrests and Referrals			
Arrest - On-campus	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	3	4	8
c. Liquor law violations	0	2	21
Arrests - On-campus Residence Halls	2010	2011	2012
Residence Halls are a subset of on-campus.			
a. Illegal weapons possession	0	0	0
b. Drug law violations	3	2	7
c. Liquor law violations	0	1	9
Arrests - Non-campus	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	1
c. Liquor law violations	0	0	0
Arrests - Public Property	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	1	5
c. Liquor law violations	1	1	4
Disciplinary Actions/Judicial Referrals - On-campus	2010	2011	2012
a. Illegal weapons possession	0	0	1
b. Drug law violations	75	30	76
c. Liquor law violations	407	301	314
Disciplinary Actions/Judicial Referrals - Residence Halls	2010	2011	2012
Residence Halls are a subset of on-campus.			
a. Illegal weapons possession	0	0	1
b. Drug law violations	75	28	72
c. Liquor law violations	387	294	311
Disciplinary Actions/Judicial Referrals - Non-campus	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	1
Disciplinary Actions/Judicial Referrals - Public Property	2010	2011	2011
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	5	7
c. Liquor law violations	13	7	16

**There were no hate crimes, as defined by applicable federal law, reported at Drexel University – University City Campus during the years 2010, 2011 and 2012.**

*In 2013 an audit was conducted of crime incidents at Drexel University City Campus. This audit resulted in the following changes to the 2010 and 2011 calendar years. All incidents were included on the Daily Crime log when they were initially reported.*

2010 Statistics changes

On Campus Category

- E - Robbery category - 1 incident removed – Previously misidentified as on campus
- G - Burglary category - 6 additional incidents identified
- H - Motor Vehicle Theft category - 1 additional incident identified

Non Campus Category

- G - Burglary category - 1 additional incident identified

Public Property category

- H - Motor Vehicle Theft category - 1 additional incident identified

2011 Statistic changes

On Campus

- C - Sex Offenses, Forcible Category, 1- Forcible Sex offense miscounted as a 2008 statistic. Moved to 2011
- E - Robbery Category - Incident moved from Public Property to On Campus
- G - Burglary Category - 1 incident moved from On Campus to Non Campus

2011 Statistics changes - continued

Non Campus

- G - Burglary Category - 1 incident moved from Public Property to Non Campus
- G - Burglary Category - 1 incident additional incident identified
- C - Sex Offenses, Forcible Category, 1 incident previously miscounted as on Campus and Residential

Residential

- C - Sex Offenses, Forcible Category, and 1- Forcible Sex offense miscounted as a 2008 statistic. Moved to 2011
- G - Burglary Category - 1 incident additional incident identified, previously reported as On Campus only.

Public property

- E - Robbery Category - 1 Incident moved from Public Property to On Campus
- G - Burglary Category - 1 incident moved from Public Property to Non Campus

Sex Offenses

- C - Sex offenses, Forcible category 1- Forcible Sex offense miscounted as a 2008 statistic. Moved to 2011
- 1 Incident Non-campus - Previously miscounted as On Campus and Residential

# 2013 Annual Report of Campus Security and Fire Safety Policies and Procedures

## Center City Campus

Drexel University			
Center City Campus			
Criminal Offenses			
Criminal Offenses - On-campus	2010	2011	2012
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	1
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	2	4	3
h. Motor vehicle theft	0	0	1
i. Arson	0	0	0
Criminal Offenses - On-campus Residence Halls	2010	2011	2012
Residence Halls are a subset of on-campus.			
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	1
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
Criminal Offenses - Non-campus	2010	2011	2012
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
Criminal Offenses - Public Property	2010	2011	2012
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	2	1	2
f. Aggravated assault	0	0	1
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Drexel University			
Center City Campus			
Arrests and Referrals			
Arrest - On-campus	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	2	0
Arrests - On-campus Residence Halls	2010	2011	2012
Residence Halls are a subset of on-campus.			
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	2	0
Arrests - Non-campus	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
Arrests - Public Property	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
Disciplinary Actions/Judicial Referrals - On-campus	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	1
c. Liquor law violations	1	0	0
Disciplinary Actions/Judicial Referrals - Residence Halls	2010	2011	2012
Residence Halls are a subset of on-campus.			
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	1
c. Liquor law violations	1	0	0
Disciplinary Actions/Judicial Referrals - Non-campus	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
Disciplinary Actions/Judicial Referrals - Public Property	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

***There were no hate crimes, as defined by applicable federal law, reported at Drexel University Center City Campus during the years 2010, 2011 and 2012.***



Queen Lane Campus

Drexel University			
Queen Lane Campus			
Criminal Offenses			
<b>Criminal Offenses - On-campus</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	1
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	1	0	0
h. Motor vehicle theft	0	2	0
i. Arson	0	0	0
<b>Criminal Offenses - Public Property</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	2	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	2	0	1
i. Arson	0	0	0

Drexel University			
Queen Lane Campus			
Arrests and Referrals			
<b>Arrest - On-campus</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
<b>Arrests - Public Property</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
<b>Disciplinary Actions/Judicial Referrals - On-campus</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
<b>Disciplinary Actions/Judicial Referrals - Public Property</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

***There were no hate crimes, as defined by applicable federal law, reported at Drexel University – Queen Lane Campus during the years 2010, 2011 and 2012. There are no residence halls or non-campus buildings at this location.***



Sacramento, California - Center for Graduate Studies Campus

Drexel University			
Center for Graduate Studies - Sacramento			
Criminal Offenses			
Criminal Offenses - On-campus	2010	2011	2012
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
Criminal Offenses - Public Property	2010	2011	2012
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	1	1	2
f. Aggravated assault	1	3	1
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Drexel University			
Center for Graduate Studies - Sacramento			
Arrests and Referrals			
Arrest - On-campus	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
Arrests - Public Property	2010	2011	2012
a. Illegal weapons possession	0	1	0
b. Drug law violations	1	2	2
c. Liquor law violations	0	5	0
Disciplinary Actions/Judicial Referrals - On-campus	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
Disciplinary Actions/Judicial Referrals - Public Property	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

***There were no hate crimes, as defined by applicable federal law, reported at Drexel University – Sacramento, CA, Center for Graduate Studies Campus during the years 2010, 2011 and 2012. There are no residence halls or non-campus buildings at this location.***

Burlington County - Mount Laurel Campus

Drexel University			
Burlington County Mount Laurel Camous			
Criminal offenses			
Criminal offenses - on-campus	2010	2011	2012
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
Criminal offenses - public property	2010	2011	2012
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Drexel University			
Burlington County Mount Laurel Campus			
Arrests and Referrals			
Arrest - On-campus	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
Arrests - Public Property	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
Disciplinary Actions/Judicial Referrals - On-campus	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
Disciplinary Actions/Judicial Referrals - Public Property	2010	2011	2012
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

***There were no hate crimes, as defined by applicable federal law, reported at Drexel University – Burlington County Mount Laurel Campus during the years 2010, 2011 and 2012. There are no residence halls or non-campus buildings at this location. As this is a shared campus with Burlington County College, the statistics reported are identical to the statistics reported to the Department of Education by Burlington County College.***

LeBow College of Business - Malvern Campus

Drexel University			
LeBow College of Business Malvern Campus			
Criminal Offenses			
<b>Criminal Offenses - On-campus</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
<b>Criminal Offenses - Public Property</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Drexel University			
LeBow College of Business Malvern Campus			
Arrests and Referrals			
<b>Arrest - On-campus</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
<b>Arrests - Public Property</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
<b>Disciplinary Actions/Judicial Referrals - On-campus</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0
<b>Disciplinary Actions/Judicial Referrals - Public Property</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
a. Illegal weapons possession	0	0	0
b. Drug law violations	0	0	0
c. Liquor law violations	0	0	0

***There were no hate crimes, as defined by applicable federal law, reported at Drexel University – LeBow College of Business Malvern Campus during the years 2010, 2011 and 2012. There are no residence halls or non-campus buildings at this location.***

### **FIRE SAFETY – PROCEDURES, STATISTICS, REPORTS and DOCUMENTATION**

The Fire and Life Safety Unit promotes and supports a safety-conscious campus through professional consultation, education, training, and delivery of services designed to provide a fire-safe environment for the Drexel University community.

As part of the overall concern for life safety in student residences, all University residence halls and fraternity/sorority chapter houses, are fully equipped with automatic fire alarms, smoke detectors, automatic fire suppression equipment, and fire extinguishers. In addition, all new construction requires automatic fire detection and suppression systems.

#### **Smoking**

Smoking is not permitted in any university owned/leased facility. Anyone found smoking in violation of University policy will face appropriate corrective action. Students will be charged for any related maintenance or cleaning as the result of smoking in a residential facility. Smoking is prohibited around entrances, exits, and perimeters of all buildings ([See Smoke-Free University in the Drexel University Code of Conduct](#)).

#### **Decorations**

Residents are encouraged to decorate their assigned houses in order to make their residential community feel like home. Residents are expected to decorate with adherence to the following:

- All decorations must be fire-resistant.
- Only Underwriters Laboratory (UL) or Factory Mutual (F.M.) approved cool bulbs are allowed.
- Natural trees and cut tree bough are not allowed in any University properties.
- No one is permitted to hang any items from the sprinkler piping, sprinkler heads, or any room electrical wiring.
- Decorations may not obstruct free passage of hallways, entry /exits, smoke / heat detectors or exit signs.
- Electrical decorations must be kept away from metal doorframes; lights must be strung so a door will not close on the wiring.
- No permanent alterations may be made .

#### **Open Flame**

Open flames are not permitted. Open flames are a leading cause of house fires nationwide. The lighting and burning of candles, incense, or any other item with an open flame is not permitted. Candles are not permitted for decorative purposes.

#### **Permitted and Non-Permitted Items**

There are various items that are not appropriate for use in student rooms for safety reasons. Possession of one or more of these items can subject the occupant(s) of the room to a fine and possible disciplinary action.

Examples of Non-Permitted Items (This list is not exhaustive):

- Candles
- Extension Cords

- Flammable liquids, gases or other substances
- Halogen lamps
- High wattage electrical appliances
- Hot plates
- Illegal drugs
- Incense and incense holders
- Indoor grills
- Live or cut Christmas trees
- Lofts
- Outside antennas and/or satellite dishes for television/radio reception
- Outside routers for internet usage (see IRT website)
- Pets
- Popcorn poppers
- Portable space heaters; electrical appliances with a heating element
- Sandwich makers
- Toasters
- Toasters ovens
- Waterbeds
- Weapons
- 2.4 GHz cordless phones

Additional policies regarding Fire Safety can be found in the [Student Handbook](#).

### Fire Emergencies

A fire emergency exists whenever:

- A building fire alarm is sounding
- An uncontrolled fire or imminent fire hazard occurs in any building or area on campus
- There is the presence of smoke or the odor of burning
- There is spontaneous or abnormal heating of any material, an uncontrolled release of combustible or toxic gas, or a flammable liquid spill

### What to Do If There is a Fire

Campus buildings are to be immediately and totally evacuated whenever the building fire alarm is sounding. Upon discovery of a fire emergency, an individual must accomplish or see to the following actions:

- SOUND AN ALARM! Activating the building fire alarm immediately notifies Drexel Public Safety.
- If conditions allow, shut off all machinery and equipment in your area.
- Leave the building at once.
- Notify Drexel Public Safety from a safe location:
- From campus phones, call 215-895-2222 (2222).
- From off-campus phones, call 911.
- Use campus emergency telephones when possible. Give the dispatcher as much specific information as you can:
- State that you are reporting a fire.
- Provide the building name and address, floor and room number, and any other specific information.
- DO NOT hang up until released by the dispatcher.

### Building Inspections

As part of a proactive approach to fire safety, all campus buildings are inspected for fire code compliance on a monthly basis. Inspections ensure that all exits are free and clear, exit lights are illuminated, there is no improper storage, and that fire extinguishers are properly mounted and charged and within the current year's certification.

### Residential Fire Safety, University Housing

It is extremely important that all residents be thoroughly informed of proper fire evacuation procedures. Resident Advisors (RAs) review procedures with all residents at the beginning of each term and with each student who moves into the residence hall. As a reminder of their significance, evacuation procedures are reviewed throughout the term:

Building evacuation procedures are posted in every lobby or elevator lobby on each floor of every building.

When a fire alarm sounds, every person is required to evacuate the building immediately:

- DO NOT use elevators for evacuation.
- Evacuation is required every time the fire alarm sounds, regardless of the cause.
- Students should turn on lights, close room doors, and use the nearest marked stairway not blocked by smoke or fire.
- Leave the building quickly and quietly and proceed in an orderly manner to the designated assembly area.
- When an evacuation is required, a staff member residing on the floor will meet with the residents at a pre-designated location outside of the building and account for all residents as best as possible.
- The staff member is to report the status of his/her floor as soon as possible to the person in charge (i.e., Residence Director, Fire Official, or University Official).
- Any student who remains in the building after a fire alarm sounds, for any reason, is subject to disciplinary action.
- The building is not to be reentered by any student until an "All Clear" is announced by a University official.

### High-Rise Fire Safety

#### Fire Drills

It is important and mandatory that all occupants of high-rise buildings on campus participate in scheduled fire drills. Since occupants normally enter the elevator from the lobby, ride to a particular floor, and walk along known paths to their destination, they aren't necessarily aware of other exits that could be used in a fire or other emergency. Fire drills create the opportunity to plan ahead for such emergencies, and decrease the chances of confusion and panic that can cause injuries or fatalities. Always react to fire alarms as though there is an actual fire.

#### Fire Towers

Fire towers are enclosed stairways that have fire-rated doors and walls that provide a refuge from smoke and heat in a fire emergency. Doors leading into fire towers are inspected periodically to ensure that they open and close properly and should never be propped open. Fire towers cannot be used for

storage or as smoking areas. All Drexel University buildings are designated smoke free. Fire towers are to be clean, well-lit, and free of obstructions at all times.

### **Elevators**

DO NOT USE ELEVATORS IN THE EVENT OF A FIRE! Elevator shafts are like chimneys; smoke can enter the elevator and asphyxiate occupants trying to evacuate. In all emergency situations, occupants should use the nearest marked emergency exit or fire tower to exit a building.

### **Fire Safety Education and Training**

Fire safety education programs for all students living in on-campus student housing are held at the beginning of each term. These programs are designed to: familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire and distribute information on the University's fire safety policies. During these programs, trainers emphasize that participating in fire drills is mandatory. Evacuation procedures for students with disabilities are also addressed during training sessions.

Fire safety education and training programs are taught by members of the Office of Fire and Life Safety who are experienced in fire safety matters.

If a fire occurs, or the building's fire alarm system is activated, students are instructed to evacuate areas per the evacuation routes and proceed to designated assembly areas. They are to remain in that location until informed they can re-enter the building by University officials.

The information provided during the fire safety programs is also available online at any time at: <http://www.drexel.edu/publicsafety/fire/>.

### **Plans for Future Improvements in Fire Safety**

The University continues to assess and upgrade fire safety equipment as an ongoing process to ensure that all equipment meets National Fire Safety standards. Future improvements will be made as needed as part of the ongoing assessment process.

**FIRE SAFETY STATISTICS**

On-campus residential properties consist of ten (10) residence halls and twelve (12) Fraternity/Sorority Chapter houses. All on-campus residential properties are equipped with automatic smoke activated fire alarm detection systems and automatic fire suppression systems.

All fire alarm systems in residence halls are monitored 24/7 by the Public Safety Communications Center, while Chapter houses are monitored 24/7 by a private alarm monitoring service.

Fire drills are conducted each term and fire safety assessments of Fraternity/Sorority houses are performed semiannually.

**Residential Occupancies**

Location	Address	Fire Alarms Monitored by Public Safety	Bldg. Equipped with Full Sprinkler System	Bldg Has Fire Alarms and Smoke Detectors	Evacuation Plans Posted & Fire Safety Training Conducted	Number of Evacuation Drills Conducted Each Year
<b>UNIVERSITY CITY MAIN CAMPUS - On Campus Residence Halls</b>						
CALHOUN HALL	3301 ARCH STREET	YES	YES	YES	YES	3
CANERIS HALL	115 N. 32ND STREET	YES	YES	YES	YES	3
KELLY HALL	203 N. 34TH STREET	YES	YES	YES	YES	3
MILLENNIUM HALL	223 N. 34TH STREET	YES	YES	YES	YES	3
MYERS HALL	3301 RACE STREET	YES	YES	YES	YES	3
NORTH HALL	3200 RACE STREET	YES	YES	YES	YES	3
RACE HALL	3300 RACE STREET	YES	YES	YES	YES	3
TOWERS HALL	101 N. 34TH STREET	YES	YES	YES	YES	3
VAN RENSSELAER	3320 POWELTON AVENUE	YES	YES	YES	YES	3
UNIVERSITY CROSSINGS	15 N. 32ND STREET	NO <sup>a</sup>	YES	YES	YES	4 <sup>b</sup>
<b>HAHNEMANN CENTER CITY CAMPUS – On Campus Residence Hall</b>						
STILES ALUMNI HALL	325 N. 15 <sup>TH</sup> STREET	NO <sup>c</sup>	YES	YES	YES	3

a – University Crossings Security monitors their own alarm system.

b - # of drills required by city code.

c -Fire Alarms are monitored by a private alarm monitoring service



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## Fraternity and Sorority Chapter Houses

Location	Address	Fire Alarms Monitored by Public Safety	Bldg. Equipped with Full Sprinkler System	Bldg Has Fire Alarms and Smoke Detectors	Evacuation Plans Posted & Fire Safety Training Conducted	Number of Evacuation Drills Conducted Each Year
<b>Fraternities and Sororities</b>						
SIGMA PHI EPSILON	200 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
DELTA ZETA	202 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
ALPHA EPSILON PI	204 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
ALPHA CHI RHO	206 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
ALPHA SIGMA ALPHA	208 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
PI KAPPA ALPHA	210 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
DELTA PHI EPSILON <sup>d</sup>	212 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
TAU KAPPA EPSILON	3421 POWELTON AVENUE	NO <sup>c</sup>	YES	YES	YES	3
PHI SIGMA SIGMA	3411A POWELTON AVENUE	NO <sup>c</sup>	YES	YES	YES	3
PHI MU	3411B POWELTON AVENUE	NO <sup>c</sup>	YES	YES	YES	3
SIGMA ALPHA EPSILON	3401A POWELTON AVE	NO <sup>c</sup>	YES	YES	YES	3
LAMBDA CHI ALPHA	3401B POWELTON AVE	NO <sup>c</sup>	YES	YES	YES	3
PI KAPPA PHI	3405 POWELTON AVE	NO <sup>c</sup>	YES	YES	YES	3
THETA CHI	216 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
ALPHA PI LAMBDA	216 N. 33RD STREET	NO <sup>c</sup>	YES	YES	YES	3

c - Fire Alarms are monitored by a private alarm monitoring service

d - During an audit, we noticed this location had previously been inadvertently excluded. There were no reportable fires at this location in 2010 and 2011.

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### Reportable Fire Statistics

<b>2010</b>						
Name of Facility	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries Requiring Treatment at Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage
<b>University City Campus - On Campus Residence Halls</b>						
CALHOUN HALL	0	N/A	N/A	N/A	N/A	N/A
<b>CANERIS HALL</b>	<b>1</b>	<b>1</b>	<b>Undetermined</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
KELLY HALL	0	N/A	N/A	N/A	N/A	N/A
MILLENNIUM HALL	0	N/A	N/A	N/A	N/A	N/A
MYERS HALL	0	N/A	N/A	N/A	N/A	N/A
NORTH HALL	0	N/A	N/A	N/A	N/A	N/A
RACE HALL	0	N/A	N/A	N/A	N/A	N/A
TOWERS HALL	0	N/A	N/A	N/A	N/A	N/A
VAN RENSSELAER	0	N/A	N/A	N/A	N/A	N/A
UNIVERSITY CROSSINGS	0	N/A	N/A	N/A	N/A	N/A
<b>CENTER CITY CAMPUS – On Campus Residence Hall</b>						
<b>Stiles Alumni Hall</b>	<b>1</b>	<b>1</b>	<b>Undetermined</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
<b>Fraternities and Sororities</b>						
SIGMA PHI EPSILON	0	0	N/A	N/A	N/A	N/A
DELTA ZETA	0	0	N/A	N/A	N/A	N/A
ALPHA EPSILON PI	0	0	N/A	N/A	N/A	N/A
ALPHA CHI RHO	0	0	N/A	N/A	N/A	N/A
ALPHA SIGMA ALPHA	0	0	N/A	N/A	N/A	N/A
PI KAPPA ALPHA	0	0	N/A	N/A	N/A	N/A
DELTA PHI EPSILON	0	0	N/A	N/A	N/A	N/A
PHI SIGMA SIGMA	0	0	N/A	N/A	N/A	N/A
PHI MU	0	0	N/A	N/A	N/A	N/A
SIGMA ALPHA EPSILON	0	0	N/A	N/A	N/A	N/A
LAMBDA CHI ALPHA	0	0	N/A	N/A	N/A	N/A
PI KAPPA PHI	0	0	N/A	N/A	N/A	N/A
THETA CHI	0	0	N/A	N/A	N/A	N/A
ALPHA PI LAMBDA	0	0	N/A	N/A	N/A	N/A
TAU KAPPA EPSILON <sup>d</sup>	0	0	N/A	N/A	N/A	N/A
<b>Total</b>	<b>2</b>	<b>2</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>

d - During an audit, we noticed this location had previously been inadvertently excluded. There were no reportable fires at this location in 2010 and 2011

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<b>2011</b>						
Name of Facility	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries Requiring Treatment at Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage
<b>University City Campus - On Campus Residence Halls</b>						
<b>CALHOUN HALL</b>	<b>1</b>	<b>1</b>	<b>Cooking</b>	<b>N/A</b>	<b>0</b>	<b>\$1000.00</b>
CANERIS HALL	0	N/A	N/A	N/A	N/A	0
KELLY HALL	0	N/A	N/A	N/A	N/A	N/A
MILLENNIUM HALL	0	N/A	N/A	N/A	N/A	N/A
MYERS HALL	0	N/A	N/A	N/A	N/A	N/A
NORTH HALL	0	N/A	N/A	N/A	N/A	N/A
RACE HALL	0	N/A	N/A	N/A	N/A	N/A
TOWERS HALL	0	N/A	N/A	N/A	N/A	N/A
VAN RENSSELAER	0	N/A	N/A	N/A	N/A	N/A
UNIVERSITY CROSSINGS	0	N/A	N/A	N/A	N/A	N/A
<b>Center City Campus – On Campus Residence Hall</b>						
Stiles Alumni Hall	0	N/A	N/A	N/A	N/A	N/A
<b>Fraternities and Sororities</b>						
SIGMA PHI EPSILON	0	N/A	N/A	N/A	N/A	N/A
DELTA ZETA	0	N/A	N/A	N/A	N/A	N/A
ALPHA EPSILON PI	0	N/A	N/A	N/A	N/A	N/A
ALPHA CHI RHO	0	N/A	N/A	N/A	N/A	N/A
ALPHA SIGMA ALPHA	0	N/A	N/A	N/A	N/A	N/A
PI KAPPA ALPHA	0	N/A	N/A	N/A	N/A	N/A
DELTA PHI EPSILON	0	N/A	N/A	N/A	N/A	N/A
PHI SIGMA SIGMA	0	N/A	N/A	N/A	N/A	N/A
PHI MU	0	N/A	N/A	N/A	N/A	N/A
SIGMA ALPHA EPSILON	0	N/A	N/A	N/A	N/A	N/A
LAMBDA CHI ALPHA	0	N/A	N/A	N/A	N/A	N/A
PI KAPPA PHI	0	N/A	N/A	N/A	N/A	N/A
THETA CHI	0	N/A	N/A	N/A	N/A	N/A
<b>ALPHA PI LAMBDA</b>	<b>1</b>	<b>1</b>	<b>Heating Equipment</b>	<b>N/A</b>	<b>0</b>	<b>\$3500.00</b>
TAU KAPPA EPSILON <sup>d</sup>	0	0	N/A	N/A	N/A	N/A
<b>Total</b>	<b>2</b>	<b>2</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>\$4500.00</b>

d - During an audit, we noticed this location had previously been inadvertently excluded. There were no reportable fires at this location in 2010 and 2011

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<b>2012</b>						
Name of Facility	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries Requiring Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage
<b>University City Campus - On Campus Residence Halls</b>						
<b>CALHOUN HALL</b>	<b>1</b>	<b>1</b>	<b>Electrical</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
CANERIS HALL	0	N/A	N/A	N/A	N/A	N/A
KELLY HALL	0	N/A	N/A	N/A	N/A	N/A
<b>MILLENNIUM HALL</b>	<b>1</b>	<b>1</b>	<b>Electrical</b>	<b>0</b>	<b>0</b>	<b>\$150,000.00</b>
MYERS HALL	0	N/A	N/A	N/A	N/A	N/A
NORTH HALL	0	N/A	N/A	N/A	N/A	N/A
<b>RACE HALL</b>	<b>1</b>	<b>1</b>	<b>Other</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
TOWERS HALL	0	N/A	N/A	N/A	N/A	N/A
VAN RENSSELAER	0	N/A	N/A	N/A	N/A	N/A
UNIVERSITY CROSSINGS	0	N/A	N/A	N/A	N/A	N/A
<b>Center City Campus – On Campus Residence Hall</b>						
Stiles Alumni Hall	0	N/A	N/A	N/A	N/A	N/A
<b>Fraternities and Sororities</b>						
SIGMA PHI EPSILON	0	N/A	N/A	N/A	N/A	N/A
DELTA ZETA	0	N/A	N/A	N/A	N/A	N/A
ALPHA EPSILON PI	0	N/A	N/A	N/A	N/A	N/A
ALPHA CHI RHO	0	N/A	N/A	N/A	N/A	N/A
ALPHA SIGMA ALPHA	0	N/A	N/A	N/A	N/A	N/A
PI KAPPA ALPHA	0	N/A	N/A	N/A	N/A	N/A
DELTA PHI EPILSON	0	N/A	N/A	N/A	N/A	N/A
PHI SIGMA SIGMA	0	N/A	N/A	N/A	N/A	N/A
PHI MU	0	N/A	N/A	N/A	N/A	N/A
SIGMA ALPHA EPSILON	0	N/A	N/A	N/A	N/A	N/A
LAMBDA CHI ALPHA	0	N/A	N/A	N/A	N/A	N/A
PI KAPPA PHI	0	N/A	N/A	N/A	N/A	N/A
THETA CHI	0	N/A	N/A	N/A	N/A	N/A
ALPHA PI LAMBDA	0	N/A	N/A	N/A	N/A	N/A
TAU KAPPA EPSILON	0	0	N/A	N/A	N/A	N/A
<b>Total</b>	<b>3</b>	<b>3</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>\$150,000.00</b>