



DREXEL UNIVERSITY  
Department of  
Public Safety

2014

# SECURITY & FIRE SAFETY

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### INTRODUCTION

Drexel University, in compliance with **The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)** and **The College and University Security Act of 1988**, reports annually to its current and prospective students and employees, statistics for the previous three (3) years pertaining to reported crimes that have occurred on-campus, in certain non-campus buildings or property that is owned or controlled by Drexel University and on public property within, or immediately adjacent to and accessible from the campus.

The report also includes institutional policies concerning campus security, such as alcohol use, drug use, crime prevention, reporting of incidents and a victim's rights regarding sexual assaults.

A copy of the annual crime report is available electronically at [www.Drexel.edu/PublicSafety](http://www.Drexel.edu/PublicSafety). Printed copies are available by calling 215-895-1550.

### MESSAGE FROM THE VICE PRESIDENT FOR PUBLIC SAFETY

On behalf of the members of the Drexel University Department of Public Safety, I want to welcome you to Drexel University which is one of the most prestigious and vibrant Universities in the nation. The Drexel University Department of Public Safety is dedicated to providing a safe and secure campus environment for its students, faculty, staff and visitors. The men and women of the Department are committed to the highest standards of professionalism in maintaining a safe and secure environment. Our core values are service, dedication, integrity and trust.

We accomplish our mission by employing modern law enforcement and security strategies blended with fire prevention services, emergency preparedness and state of the art technology. We strive to focus our programs, practices and interactions on the needs of our diverse community and work to be continually responsive to them. Vital and important components of our holistic public safety program are the relationships and partnerships we enjoy with the City of Philadelphia and various organizations that make up the University City community.

We encourage all members of the Drexel University community to take an active role in assisting the Department of Public Safety by embracing and practicing the philosophy that "safety and security is a shared responsibility". By working together, we can provide a safer environment in which to excel academically and professionally while improving the quality of life at Drexel University.

To learn more about the Department of Public Safety please visit our web site at [www.Drexel.edu/PublicSafety](http://www.Drexel.edu/PublicSafety) or visit us at 3201 Arch Street, Suite 350. You are also welcome to email us at [DPS@Drexel.edu](mailto:DPS@Drexel.edu).

Domenic Ceccanecchio, M.S., CPP  
Vice President for Public Safety

### THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092(f) as a part of the Higher Education Act of 1965, is a federal law that requires all colleges and universities to disclose certain timely and annual information about campus crime and security policies.

All public and private institutions of postsecondary education participating in federal student aid programs are subject to this Act. The U.S. Department of Education is the agency charged with enforcement of the Act and where complaints of alleged violations can be made.

The Clery Act, originally enacted by Congress and signed into law by President George Bush in 1990 as the Crime Awareness and Campus Security Act of 1990, was championed by Howard & Connie Clery after their daughter Jeanne, a college freshman, who was raped and murdered in 1986.

The law was amended in 1992 to add a requirement that schools afford the victims of campus sexual assault certain basic rights and was amended again in 1998 to expand the reporting requirements. The 1998 amendments also formally named the law in memory of Jeanne Clery.

Subsequent amendments in 2000 and 2008 added provisions dealing with registered sex offender notification and campus emergency response, respectively. The 2008 amendments specifies new campus safety requirements in the following areas: hate crime reporting and emergency response and evacuation procedures – required of all Title IV institutions, and missing student notification and fire safety issues – required of any Title IV institution that maintains an on-campus student housing facility.

#### Annual Report

Colleges and universities are required to publish an annual report by October 1<sup>st</sup> that contains the previous three (3) years' campus crime statistics, fire safety statistics and certain security policy statements, including sexual assault policies which assure basic victims' rights and where students should go to report crimes. The report is to be made available to all current students and employees while prospective students and employees are to be notified of its existence and afforded an opportunity to request a copy. Colleges and universities can comply using the Internet as long as the required recipients are notified and provided the exact Internet address where the report can be accessed. Printed copies are available upon request. A copy of the statistics must also be provided to the U.S. Department of Education.

#### Crime Statistics

Each college and university must disclose crime statistics for the campus area, unobstructed public areas immediately adjacent to or running through the campus and certain non-campus facilities including Greek housing and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement and other college and university officials who have "significant responsibility for student and campus activities" such as student judicial affairs officials. Professional mental health and religious counselors are exempt from reporting obligations, but may refer individuals to a confidential reporting system for which the college/university must indicate the availability.



### REPORTABLE GEOGRAPHIC LOCATIONS

The Clery Act requires that Drexel University disclose statistics for offenses committed in certain specific geographic locations. To assist in the understanding of reportable locations, maps are provided at [www.Drexel.edu/PublicSafety](http://www.Drexel.edu/PublicSafety) for each of the campuses.

The specific locations are defined as follows:

#### On Campus

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by Drexel University in direct support of, or in a manner related to, Drexel University's educational purposes, including residence halls.

In addition, any building or property that is within or reasonably contiguous to buildings or property described in the above paragraph, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

#### Residence Halls and Fraternities

Considered a subset of the "on-campus" category, the number of crimes reported for residence halls or other residential facilities must be less than or equal to the number of reported crimes for the on-campus category.

#### Non-campus Building or Property

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by Drexel University that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

#### On Public Property

All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. This includes the sidewalk across the street, but does not include property beyond the sidewalk.

### DEFINITION OF CRIMINAL OFFENSES

#### Crime Categories

All reported crimes are categorized in accordance with Uniform Crime reporting requirements established by the Federal Bureau of Investigation (FBI). The Uniform Crime Reporting Handbook located at [http://www.fbi.gov/about-us/cjis/ucr/additional-ucr-publications/ucr\\_handbook.pdf](http://www.fbi.gov/about-us/cjis/ucr/additional-ucr-publications/ucr_handbook.pdf) contains definitions and classifications for all crime categories.

#### Criminal Homicide

**Murder and Non-Negligent Manslaughter** is defined as the willful (non-negligent) killing of one human being by another.

**Negligent Manslaughter** is defined as the killing of another person through gross negligence.

#### Sex Offenses

**Forcible** is defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

Forcible sexual acts include forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

**Non-forcible** are incidents of unlawful, non-forcible sexual intercourse. Non-forcible sexual acts include incest and statutory rape.

### Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and /or by putting the victim in fear.

### Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

### Burglary

The unlawful entry of a structure to commit a felony or a theft.

### Motor Vehicle Theft

The theft or attempted theft of a motor vehicle.

### Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

### Hate Crimes

The law requires the release of statistics by category of prejudice concerning the occurrence of hate crimes in the crime classifications listed in the preceding section and for other crimes involving bodily injury to any person in which the victim is selected because of the actual or perceived race, gender, religion, national origin, sexual orientation, gender identity, ethnicity, or disability of the victim.

In August of 2008, HEOA S 488, 20 U.S.C. S 1092 (f ) (1) F (ii) modified the above hate crimes to include the following additional crimes under the hate crime category:

### Larceny Theft

The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another.

### Threats Intimidation (Includes Stalking)

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

### Vandalism

To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

### Simple Assault

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

### Arrests or Disciplinary Referrals

The Clery Act requires institutions to disclose both the number of arrests and the number of persons referred for disciplinary action for illegal weapons possession, drug law violations and liquor law violations.

### Weapons Violations:

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

### Drug Abuse Violations:

The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.

### Liquor Law Violations:

The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

### Violence Against Women Reauthorization Act of 2013(VAWA) Crimes

On March 7, 2013, president Obama signed the Violence Against Women Reauthorization Act of 2013(VAWA). In accordance with the act, The Higher Education Act has been amended to include the following crime categories, Domestic Violence, Dating Violence, Stalking and Sexual Assault. Definitions for these offenses are further defined in the [DATING VIOLENCE, DOMESTIC VIOLENCE and STALKING POLICY STATEMENTS](#) section of this document.

### Access to Timely Information

Colleges and universities are also required to provide "timely warnings" and a separate more extensive public crime log. The timely warning requirement is somewhat subjective and is only triggered when the college/university considers a crime that poses an "ongoing threat to students and employees", while the log records all incidents reported to the campus police or security department.

Timely warnings cover a broader source of reports (campus police or security, other campus officials and off-campus law enforcement) than the crime log but are limited to those crime categories required in the Annual Report.

The crime log includes only incidents reported to the campus police or security department but covers all crimes, not just those required in the annual report. Crimes such as theft are included in the log and State crime definitions may be used.

Colleges and universities that maintain a police or security department are required to disclose in the public crime log any crime that occurred on campus or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department. The log is required to include the nature, date, time, and general location of each crime as well as its disposition, if known. Incidents are to be included within two business days, but certain limited information may be withheld to protect victim confidentiality, ensure the integrity of an ongoing investigation or to keep a suspect from fleeing. Only the most limited information necessary may be withheld and even then it must be released once the adverse effect is no longer likely to occur.

The log must be publicly available during normal business hours. Students and employees, the general public, such as parents or members of the local press may access the crime log. Logs remain open for 60 days and subsequently must be available within two (2) business days of a request.

The landmark federal law, originally known as the Campus Security Act, requires colleges and universities across the United States to disclose information about crime on and around their campus. The law is tied to participation in federal student financial aid programs and applies to most institutions of higher education, both public and private. It is enforced by the U.S. Department of Education.

### Megan's Law Web Sites

Pennsylvania's legislature has determined that public safety will be enhanced by making information about registered sex offenders available to the public through the internet. Knowledge whether a person is a registered sex offender could be a significant factor in protecting individuals and family members or those in care of a group or community organization, from recidivist acts by registered sex offenders. The technology afforded by the Internet makes information on registered sex offenders readily accessible to the public, enabling them to undertake appropriate precautions to prevent or avoid placing potential victims at risk. Public access to information about registered sex offenders is intended solely as a means of public protection. The Megan's Law Web site is available at [www.pameganslaw.state.pa.us](http://www.pameganslaw.state.pa.us)

New Jersey law authorizes the Division of State Police to make available to the public over the Internet information about certain sex offenders required to register under Megan's Law. The sex offender Internet registry law can be found in the New Jersey Code at 2C:7-12 to -19. The New Jersey State Police Megan's Law Web site is available at [http://www.nj.gov/njsp/info/reg\\_sexoffend.html](http://www.nj.gov/njsp/info/reg_sexoffend.html)

California law, Assembly Bill 488 sponsored by the Attorney General now provides the public with Internet access to detailed information on registered sex offenders. This expanded access allows the public for the first time to use their personal computers to view information on sex offenders required to register with local law enforcement under California's Megan's Law. Previously, the information was available only by personally visiting police stations and sheriff offices or by calling a 900 toll-number. The new law was given final passage by the Legislature on August 24, 2004 and signed by the Governor on September 24, 2004. The California Megan's web site is available at: <http://www.meganslaw.ca.gov/index.aspx?lang=ENGLISH>

### DEPARTMENT OF PUBLIC SAFETY OVERVIEW

The Drexel University Department of Public Safety is a comprehensive public safety organization. The Department accomplishes its mission which is *"To enrich the quality of life of our community by providing a safe and secure environment based upon effective relationships and excellence in service"* by

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integrating the best practices of modern public and private security, law enforcement, fire safety, emergency preparedness and state-of-the-art technology. The Department provides numerous safety and security services, safety awareness training and administers many community oriented programs.

The Drexel University City Main Campus, Center City Campus and the Queen Lane Campus are situated in an urban environment. Keeping this in mind, consideration in any new construction or renovation planning includes lighting, video surveillance, electronic security systems, and environmental design techniques to provide the highest level of safety for our students, faculty and staff.

The Department of Public Safety maintains a close working relationship with local/state/federal law enforcement agencies, local businesses and academic institutions.

### Responsibility for Campus Security

The Drexel University Department of Public Safety is responsible for providing security on Drexel's three campuses. To meet this responsibility, the department collaborates with a host of governmental and private public safety organizations along with departments within the University to address safety and security concerns.

The Drexel University Department of Public Safety is made up of six (6) operating units that report to the Vice President for Public Safety. They are: Police, Security, Operations, Fire & Life Safety, Training & Accreditation and Finance & Administration. The Department is staffed by 67 fulltime employees, 6 part-time employees and more than 166 contracted security personnel. All Public Safety employees receive a variety of specialized and continuous training including First Aid, Cardio Pulmonary Resuscitation (CPR) and Automated External Defibrillator (AED).

### Drexel University Police Department

The Drexel University Police Department (DUPD) is composed of thirty-nine (39) armed, fulltime, sworn municipal police officers who are empowered to enforce Federal and Commonwealth of Pennsylvania laws as well as City of Philadelphia Ordinances at the University's three campuses (University City Main Campus, Center City Hahnemann Campus, and Queen Lane Medical Campus).

Drexel University Police Officers are certified through the Commonwealth of Pennsylvania Municipal Police Officers Education and Training Commission (MPOETC). They may also initiate campus judicial board proceedings for violations of the Student Code of Conduct as a sole process for incident resolution or in addition to criminal charges.

Drexel University Police are required to complete Pa. Title 53 basic certification training mandated by the Municipal Police Officers' Education and Training Act. These officers are also required to attend annual update training under Pa. Act 180.

Officers conduct vehicle, bicycle and foot patrols and regularly meet and consult with students, faculty and staff regarding crime prevention and safety issues and share tactical, strategic and investigative information with other law enforcement agencies.

DUPD Detectives are responsible for investigating crimes, complaints and incidents that occur on campus property or within the University's patrol boundaries.

The Drexel University Police Department works in partnership with the Philadelphia Police Department and under the guidelines of a Memorandum of Understanding which defines roles and responsibilities and crime reporting procedures

In November 2011, the Drexel University Police Department received International Accreditation



through the Commission on Accreditation for Law Enforcement Agencies (CALEA). The Drexel University Police Department is only one of fifty-one (51) Universities nationwide, the second University in Pennsylvania and one of ten (10) police departments out of over 1100 in Pa. to obtain this recognition.

### Security Services

Security services, combined with effective community policing and relations is imperative to providing a safe environment and towards improving the quality of life on and around the campus. The Security Services Unit is responsible for security officer management of our contracted security partner AlliedBarton Security.

The security officer force is comprised of 138 officers assigned to the University City Campus and 28 officers assigned to the Queen Lane Campus and Center City Campus.

Additional security services for the Center City Hahnemann Campus are provided and managed by Tenet Health Care Systems.

Public Safety security officers provide service to the Drexel community 24/7 and are responsible for enforcing the policies and procedures set forth by Drexel University. Their primary role includes community patrols by vehicle, bicycle and on foot which are coordinated with Drexel University Police. They also provide a security presence in residential, academic and administrative buildings as well as special event security and perform 24/7 Walking Escorts. These officers are unarmed and equipped with two-way radios with which they maintain communication with the Public Safety Communications Center.

Drexel Public Safety security officers may detain individuals for violations, when appropriate, until custody can be transferred to a University police officer. For violations of the University Student Code of Conduct, Public Safety security officers also make referrals requesting student judicial conduct proceedings.

Background investigations are conducted on all officers and include pre-employment and annual criminal history checks, Department of Motor Vehicles operator license validation, pre-employment drug screening, education level verification, and previous employment history checks.

All security officers receive training in security principles, patrol techniques, authority of arrest, defensive tactics, emergency procedures, crisis intervention, Drexel community orientation and 24 hours of field instruction prior to assignment. Public Safety security officers also receive CPR/First Aid and AED training and are required to complete a certification examination.

Security Services is also responsible for performing security assessments, crime prevention awareness and education.

### Fire & Emergency Services

The Fire & Emergency Services Unit manages safety programs and provides emergency response, safety education and awareness training for the three University campuses in Philadelphia.

They also perform life safety inspections of campus buildings, monitor fire system reliability testing, evacuation and shelter-in-place drills. In addition, they participate in construction and renovation planning, serve as the University authority and liaison with regulatory agencies and are responsible for special event fire/life safety.

This unit also has the important responsibility for the development, review and oversight of the University's Emergency Management Program.

### Operations

The Operations Unit is responsible for radio and telephony communications, alarm monitoring, installation and management of security technology, crime data analysis, crime mapping, crime reporting and Clery compliance for the Department of Public Safety.

Requests for service are processed through the Public Safety Communications Center (DPSCC) which operates 24 hours a day, seven days a week. The DPSCC is staffed with highly trained personnel certified by the Association of Public Safety Communications Officials (APCO). In addition to receiving, processing and responding to calls for service, DPSCC personnel also monitor burglar, fire and duress alarms from University buildings. They manage the University electronic access control system, perform “virtual video patrols” of the campus using state-of-the-art Closed Circuit TV (CCTV) and monitor the campus emergency telephone system.

Oversight of the DrexelALERT Emergency Notification System and Drexel Guardian program also falls under the Operations Unit. DrexelAlert enables fast and efficient dissemination of critical information to students, faculty and staff of the Drexel University community and the Drexel University College of Medicine through email, text messaging and by phone, when necessary.

In November 2011, the Drexel University Public Safety Communications Center (DUPSCC) received international accreditation through the Commission on Accreditation for Law Enforcement Agencies (CALEA) making us the first stand-alone college / university communications center in the world to receive this prestigious recognition.

### DREXEL UNIVERSITY POLICY ENCOURAGING THE REPORTING OF CRIME

Any student, faculty or staff member who is a victim of crime, observes an incidence of crime or witnesses suspicious activity is strongly encouraged to promptly report the information to the Department of Public Safety by calling 215-895-2222, 24 hours a day, seven days a week, or by using one of the many emergency call boxes that directly establishes communication to the Public Safety Communications Center.

Calls for service will be answered by a certified Department of Public Safety Dispatcher who is trained to gather information and to dispatch the appropriate personnel to the location to take the necessary steps to address the situation and /or document the incident.

All calls to the Public Safety emergency number (215-895-2222) or the nonemergency number (215-895-2822) and all emergency call box lines are digitally recorded for safety and quality assurance purposes.

If you are reporting crimes at one any of the following campuses, you are urged to call the numbers below prior to contacting our dispatch center.

- |  |  |
|--|--|
| • Center City Campus Security (Tenet Health Care Services) | 215-762-7111 or 911                        |
| • Queen Lane Campus Security                               | 215-991-8132 or 911                        |
| • Center for Graduate Studies - Sacramento                 | 916-446-3523- Lobby Security - Desk or 911 |
| • Burlington County Mount Laurel Campus                    | 856-222-9311/X2100 or 911                  |
| • LeBow College of Business Malvern Campus                 | 911  |

### Procedures for Reporting Criminal Activity and Emergencies On-Campus

Anyone reporting an incident should be prepared to provide as much detailed information as possible such as name, location, time, date, and a description of the incident and to speak in a clear and calm manner.

### Voluntary Confidential Reporting of Crimes – On-Campus

Drexel University has established whistleblower hotlines to make it easy for anyone to report conduct that violates the law, University policy, or the University's Code of Conduct in a confidential manner.

It is usually better if you make these reports directly to your supervisor or professor, your Department Head, your Dean, or a Vice President; but sometimes that is difficult or impossible.

### EthicsPoint

To ensure the confidentiality of all reports, our hotlines are provided by EthicsPoint (<http://www.ethicspoint.com>) , an independent service provider used by many colleges and universities across the country.

Be assured, we will share no information with anyone else without your permission. We completely protect you from retaliation for having made good faith reports.

Reports can be made anonymously by calling a toll-free number or online:

Drexel University

By Phone: 866-358-1010 (Toll Free).

On Line -

[https://secure.ethicspoint.com/domain/en/report\\_company.asp?clientid=14030&override=yes&agreement=no](https://secure.ethicspoint.com/domain/en/report_company.asp?clientid=14030&override=yes&agreement=no)

College of Medicine

By Phone: 866-936-1010 (Toll Free).

On Line -

[https://secure.ethicspoint.com/domain/en/report\\_company.asp?clientid=13963&override=yes&agreement=no](https://secure.ethicspoint.com/domain/en/report_company.asp?clientid=13963&override=yes&agreement=no)

### DrexelGuardian

Anonymous crime tips can also be sent using the Drexel Guardian mobile application. Details about this mobile app are found on [page 19 of this document](#).

### Campus Security Authorities

Many crimes and incidents, especially sexual assaults, are not reported to the police. To ensure that students know about dangers on their campuses, the Clery Act requires institutions to gather and publish data from all Campus Security Authorities for 3 years.

## 2014 Annual Report of Campus Security and Fire Safety Policies and Procedures

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Accordingly, college/university departments of public safety/police are required to report "statistics concerning the occurrence of certain criminal offenses reported to the local police agency or any official of the institution who is defined as a "Campus Security Authority."

All Drexel University faculty and staff are considered "Campus Security Authorities" except certified Pastoral and Professional Counselors.

**Pastoral counselor:** A person, who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.

**Professional counselor:** A person whose official responsibilities include providing mental health counseling to members of the institution's community and who is functioning within the scope of his or her license or certification. This definition applies even to professional counselors who are not employees of the institution, but are under contract to provide counseling at the institution.

Criminal offenses that occur on campus, in residence facilities, in non-campus property and on public property that are required to be reported include statistics for: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug violations and/or illegal weapons possession. Hate (bias) related crimes related to these categories are also required to be reported.

If employees are aware of any crimes that occurred on campus that were not reported to Drexel Department of Public Safety, it is important that he/she complete a Crime Statistic Report Form available at [drexel.edu/crimereport](http://drexel.edu/crimereport) and return it immediately.

Staff can also view a presentation that educates them on their Clery reporting responsibility. The presentation is available at <http://www.drexel.edu/publicsafety/crimereporting>.

It is important to remember that should at any time a crime be reported to anyone who is deemed as a Campus Security Authority, that individual should not wait until the end of the year to report that incident to Drexel Police, but notify the department immediately by calling 215-895-2222. The Department of Public Safety has a responsibility to notify the University community about any crimes which pose an ongoing threat to the community.

### **Disclosures to Alleged Victims of Crimes of Violence of Non-forcible Sex Offenses**

Drexel University will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, Drexel University will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

### **Crimes Involving Juveniles**

A juvenile is anyone under the age of 18 years. Due to the seriousness of crimes involving juveniles there is an added duty of care! You must immediately report any and all incidents involving juveniles to the Drexel University Police Department at 215-895-2222 OR Philadelphia Police at 9-1-1

### Minors Coordinator

Drexel University has been committed to providing the safest and most secure environment for all persons on our campuses. This is especially true for minor children who take part in programs and activities associated with Drexel University. Policies and procedures will be developed or revised to enhance the steps already undertaken for the protection of minors involved in programs at Drexel University. A University-wide policy is currently being developed to address such important issues as: Oversight and Approval of Programs Involving Minors; Requirements for Housing/Hosting Minors on Campus; Standardizing Rules of Conduct for Minors on Campus; and On-Line Training for Safe Environment Issues and Mandatory Reporting Requirements. The Minors Coordinator can be reached through the department of public safety.

### Missing Student Reporting Procedure

Drexel University has established the following procedure to assist in the reporting and location of students reported as missing.

The Higher Education Opportunity Act of 2008 requires that certain universities establish a missing student notification policy for students residing in on-campus housing. For the Purpose of this policy, a Missing Person will be considered anyone, whose whereabouts is unknown, whatever the circumstances of disappearance. They will be considered missing until located and their well-being established.

Students living in an on-campus student housing facility have the option to register a confidential contact person to be notified in the event that a student over the age of 18 years is determined to be missing. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. Students who want to register a contact person for this purpose can do so by logging into their DrexelOne account and selecting the "Update Housing Emergency Contact" link, which can be found under the "More BannerWeb Personal Information Menu"

A student shall be deemed missing when someone has a concern regarding the safety and security of a student whose whereabouts are unknown or unexplainable.

Reports of missing students must be directed to the Department of Public Safety which has the responsibility and authority to investigate each report and make a determination whether the student is missing.

If you suspect that a student may be missing, contact the Department of Public Safety immediately at 215-895-2222

When reporting a missing person, be prepared to provide the following information:

- Your name & contact information
- Name of missing student
- Any/all contact information for the student
- Time & date last seen
- Location last seen
- Last known destination
- Names of acquaintances
- Any additional information that may be important in helping to locate the missing person



If the Drexel University Police Department's investigation determines that a student for whom a report has been filed is missing, they will notify the Philadelphia Police Department (PPD) within 24 hours and work in conjunction with the PPD to determine the whereabouts of the student. If the student is determined to have been missing for more than twenty-four (24) hours, the Dean of Students and the Vice President of Public Safety or their designees will determine how best to make contact with the listed emergency contact.

If the missing student is under the age of eighteen (18), the University is required to contact the missing student's parent[s] or guardian.

### Victim Services

The Office of Student Affairs and the Office of Equality and Diversity will provide victim support services for sexual assaults. Victims of any other incidents will be assisted by the department of public safety.

## CAMPUS INCIDENTS – DISSEMINATION OF INFORMATION

The Department of Public Safety works directly with the Philadelphia Police Department, other law enforcement agencies, businesses and academic institutions to share information related to crimes that impact our campuses and the surrounding communities. The sharing of information allows the Department of Public Safety to provide the students, faculty and staff with information that allows individuals to make informed decisions while on campus or traveling in the surrounding communities.

### Daily Crime Log

The Department of Public Safety maintains a daily crime log of all incidents in the Public Safety Office located at 3201 Arch Street, Suite 350 during normal business hours. An online version of the daily crime log and crime pin map is available at [www.Drexel.edu/PublicSafety](http://www.Drexel.edu/PublicSafety). In order to provide the Drexel University Community with the most accurate information available, the crime log notes how each incident is classified related to the reporting requirements under state and federal laws.

Please visit [www.Drexel.edu/PublicSafety](http://www.Drexel.edu/PublicSafety) for the daily updated information related to campus crime.

### Student Newspaper

The Department of Public Safety provides a summary of incidents and a copy of the daily crime log to the editing staff of the student-run newspaper, *The Triangle*. *The Triangle* publishes a summary of campus and community incidents during the regularly published edition of the paper.

## PUBLIC SAFETY ALERTS (WARNINGS)

### Emergency Notification and Response

#### DrexelALERT

Drexel University has implemented an emergency notification system called DrexelALERT, which will enable fast and efficient dissemination of critical information to students, faculty and staff of the Drexel University community, including students, faculty and staff of the Drexel University College of Medicine.

Within minutes, DrexelALERT allows the Department of Public Safety to send alerts through text messaging, and e-mail to numerous devices, such as mobile phones, and e-mail accessible devices. This system provides Drexel students, faculty, and staff with an additional layer of security and protection for



emergency response, in conjunction with the University's already well-established emergency communication methods, such as Drexel-wide broadcast e-mails, online updates via the Drexel and Public Safety website homepages, and the coordinated use of public media outlets.

DrexelALERT is designed to provide emergency information regarding situations that constitute an ongoing threat to the Drexel community, such as an armed suspect on the loose, active fire or credible bomb threat, to name a few situations. An “all clear” message will be sent once an emergency situation is stabilized and it is deemed to be safe to resume normal activity. DrexelALERTs are not meant to be news releases regarding incidents that may have occurred or do not amount to an ongoing threat.

The effectiveness of this emergency notification system depends upon individuals providing accurate and up-to-date personal contact information.

For further assistance and more information about this system, please visit the DrexelALERT web site [www.drexel.edu/publicsafety/security/DrexelAlert](http://www.drexel.edu/publicsafety/security/DrexelAlert).

Additional SMS/Text Message advisories:

DrexelALERT is an emergency alert of an ongoing threat to the campus community; however, the Department of Public Safety may utilize the emergency notification system for three additional types of advisories:

**Public Safety ADVISORY** is a message for incidents that may impact University operations, such as a major power outage or traffic disruptions.

**Public Health ADVISORY** is a message regarding potential health concerns, such as the H1N1 virus or a meningitis outbreak.

**Campus Weather ADVISORY** is a message announcing severe weather, such as a major snowstorm, in which the University may delay or cancel classes and/or operations.

### Drexel GUARDIAN

Turn your cell phone into a personalized safety device by downloading the FREE Drexel Guardian application, available for [Android](#) and [Apple](#) devices. In the event of an emergency, Drexel Guardian allows the Drexel Public Safety Communications Center to immediately access important information about you, such as your name, photograph, important medical information, and location when you initiate contact through the app — dramatically increasing the odds that they can find you and help you during an emergency. The service is free and voluntary, and the information you provide is kept completely confidential. In order to register for Drexel Guardian, you must first download the Drexel Guardian application. Search “Rave Guardian” in the Apple App Store for iPhones or Google Play Store for Android phones.



### How does it work?

**Emergency GPS Locator** - Based on your cell phone signal, a GPS locator is activated during your self-initiated emergency communication. The registered profile information assists Drexel Public Safety in identifying, locating, and assisting you.

***Set a Safety Timer*** - Notify Drexel Police or people you trust to check in on you if you are alone or in an unfamiliar place by setting a safety timer

***Manage & Message Your Guardians*** – Invite family, friends, or others to be your Guardian, and communicate with them within the app as needed.

***Easy Emergency Communication*** - Call safety officials directly for help if you are in trouble through one-touch dialing and send anonymous text tips – including photos – if you see something suspicious.

For more information on how to register your phone, set up your personal profile, and how to activate Drexel Guardian in an emergency, view [Drexel Guardian's Frequently Asked Questions](#)

Drexel Guardian is not a substitute for calling Drexel Police (215-895-2222) or Philadelphia Police (911). In the event of an emergency, users are advised to call 215-895-2222 or 911, as Drexel Guardian should not be used as the primary source for an emergency assistance call. Drexel Guardian is an optional back-up alert notification system that users may use at their discretion. As with any cell phone usage, certain factors (such as signal strength, type and quality of your phone carrier, and dead spots) can affect the GPS locator accuracy.

For further assistance and more information about this system, please visit the Drexel GUARDIAN web site at <http://www.drexel.edu/publicsafety/security/drexelGuardian/>

### **Web Site**

The Department of Public Safety web site contains current security and safety related information for the Drexel University Community. The web site provides instant access to policies and procedures, security tips, public safety alerts, reporting information and information related to the Student Right to Know and Campus Security Act. [www.drexel.edu/PublicSafety](http://www.drexel.edu/PublicSafety)

## **SITUATIONAL AWARENESS & CRIME PREVENTION PROGRAMS**

### **Emergency Call Boxes**

Emergency call boxes are strategically placed throughout the University City Main Campus for safety and security. The emergency call boxes, when activated, automatically contact the Department of Public Safety Communications Center and notify the dispatcher of the caller's exact location.

Whenever a call is received from an emergency callbox, the Public Safety dispatcher will automatically dispatch police and/or security personnel to that location. The Public Safety dispatchers are trained to send officers to call box activation regardless if someone answers or not.

Students and staff are encouraged to learn the locations of the emergency call boxes and to use them for all security-related and emergency communications.

For more information visit, [www.drexel.edu/publicsafety/operations/telephones](http://www.drexel.edu/publicsafety/operations/telephones).

### Walking Escort Services

#### University City Campus

The Drexel University Department of Public Safety provides walking escorts for all Drexel students, faculty and staff, 24 hours a day, 365 days a year to allow safe travel from one location to another. Walking escorts are provided on all campuses to any location within the Department of Public Safety patrol area. On the University City Main Campus it is 30<sup>th</sup> to 36<sup>th</sup> Streets and Chestnut to Spring Garden Streets.

Escorts are also available from 10:00am until 3:00am between 30<sup>th</sup> and 50th Streets and Wallace Street to Woodland Avenue via the University's partnership with the University City District Ambassador Program.

To Request a Walking Escort:

- Ask any Public Safety police or security officer on patrol or inside a building
- Call the Department of Public Safety Communications Center at 215-895-2822
- Use one of the many University emergency telephones located across campus

#### Center City Campus

Tenet Security offers their own walking and mobile escorts program for Drexel students and staff.

To Request an Escort:

- Call the Tenet Security Office at 215-762-7110
- Escorts boundaries are within 1 mile of the Hahnemann Hospital
- Escorts run from Dusk until Dawn
- Plan sufficient time ahead to arrange escorts

#### Queen Lane Campus

The Queen Lane Medical Campus also provides a mobile escort service to approved designated areas. The boundaries for escorts are Henry Avenue to School House Lane, Queen Lane to Ridge and Midvale Avenues, Wissahickon Avenue to Lincoln Drive, Henry Avenue to Hunting Park Avenue and Queen Lane to Wayne Avenue.

Escorts are arranged through the Security Desk at Queen Lane either by phone call @215-991-8102 or walk-up to the security desk.

### Medical Escorts

The Drexel University Department of Public Safety provides medical escorts on all campuses for non-life-threatening medical conditions to Drexel University approved hospitals, emergency rooms, and healthcare centers. For additional information, contact the Drexel University Communications Center at 215-895-2822.

### Campus Shuttle

The Department of Facilities Management provides campus shuttle service to the University community. Illuminated rooftop signs permit easy shuttle identification from a distance. Members of the Drexel community are permitted unlimited usage at no charge. Upon boarding the shuttle, individuals are

required to present a valid Drexel ID card to the driver. Schedules for the shuttle are available at the Creese Student Center and online at:

<http://www.drexel.edu/facilities/transportation/busServiceSchedules/>

### Safeguard Your Valuables

“Safeguard Your Valuables” is an ongoing public safety awareness program, launched in collaboration with the Undergraduate Student Government Association (USGA) and the Office of Student Affairs, to further promote the idea that “safety and security is a shared responsibility”.

We encourage the Drexel community to embrace the philosophy that “safety and security is a shared responsibility” and take simple, yet important steps to keep their personal items safe.

- Keep your personal items secured at all times
- Always lock and never prop doors
- Secure your bicycle with a U-Lock
- Remove personal and electronic items from vehicles that are in plain view
- Report suspicious activity to Drexel Police by calling 215-895-2222 or from any emergency phone

### Bicycle Registration

All Drexel students, faculty and staff members are encouraged to register their bicycles with Drexel Public Safety. The goals of this program are to heighten awareness in the University community, deter would-be thieves and provide law enforcement with valuable crime-solving information. This free service takes only a few minutes to complete and includes:

- Documentation of bicycle description, serial number, and owner information
- Engraving your bicycle with a registration number
- A registration program sticker applied to your bicycle
- An information booklet

Bicycle registration can be completed 24/7 at 3219 Arch Street. For more information, call 215-895-1550.

### The Drexel University Police/Residential Living Liaison Program

This program is designed to develop and maintain open lines of communication between residence hall managers, student residents, Greek Houses and the Drexel University Police Department. The Drexel police officer assigned to each residence hall and Greek House provides safety and security programming for that building, answers questions and addresses issues that staff or residents may have.

## DATING VIOLENCE, DOMESTIC VIOLENCE and STALKING POLICY STATEMENTS

### Education Programs

The University educates the student community about sexual misconduct through mandatory freshman orientation programs each fall and through direct outreach to upper classmen that are living in the residence halls or a member of fraternities and sororities. The entire student population received information about Title IX, the University’s title IX resource page, and sexual assault reporting in the Provost’s newsletter each term. The Office of Equality and Diversity also offers sexual assault education and information programs to University students and employees upon request. Information on non-stranger rape education, bystander prevention programming, risk reduction and University response is



available on the University's website at [Drexel.edu/oed](http://Drexel.edu/oed) and directly through the Office of Equality and Diversity.

Drexel University seeks to foster a safe and healthy environment based on trust and respect. The University is committed to providing an environment free from discrimination, including discrimination based on sex, and has a zero-tolerance policy concerning any and all forms of sexual harassment and misconduct. The University prohibits sexual and gender-based harassment and misconduct in any form, including, but not limited to, sexual assault, sexual violence, sexual abuse, stalking, intimate partner violence and any form of nonconsensual sexual conduct.

### Definitions

#### Domestic Violence

A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, a person with whom the victim shares a child in common, a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies [under the Violence Against Women Reauthorization Act - VAWA], or any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

#### Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:

- the length of the relationship;
- the type of relationship; and
- the frequency of interaction between the persons involved in the relationship.

#### Stalking

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

#### Sexual Assault

An offense classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigations.

#### Consent

Consent is defined under Drexel University's Sexual Harassment and Misconduct Policy as a freely and affirmatively communicated willingness to participate in sexual activity or behavior, expressed either by words or clear, unambiguous action. Consent consists of an outward demonstration indicating that an individual has freely chosen to engage in sexual activity. Consent may not be inferred from silence, passivity, lack of resistance or lack of active response. Consent must be present throughout the sexual activity.

Under the University's Policy, an individual who is incapacitated is not able to make rational, reasonable judgments and therefore is incapable of giving consent. Incapacitation is defined as the inability, temporarily or permanently, to give consent, because the individual is mentally and/or physically helpless due to drug or alcohol consumption, either voluntarily or involuntarily, or the individual is

unconscious, asleep or otherwise unaware that the sexual activity is occurring. In addition, an individual is incapacitated if he/she demonstrates that he/she is unaware of where he/she is, how he/she got there, or why or how he/she became engaged in a sexual interaction. Where alcohol is involved, incapacitation is a state beyond drunkenness or intoxication.

The University provides the following additional information in its Policy:

Some indicators of incapacitation may include, but are not limited to, lack of control over physical movements, being unaware of circumstances or surroundings, or being unable to communicate for any reason. An individual may experience a blackout state in which he/she appears to be giving consent, but does not actually have conscious awareness or the ability to consent. It is especially important, therefore, that anyone engaging in sexual activity be aware of the other person's level of intoxication.

### Definition of Consent - Pennsylvania Law

Title 18 § 311. Consent. -

<http://www.legis.state.pa.us/cfdocs/legis/LI/consCheck.cfm?txtType=HTM&ttl=18&div=0&chpt=3&sctn=11&subscn=0>

- (a) General rule.--The consent of the victim to conduct charged to constitute an offense or to the result thereof is a defense if such consent negatives an element of the offense or precludes the infliction of the harm or evil sought to be prevented by the law defining the offense.
- (b) Consent to bodily injury.--When conduct is charged to constitute an offense because it causes or threatens bodily injury, consent to such conduct or to the infliction of such injury is a defense if:
  - (1) the conduct and the injury are reasonably foreseeable hazards of joint participation in a lawful athletic contest or competitive sport; or
  - (2) the consent establishes a justification for the conduct under Chapter 5 of this title (relating to general principles of justification).
- (c) Ineffective consent.--Unless otherwise provided by this title or by the law defining the offense, assent does not constitute consent if:
  - (1) it is given by a person who is legally incapacitated to authorize the conduct charged to constitute the offense;
  - (2) it is given by a person who by reason of youth, mental disease or defect or intoxication is manifestly unable or known by the actor to be unable to make a reasonable judgment as to the nature or harmfulness of the conduct charged to constitute the offense;
  - (3) it is given by a person whose improvident consent is sought to be prevented by the law defining the offense; or
  - (4) it is induced by force, duress or deception of a kind sought to be prevented by the law defining the offense.

### Definition of Consent - California Law

Penal Code Section 261-269 - <http://www.leginfo.ca.gov/cgi-bin/displaycode?section=pen&group=00001-01000&file=261-269>

261.6. In prosecutions under Section 261, 262, 286, 288a, or 289, in which consent is at issue, "consent" shall be defined to mean positive cooperation in act or attitude pursuant to an exercise of free will. The person must act freely and voluntarily and have knowledge of the nature of the act or transaction involved. A current or previous dating or marital relationship shall not be sufficient to constitute consent where consent is at issue in a prosecution under Section 261, 262,

286, 288a, or 289. Nothing in this section shall affect the admissibility of evidence or the burden of proof on the issue of consent.

261.7. In prosecutions under Section 261, 262, 286, 288a, or 289, in which consent is at issue, evidence that the victim suggested, requested, or otherwise communicated to the defendant that the defendant use a condom or other birth control device, without additional evidence of consent, is not sufficient to constitute consent.

### Definition of Consent - New Jersey Law

The definition of consent is contained within Title 2C:14-1 and Title 2C-14-2 –

[http://lis.njleg.state.nj.us/cgi-bin/om\\_isapi.dll?clientID=176836&Depth=2&depth=2&expandheadings=on&headingswithhits=on&hitsperheading=on&infobase=statutes.nfo&record={1757}&softpage=Doc\\_Frame\\_PG42](http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=176836&Depth=2&depth=2&expandheadings=on&headingswithhits=on&hitsperheading=on&infobase=statutes.nfo&record={1757}&softpage=Doc_Frame_PG42)

### 2C:14-2. Sexual assault

a. An actor is guilty of aggravated sexual assault if he commits an act of sexual penetration with another person under any one of the following circumstances:

- (1)The victim is less than 13 years old;
- (2)The victim is at least 13 but less than 16 years old; and
  - (a)The actor is related to the victim by blood or affinity to the third degree, or
  - (b)The actor has supervisory or disciplinary power over the victim by virtue of the actor's legal, professional, or occupational status, or
  - (c)The actor is a resource family parent, a guardian, or stands in loco parentis within the household;
- (3)The act is committed during the commission, or attempted commission, whether alone or with one or more other persons, of robbery, kidnapping, homicide, aggravated assault on another, burglary, arson or criminal escape;
- (4)The actor is armed with a weapon or any object fashioned in such a manner as to lead the victim to reasonably believe it to be a weapon and threatens by word or gesture to use the weapon or object;
- (5)The actor is aided or abetted by one or more other persons and the actor uses physical force or coercion;
- (6)The actor uses physical force or coercion and severe personal injury is sustained by the victim;
- (7)The victim is one whom the actor knew or should have known was physically helpless or incapacitated, intellectually or mentally incapacitated, or had a mental disease or defect which rendered the victim temporarily or permanently incapable of understanding the nature of his conduct, including, but not limited to, being incapable of providing consent.

Aggravated sexual assault is a crime of the first degree.

Except as otherwise provided in subsection d. of this section, a person convicted under paragraph (1) of this subsection shall be sentenced to a specific term of years which shall be fixed by the court and shall be between 25 years and life imprisonment of which the person shall serve 25 years before being eligible for parole, unless a longer term of parole ineligibility is otherwise provided pursuant to this Title.

- b. An actor is guilty of sexual assault if he commits an act of sexual contact with a victim who is less than 13 years old and the actor is at least four years older than the victim.
- c. An actor is guilty of sexual assault if he commits an act of sexual penetration with another person under any one of the following circumstances:

- (1)The actor uses physical force or coercion, but the victim does not sustain severe personal injury;
- (2)The victim is on probation or parole, or is detained in a hospital, prison or other institution and the actor has supervisory or disciplinary power over the victim by virtue of the actor's legal, professional or occupational status;
- (3)The victim is at least 16 but less than 18 years old and:
  - (a)The actor is related to the victim by blood or affinity to the third degree;
  - or
  - (b)The actor has supervisory or disciplinary power of any nature or in any capacity over the victim; or
  - (c)The actor is a resource family parent, a guardian, or stands in loco parentis within the household;
- (4)The victim is at least 13 but less than 16 years old and the actor is at least four years older than the victim.

### Bystander Intervention

The University expects all community members to take reasonable and prudent actions to prevent or stop an act of sexual harassment or misconduct. Taking action may include direct intervention, calling law enforcement, or seeking assistance from a person in authority. Community members who choose to exercise this positive moral obligation will be supported by the University and protected from retaliation. This expectation is articulated in the University's Sexual Harassment and Misconduct Policy. The University provides information and resources regarding safe and effective bystander intervention options on its Title IX Resources page, and through in-person trainings.

### Risk Reduction

#### Title IX Trainings:

Title IX Coordinator and Deputies received National Association of College and University Attorneys (NACUA) training in 2012 and continue to receive ongoing training, including "Train the Trainer" in 2013.

New Student Orientation Leaders (annually)

Residential Living Office professional and student staff members (annually)

Academic advisors (annually)

Co-op advisors (annually)

Athletic Administrative Council and head coaches (2012)

Student department heads (2012)

Managers and supervisors at the Center City Campus (2013)

Managers and supervisors at the University City Campus (2013)

Managers and supervisors at the Academy of Natural Sciences (2014)

#### UNIV 101

All new students are required to complete online modules focused on the topics of sexual assault and alcohol abuse. The interactive module may also be viewed by parents/families to spark

discussion of these topics.

### ***Residential Living***

Resident Assistants (RAs) go through extensive training on sexual assault during the fall through meetings with the Drexel University Police Department (DUPD), the Counseling Center and Residential Living Office (RLO) professional staff to learn about sexual assault as it relates to definitions, laws, reporting and crisis management systems.

### ***Conduct Board***

Student, faculty and professional staff members of the University Conduct Board are trained to hear cases that include violations of the Sexual Harassment and Misconduct Policy. Gina Smith and Leslie Gomez of Pepper Hamilton LLP and Diane Rosenfeld conducted fall 2013 trainings.

### ***Peer Counselors***

The Counseling Center trains all peer counselors on the response and protocol regarding sexual assault and resources for non-emergency referrals as part of the standard peer counseling student staff training.

### ***Fraternities and Sororities***

Each fraternity/sorority chapter is required to host or attend at least one educational program focused on sexual assault awareness/prevention each calendar year. Fraternity and Sorority Life hosted a “Red Light, Green Light” sexual assault training for all chapter presidents and risk management chairs on Sept. 25, 2013.

### ***Faculty and Professional Staff***

Completion of online Preventing Workplace Harassment training is required on a biannual basis.

### ***Drexel Public Safety:***

**Police:** Receive Title IX and Clery training at their orientation to the Drexel Police Department and as refresher trainings.

**Public Safety Officers:** New officers received Title IX training in 2014.

### ***“Rape Aggression Defense” (RAD) Classes***

Public Safety offers RAD classes to all members of the Drexel community throughout the year. RAD is dedicated to teaching women defensive concepts and techniques against various types of assault by utilizing easy, effective and proven self-defense/martial arts tactics.

### ***Online Resources***

**[Title IX Resource Page](#):** Created by the Office of Equality and Diversity to provide comprehensive information and resources to the University community on sex discrimination, including sexual harassment and assault.

**[“Drexel Preview” Orientation Website](#):** Links to the Title IX resource page.

**[Counseling Center and Health Website](#)**

**[Public Safety Website](#)**

## **Student Orientation**

### ***New Students***

Drexel Public Safety gives a presentation during New Student Orientation featuring information on sexual assault prevention and reporting.

Students also participate in an interactive skit, which presents a range of scenarios and asks students to affect the outcome of the skit. Orientation Leaders, who are trained by University staff on the topic, facilitate discussion questions. This skit on sexual assault will be presented two times a week from July 7 to Aug. 5 and again on Sept. 16-17. Students will be referred back to the Sexual Harassment and Misconduct Policy.

### ***Student-Athletes***

Student-athletes have mandatory orientation meetings/trainings offered on three separate



occasions in the beginning of the academic year. The PowerPoint and Q&A session includes the topics of hazing, sexual harassment and Title IX resources.

### *Parents and Families*

Drexel Public Safety gives a presentation during Parent and Family Orientation focused on sexual assault prevention and reporting. A discussion of Title IX and sexual assault is also introduced using a video in a workshop facilitated by Drexel professional staff called, "The University Panel."

### **Counseling Center Outreach**

#### *Sexual Assault Survivors Group*

Since spring 2013, the Counseling Center has run a Survivors of Sexual Assault group as part of their group counseling program offerings.

#### *Sexual Assault Awareness Month*

Counseling Center staff therapists hosted a Lunch and Learn Workshop on sexual assault on April 30.

#### *Sexual Assault Curriculum Work Group*

Met during the fall 2013 term.

### **Campus Conversations and Education Aimed at Prevention**

#### *First Residence Hall Floor Meeting*

RAs share information about sexual assault with their residents during their first floor meetings at the start of the year. RAs may also host additional programs/activities with their residents on this topic throughout the year.

#### *Dragons Against Hazing*

Sexual harassment/assault and alcohol are discussed as a part of the year-round hazing prevention initiative. In the fall 2013 term, a workshop was presented to all freshman student athletes, which included information on the prevention of hazing of all types (physical and psychological) and discussed sexual harassment and assault in the context of hazing.

#### *Diane Rosenfeld and Angie Epifano Event, Fall 2013*

Experts Diane Rosenfeld and Angie Epifano were brought to campus with the support of President Fry on Nov. 13-14, 2013. While on campus, they presented to Student Affairs, Athletics and DUPD professional staff, met with President Fry and the University Conduct Board, had lunch with student leaders and held a large-scale program open to the entire campus called, "Who You Calling a Ho? A conversation about Sexual Respect." The program was promoted to all students, faculty and professional staff via email.

#### *Alcohol, Other Drugs and Health*

Professional staff hosted workshops focusing on sexual assault and alcohol education for six sororities in collaboration with Public Safety in 2013-14. A staff member is currently advising a student group that is working toward official recognition, "Students Organized Against Sexual Assault."

#### *Vagina Monologues*

The award-winning play that focuses on women's sexuality and strength was hosted on campus on Feb. 28 and March 1. The program discusses all kinds of women's issues, including a number of moving pieces related to sexual assault. It was attended by over 300 students and community members and collected over \$2,500 in ticket sales and donations for nonprofit organizations Women Organized Against Rape and One Billion Will Rise for Justice. Drexel Public Safety and Women Organized Against Rape attended the program and provided information to attendees.

#### *Take Back the Night*

Sigma Psi Zeta Sorority hosted Take Back the Night on April 16. The event included speakers from

the College of Nursing and Health Professions, the School of Public Health and Public Safety, who spoke about the cycle of violence, sex trafficking, domestic abuse and sexual assault. A Counseling Center staff member serves as staff advisor for the sorority.

### ***S.A.F.E.: Students Advocating Feminism and Equality (S.A.F.E.)***

Hosted an interactive workshop on consent during Social Justice Week on April 30. The workshop discussed the importance of consent and how it differentiates between a fun sexual interaction and rape.

### ***Residential Liaison Program***

A Drexel Police Officer is assigned to meet with the student occupants and professional staff of our residences, fraternities and sororities to discuss the prevention and reporting of sexual assault, stalking and harassment.

### ***Public Safety/Athletics Partnership***

The two departments work together with student-athletes to proactively address substance abuse, sexual assault, harassment, stalking and general safety and security topics.

## **Reporting Sexual Misconduct**

### ***Emergency/Immediate Reporting Options***

The University encourages all individuals to seek assistance from a medical provider and/or law enforcement immediately after an incident of sexual misconduct to address any concerns about personal safety and physical and emotional well-being. This is the best option to ensure preservation of evidence and to begin a timely investigative and remedial response. The University will assist any Drexel community member to get to a safe place and will provide transportation to the hospital or local law enforcement.

Students and employees who have experienced sexual misconduct are encouraged to seek the assistance of the Drexel University Department of Public Safety, (215) 895-2222, or by calling 911. A report can be made 24 hours a day, 7 days a week.

A student or employee can request and receive the assistance of the Department of Public Safety without making a criminal complaint. Not all sexual misconduct constitutes criminal behavior. Law enforcement authorities can assist in determining whether the conduct experienced was criminal in nature and warrants a criminal complaint. If the incident occurred off campus, an officer can assist in contacting the appropriate law enforcement agency.

### ***Medical Treatment***

Students and employees are also encouraged to seek medical treatment.

The following contact information is provided to the University Community on its Title IX Resource Page:

Drexel University Department of Public Safety  
3201 Arch Street, Third Floor  
215-895-2222 (Emergency)  
Special Victims Unit of the Philadelphia Police Department  
215-685-3251/2/3

### ***The Philadelphia Sexual Assault Response Center (PSARC):***

The mission of PSARC is to provide medical care and forensic examinations to victims of sexual assault in a private and personal setting designed to minimize stress or further trauma to the victim. PSARC has specially trained nurses on-call 24 hours a day, 7 days a week who will perform a rape exam, collect evidence, and provide advice and counseling referrals to victims of rape and

sexual violence. The PSARC on-call response is activated through the Philadelphia Police Special Victims Unit.

300 East Hunting Park Avenue Philadelphia, PA 19125

215-425-1625

215-800-1589

### **Jefferson University Hospital, Emergency Department & Sexual Assault Center**

132 South 10th Street (On the corner of 10th and Sansom Streets)

215-955-6840 (Emergency)

### **Hahnemann University Hospital**

230 North Broad Street (On the corner of Broad and Vine Streets)

215-762-7963 (Emergency)

### **Centralized University Reporting Options**

To enable the University to respond to all reports in a prompt and equitable manner, any individual who wishes to report an incident of sexual harassment or misconduct is encouraged to make a direct report to:

Drexel Department of Public Safety | 215-895-2222

Office of Equality and Diversity | 215-895-1405

Title IX Deputy Coordinators (the numbers are listed)

The University recognizes, however, that a student or employee may choose to report sexual harassment or misconduct to any trusted employee of the University. For example, a student may choose to confide in a Resident Advisor, a faculty member, or a coach. Similarly, an employee may choose to confide in a supervisor.

The University encourages all individuals, whether as a Complainant or a third party, to report incidents of sexual harassment or misconduct involving a member of the Drexel community to Department of Public Safety or the Title IX Coordinator or Deputy Title IX Coordinator(s). Any incident involving a Drexel student, employee or visitor should be reported regardless of where or when it occurred.

All officers, deans, department heads, faculty members, academic advisors, directors, supervisors, and professional staff, student employees or volunteers who are responsible for student welfare must report any and all incidents of discrimination and harassment to Title IX Coordinator in the Office of Equality and Diversity, regardless of whether or not the individual witnessed the incident or learned of it through the Complainant or a third party.

### **Title IX Team**

The Title IX team, working with the Title IX Coordinator, ensures that the University responds to all reports in a timely, effective and consistent manner. The team is charged with the review, investigation and resolution of all reports to ensure consistent application of policy and the integrated provision of interim measures to support the individuals involved and protect campus safety. The Title IX team always consists of: Title IX Coordinator, Deputy Title IX Coordinator(s), and Department of Public Safety. Depending on the nature of the report, it may also include Office of Student Conduct and Community Standards, the Dean of Students, Residential Living,

Fraternity and Sorority Life, and the Director of Human Resources, as applicable.

### Choosing Whether and Where to Report

The University recognizes that an individual's decision whether or not to report sexual harassment or misconduct is personal, and that there is no one "right" way to respond. Not every individual will be prepared to make a report to the University or to law enforcement, and individuals are not expected or required to pursue a specific course of action. Moreover, an individual does not have to decide whether or not to request a specific course of action at the time the report is made. The University recognizes that choosing to make a report, and deciding how to proceed after making the report, can be a process that unfolds over time. At all times, the University will seek to respect an individual's autonomy in making these important decisions.

There are **Confidential Resources** on campus and in the community available to individuals not wishing to make a make a report to the University.

The University respects the privacy interests of all individuals. All information reported will be shared only with those University employees who will assist in the investigation and/or resolution of the complaint.

### Anonymous Reporting

Any individual may make an anonymous report concerning an act of sexual harassment or misconduct. An individual may report the incident without disclosing his/her name, identifying the Respondent or requesting any action. Depending on the level of information available about the incident or the individuals involved, however, the University's ability to respond to an anonymous report may be limited.

Anonymous reports may be made by telephone to the Drexel University Ethics Point Hotline: 866-358-1010 or online at [www.drexel.ethicspoint.com](http://www.drexel.ethicspoint.com). EthicsPoint is a service that allows anyone to report suspected misconduct or other issues with complete confidentiality. This service allows the person making the report and University administrators to confer about additional details, while the reporting party's identity remains confidential. All reports will go to the Title IX Coordinator.

Anonymous crime tips can also be sent using the Drexel Guardian mobile application. Details about this mobile app are found on [page 19 of this document](#).

### Time frame for Making a Complaint

There is no time limit on making a complaint of sexual misconduct to University administration. However, individuals are strongly encouraged to report incidents of, or share information about, sexual misconduct as soon as possible after the incident occurs. Complainants are informed that the thoroughness of a sexual misconduct investigation is greatly enhanced if evidence is collected, preserved and maintained, witnesses are located and statements are memorialized immediately.

The University may not be able to pursue disciplinary action against an individual who is no longer affiliated with the University. The University, however, will still conduct a Title IX review, offer appropriate accommodations to a Complainant, and take appropriate action to eliminate a hostile environment.

### Coordination with Law Enforcement

The University encourages Complainants to pursue criminal action for incidents of sexual harassment or misconduct that may also be crimes under Pennsylvania law. In every case of sexual violence, the University, through the Department of Public Safety, will notify the Philadelphia Police Department of the allegations. The University will also assist a Complainant in making a criminal report and will cooperate with law enforcement agencies if a Complainant decides to pursue the criminal process to the extent permitted by law. However, a Complainant may also choose not to pursue criminal action, and under most circumstances, the Philadelphia Police Department will not force a Complainant to pursue charges if he/she is not willing to do so.

A Complainant may seek resolution through the University's complaint process, may pursue criminal action, may do one but not the other, or may do both. The University's policy, definitions and burden of proof may differ from Pennsylvania criminal law. As such, neither law enforcement's determination of whether or not to prosecute a Respondent, nor the outcome of any criminal prosecution, will be determinative of whether sexual harassment or misconduct under this policy has occurred. Proceedings under the University's Sexual Harassment and Misconduct Policy may be carried out prior to, simultaneously with, or following civil or criminal proceedings off-campus.

At the request of law enforcement, the University may agree to defer its Title IX fact-gathering until after the initial stages of a criminal investigation. The University will nevertheless communicate with the Complainant regarding Title IX rights, procedural options and the implementation of interim measures to assure safety and well-being. The University will promptly resume its Title IX fact-gathering as soon as law enforcement has completed its initial investigation.

### **Amnesty for Students Who Report Sexual Misconduct**

The University encourages reporting and seeks to remove any barriers to reporting by making the procedures for reporting transparent and straightforward. The University recognizes that an individual who has been drinking or using drugs at the time of the incident may be hesitant to make a report because of potential Student Conduct consequences for his/her own conduct. An individual who reports sexual harassment or misconduct, either as a Complainant or a third party witness, will not be subject to disciplinary action by the University for his/her own personal consumption of alcohol or drugs at or near the time of the incident, provided that any such violations did not and do not place the health or safety of any other person at risk. The University may, however, initiate an educational discussion or pursue other educational remedies regarding alcohol or other drugs.

### **Bystander Intervention**

The University expects all community members to take reasonable and prudent actions to prevent or stop an act of sexual harassment or misconduct. Taking action may include direct intervention, calling law enforcement, or seeking assistance from a person in authority. Community members who choose to exercise this positive moral obligation will be supported by the University and protected from retaliation.

### **Statement Against Retaliation**

It is a violation of University policy to retaliate in any way against an individual or a group because the individual or group of individuals reported an allegation of sexual harassment or misconduct. The University recognizes that retaliation can take many forms, may be committed by an

individual or a group against an individual or a group, and that a Respondent can also be the subject of retaliation by the Complainant or a third party. The University will take immediate and responsive action to any report of retaliation and may pursue disciplinary action as appropriate.

### **Special Reporting Obligations for Suspected Abuse of a Child**

Any University employee who has reasonable cause to suspect sexual abuse of a child (under 18) that the employee has observed or has knowledge of through the course of employment must make a report to the Department of Public Safety, who will facilitate a report to local law enforcement and the Pennsylvania Department of Public Welfare. This includes, but is not limited to, any suspicion involving sexual violence against a child or the creation, possession, or viewing of child pornography.

### **Reports directly to the Pennsylvania Department of Public Welfare's ChildLine and Abuse**

Registry can be made anonymously. In order to ensure that the University gives the suspected abuse appropriate attention, employees are also required to report suspected abuse internally as described in the following steps. Internal reports will be handled with discretion and in cooperation with the PA Department of Public Welfare or local authorities.

All University employees are required to comply with all applicable laws regarding the protection of minors and reporting obligations for suspicion of child abuse or neglect. More information about Pennsylvania Department of Public Welfare's ChildLine and Abuse Registry can be found at: <http://www.dpw.state.pa.us/forchildren/childwelfareservices/calltoreportchildabuse/>

The University will promptly investigate and respond to all reports of sexual misconduct and harassment in an integrated, consistent manner that treats each individual with dignity and respect. The University will ensure that the review and resolution processes be prompt and equitable.

### **Procedures for Institutional Disciplinary action**

The Title IX team oversees the resolution of reported sexual harassment and misconduct through the College's complaint processes. The process will be determined by the role of the Respondent: Complaints against students will be resolved under the Student Code of Conduct, and Complaints against all employees (both faculty and professional staff) will be resolved under the Equality and Non-Discrimination Policy. Each process is guided by the same principles of fairness and respect for all parties. Before any disciplinary action is taken, all parties will have notice of the allegations, the opportunity to respond, and the opportunity to be heard. Resources are available for both students and employees, whether as Complainants or Respondents, to provide guidance and support throughout the investigation and resolution of the complaint.

### **UNIVERSITY POLICY CONCERNING MONITORING STUDENT OFF-CAMPUS CRIME**

Drexel University works in conjunction with the Philadelphia Police Department and other law enforcement agencies in order to monitor criminal activity at off-campus locations. The Philadelphia Police Department routinely provides information to the University regarding incidents involving students residing or visiting Philadelphia.

All reports of incidents received by the Philadelphia Police Department that are known to involve Drexel University students are indicated as such through their reporting system. Other university police agencies also report incidents involving Drexel students on their campuses. Students who participate in



illegal activity or detrimental behavior at off-campus locations are held accountable by means of the University's Code of Conduct.

University police officers on patrol are equipped to monitor radio dispatches from other local police departments. Reports to the Department of Public Safety involving students as victims in off-campus incidents are recorded and assistance is rendered in regard to appropriate support services available at the University.

### UNIVERSITY POLICY ON REPORTING CRIMINAL INCIDENTS TO STATE & LOCAL POLICE

The Department of Public Safety collects and analyzes past and current crime data and processes them using established methodologies and advanced technology. The information is then used to determine patterns of criminal activity so Drexel Public Safety can quickly react by effectively allocating resources and, when warranted, make timely notifications. The data are also used to strategically coordinate deployment and appropriately respond with other law enforcement and public safety entities including the Philadelphia and University of Pennsylvania Police Departments.

### CLERY COMPLIANCE

The [Handbook for Campus Crime Reporting \[PDF\]](#) assists universities and colleges in meeting the regulatory requirements of the Crime Awareness and Security Act (Title II of Public Law 102542), also known as the [Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, or the Clery Act](#). The handbook covers such topics as Classifying and Defining Clery Crimes, Timely Warnings, the Daily Crime Log and Annual Disclosure Requirements.

### PENNSYLVANIA CRIMES CODE

Drexel University is mandated by [Pennsylvania Crimes Codes Section 33.111](#) to disclose crime statistics. "Each institution of higher education shall annually report crime statistics and rates to the State Police in the form and manner required by the State Police, for publication in the Pennsylvania uniform crime report, Crime in Pennsylvania."

### UNIVERSITY BUILDING ACCESS CONTROL POLICY

Most Drexel University buildings are equipped with electronic access control devices (proximity card readers) that serve as keys allowing individuals to enter certain University buildings. Access control privileges are determined and assigned by University administrators based on specific needs and requirements of the University and the cardholder. It is a violation of University policy to attempt to use a University ID card to enter any area for which access has not been authorized or to lend or borrow the ID card of another person.

### Student Housing Facilities Security at Drexel University

All University residence halls require students to use their University ID to enter their assigned building. Guests are required to show ID and follow all Drexel policies and procedures. Residents are responsible for the actions and behavior of their guests at all times.

Residence hall main entrances are staffed 24 hours per day, 365 days a year. During late night hours, building access is monitored by uniformed Public Safety security officers.

- Access to residence halls is only permitted through the main entrance.
- Reception desks are the access control point for all residence halls.
- Emergency assistance can be obtained quickly through the reception desk.
- Residents should be alert for tailgaters and propped doors.
- Residents' rooms should **always** be locked.

For more information, visit the Offices of Residential Living & University Housing web site at [www.drexel.edu/housing](http://www.drexel.edu/housing).

### Security Considerations Used In the Maintenance of Campus Facilities, Including Landscaping, Grounds-Keeping and Outdoor Lighting

University facilities and campus lighting are maintained to minimize hazardous conditions and ensure safety and security. Malfunctioning lights and other unsafe conditions are routinely reported to the Facilities Department during building inspections for repair or correction. Other considerations, doors, windows, door hardware are also checked for efficient operation.

### UNIVERSITY ALCOHOL AND ILLEGAL DRUG POLICY

The possession, use, distribution or sale of narcotics or drugs, other than those medically prescribed, properly used and stored in the original container, by students, staff or visitors on University property or while on University business is prohibited. Off-campus possession, use, distribution or sale of narcotics or drugs by students or staff are inconsistent with the University's policies and goals, a violation of local and state laws and therefore prohibited. Any and all types of drug paraphernalia including, but not limited to bongs, pipes, and any items modified or adapted so that they can be used to consume drugs are not permitted on University property.

Drexel's policy regarding alcohol is consistent with the laws of the Commonwealth of Pennsylvania. The consumption, distribution or service of alcoholic beverages must comply with the Pennsylvania Liquor and Crimes Code which defines the lawful consumption and service of alcohol and prescribes sanctions for violations.

The University's policies on substance abuse and alcoholic beverages are outlined in the Drug-Free Schools and Communities Act located online at: [http://drexel.edu/studentaffairs/community\\_standards/studentHandbook/Drug\\_Free\\_Schools\\_and\\_Communities\\_Act/](http://drexel.edu/studentaffairs/community_standards/studentHandbook/Drug_Free_Schools_and_Communities_Act/)

along with related information on University sanctions for violation of these policies, criminal sanctions for the illegal possession or distribution of drugs and alcohol, health risks of drugs and alcohol, and places to get help concerning the illicit use and abuse of alcohol and drugs.

Faculty and staff who have concerns about enforcement of the Alcohol and Other Drugs Policy should contact the Human Resources at 215-895-2850. Students who have concerns about enforcement of the Alcohol and Other Drugs Policy should contact the Dean of Students at 215-895-2501.

### DRUG AND ALCOHOL ABUSE PROGRAMS AT DREXEL UNIVERSITY

#### The C.H.O.I.C.E.S. Program – Choosing Healthy Options in Challenging Everyday Situations

To support Drexel students in making informed, healthy and responsible decisions or “choices” when it

comes to potentially risky situations the C.H.O.I.C.E.S., Center for Alcohol, Other Drug, and Health Education offers a comprehensive set of initiatives. These include **Drexel' new recovery house, The Haven at Drexel, and related recovery support**,; National Alcohol Screening Day, individual alcohol and other drug use/abuse assessments and feedback, an in-house resource library, collaborating with the Dean of Students Office for a 21st Birthday initiative, and other Drexel offices, departments, and student organizations, as well as community partners, to provide large campus-wide and smaller group specific events, workshops, and interventions. The goal of the Center is to provide accurate information to students, support healthy and responsible choices, increase protective factors, and decrease risky behaviors, fostering a safe environment for students to succeed in all aspects of their university experience.

Students can get involved in office initiatives and support the goal of fostering a healthy environment through our Drexel webpage, and our Facebook profile and fan pages; **DU Choices**.

For more information contact the Director of Alcohol, Other Drug and Health Education at I (215) 895-2049 or email [watsonjc@drexel.edu](mailto:watsonjc@drexel.edu). -

[http://drexel.edu/studentaffairs/support\\_health\\_services/alcohol\\_drug\\_health\\_education/](http://drexel.edu/studentaffairs/support_health_services/alcohol_drug_health_education/)

### Where can students go for Alcohol or Drug concerns?

Students can go to the Counseling Center or the C.H.O.I.C.E.S. Center to get information or help for alcohol or drug concerns.

Located in the basement level of MacAlister Hall, room 0024

Hours: Monday – Thursday 10:00 – 7:00; Fridays 10:00 – 6:00pm.

### UNIVERSITY POLICY ON POSSESSION AND USE OF WEAPONS

No student, faculty, staff or visitor shall keep, use, possess, display or transport any rifles, shotguns, handguns, pellet or BB guns, dangerous knives, billy clubs, makeshift weapons, martial arts weapons or any other lethal or dangerous devices capable of casting a projectile by air, gas, explosion, or mechanical means on any property or in any building owned or operated by the University, or in any vehicle on campus. Realistic facsimiles of weapons are also specifically not allowed.

The Senior Vice President for Student Life & Administrative Services and the Vice President for Public Safety have the authority to permit the use and possession of weapons on campus by recognized law enforcement officials.

The Drexel **Reserve Officers' Training Corps (ROTC)** is authorized to store, transport in a secured manner, and use firearms only in designated areas approved by the ROTC program when performing functions associated with their official duties.

### POLICY REGARDING EMERGENCY RESPONSE AND EVACUATION PROCEDURES

The University's Emergency Preparedness and Response Plan includes information about Incident Response Teams; University operating status parameters; incident priorities and performance expectations; shelter-in-place and evacuation guidelines; and local contingency and continuity planning requirements.

University departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. The University conducts numerous emergency response

exercises each year, such as table top exercises, field exercises, and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

DUPD police officers and supervisors have received training in Incident Command and Responding to Critical Incidents on Campus. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually DUPD, Philadelphia PD and the Philadelphia Fire Department, and they typically respond and work together to manage the incident. Depending on the nature of the incident, other Drexel Public Safety (DPS) departments and other local, state or federal agencies could also be involved in responding to the incident.

General information about the emergency response and evacuation procedures for DPS are publicized each year as part of the institution's Clery Act compliance efforts, and that information is available on the Drexel University Public Safety website. Information and updates to the Drexel University Emergency Preparedness and Response Plan are available on the Drexel University Public Safety Emergency Preparedness website at <http://www.drexel.edu/publicsafety/emergencypreparedness/>.

### **Notification to the Drexel University Community about an Immediate Threat**

Drexel University Department of Public Safety receives information from various offices/departments on campus, such as the DUPD, the Office of Safety and Health, and the City of Philadelphia, Office of Emergency Management (OEM). If DPS confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the Drexel University Community, DPS Senior management will collaborate to determine the content of the message and will use some or all of the systems described below to communicate the threat to all or part of the Drexel University Community as deemed necessary. Senior Management will, without delay and taking into account the safety of the community, determine the content and scope of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: DPS, Philadelphia PD and Philadelphia Fire Department), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to all or part of the Drexel University community, the University has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to all or part of the Drexel University campus community. These methods of communication include network emails, emergency text messages that can be sent to a phone or PDA via DrexelALERT and local news media outlets. The University will post timely updates during a critical incident on the Drexel Public Safety web site at and on the many INFONET screens located throughout campus.

Drexel University students, faculty and staff can get additional details about DrexelAlert on [page 18](#) of this document.

### **Emergency Evacuation and Shelter-in-Place Procedures**

Evacuation drills are conducted by the Fire and Life Emergency Services unit of the Department of Public Safety for the following campuses: University City, Center City Health Sciences and Queen Lane Medical College. The emergency response and evacuation procedures are tested at least twice each year and, for some of the buildings, four times a year. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. DPS does not tell residents in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus,

and other factors such as the location and nature of the threat. In both cases, DPS and Housing Programs staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. At Drexel University, evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building. During the drill, occupants 'practice' drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the University an opportunity to test the operation of fire alarm system components. Evacuation drills are monitored by DPS and the Housing Programs Department, to evaluate egress and behavioral patterns. Reports are prepared by participating departments that identify deficient equipment so that repairs can be made immediately. Recommendations for improvements are also submitted to the appropriate departments/offices for consideration.

Students receive information about evacuation and shelter-in-place procedures during their first floor meetings and during other educational sessions that they can participate in throughout the year. The House Staff members are trained in these procedures as well and act as an ongoing resource for the students living in residential facilities.

### Publicized and Unpublicized Drills and Exercises

DPS conducts numerous announced and unannounced drills and exercises each year and conducts follow-through activities designed for assessment and evaluation of emergency plans and capabilities. Fire and Life Safety coordinate announced and unannounced evacuation drills each semester, as described above, to test the emergency response and evacuation procedures, and to assess and evaluate the emergency evacuation plans and capabilities. Announcements for publicized drills will be made using email, the Drexel Public Safety Website.

If an incident occurs and the buildings or areas become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose population to that danger. Shelter in Place information is posted in every lobby or elevator lobby on each floor of every building.

## IMPORTANT CONTACT NUMBERS

### Emergency

University City Campus Security	215-895-2222 or 911
Center City Campus Security (Tenet Health Care Services)	215-762-7111 or 911
Queen Lane Campus Security	215-991-8132 or 911
Center for Graduate Studies - Sacramento	916-446-3523- Lobby Security Desk or 911
Burlington County Mount Laurel Campus	856-222-9311/X2100 or 911
LeBow College of Business Malvern Campus	911

### Non-Emergency

General Non-Emergencies	215-895-2822
Environmental Health and Safety	215-895-5907
Fire and Life Safety	215-895-1550

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Medical and Walking Escorts	215-895-2822
Residential Living and University Housing	215-895-6155
Snow Emergency and Closing Information	215-895-MELT (6358)
Victim Support and Intervention Services	215-895-0353

### Medical

Student Health Services	215-895-5800
Poison Control Center	800-222-1222



# 2014 Annual Report of Campus Security and Fire Safety Policies and Procedures

## DREXEL UNIVERSITY – CLERY ACT STATISTICS

### University City Campus

Drexel University University City Campus					
OFFENSE	YEAR	ON-CAMPUS PROPERTY	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
<b>Criminal Offenses</b>					
a. Murder/Non-negligent manslaughter	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
b. Negligent manslaughter	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
c. Sex offenses - Forcible	2011	6	4	1	2
	2012	7	7	1	1
	2013	10	8	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
e. Robbery	2011	2	0	0	8
	2012	0	0	0	13
	2013	0	0	0	11
f. Aggravated assault	2011	0	0	1	11
	2012	1	0	0	3
	2013	2	2	0	2
g. Burglary	2011	43	27	5	0
	2012	21	12	7	0
	2013	9	4	0	0
h. Motor vehicle theft	2011	1	0	0	4
	2012	0	0	0	7
	2013	0	0	0	5
i. Arson	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
<b>Arrests and Policy Violations</b>					
Arrests:Illegal Weapons Possession	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Referrals:Illegal Weapons Possession	2011	0	0	0	0
	2012	1	1	0	0
	2013	0	0	0	0
Arrests:Drug Abuse Violations	2011	4	2	0	1
	2012	8	7	1	5
	2013	25	24	1	3
Referrals:Drug Abuse Violations	2011	30	28	0	5
	2012	76	72	0	7
	2013	126	125	1	1
Arrests:Liquor Law Violations	2011	2	1	0	1
	2012	21	9	0	4
	2013	10	8	0	12
Referrals:Liquor Law Violations	2011	301	294	0	7
	2012	314	311	1	16
	2013	336	332	13	10
<b>Hate Crimes</b>					
2013 - One on-campus residential harassment/intimidation incident characterized by religious bias, and one on-campus vandalism incident characterized by ethnicity/national origin bias.					
2012 - One on-campus residential harassment/intimidation incident characterized by sexual orientation bias					
2011 - No hate crimes reported					
<b>Violence Against Women Reauthorization Act Offenses(VAWA) Effective 2013 Calendar Year</b>					
Dating Violence	2013	6	5	0	0
Domestic Violence	2013	2	0	0	0
Stalking	2013	5	0	0	0

#### Addendum Statement to the University City Main Campus 2013 Clery Report

On September 27, 2013, a female University student reported to the Philadelphia Police Department that she had been sexually assaulted at least 20 times between January 2011 and January 2012 by her then-boyfriend, who was also a University student.

On October 3, 2013, the University's Public Safety Department received the complainant's report from the Philadelphia Police. That same day, the University printed the following synopsis of the complainant's report in the daily crime log under Report No. 1310-05516: "Drexel student reported that she was raped 20 times over the course of a year from January 2011 to January 2012, by the same known offender." In an effort to be as transparent as possible, the University further supplemented the daily crime log on October 7, 2013 by listing nineteen (19) separate entries for sex offense/rape occurring between January 1, 2011 and January 1, 2012 in Kelly Hall. Although each entry had its own Report Number (ranging from 1310-05604 – 1310-05622), each entry also referred back to the original Report No. 1310-05516 printed in the daily crime log on October 3. Although the Philadelphia Police Report does not provide dates or locations for most of the incidents, Drexel University's Public Safety Department was able to determine that three of the incidents occurred within Drexel's patrol boundaries: (1) a January 2011 sexual assault in the accused's dormroom, Kelly Hall; (2) an April 2011 sexual assault also in Kelly Hall; and (3) a January 2012 sexual assault in the men's bathroom in the engineering building on campus.

The University made a good faith effort to meet with the complainant since the initial report to the police to gather additional information about the times and locations of the other sexual assaults. The University was unable to determine any additional information.

To ensure the accuracy of its statistics reported pursuant to the Pennsylvania Uniform Crime Reporting Act, the University is including in its annual UCR report 3 of the approximately 20 reported incidents of sexual assault for which the complainant was able to provide dates and locations that are within the University's patrol boundaries. Further the University is providing this addendum to reflect the context of the three reported sexual assaults within the original report of approximately 20 sexual assaults reported to the Philadelphia Police.

In 2013 an audit was conducted of crime incidents at Drexel University City Campus. This audit resulted in the following changes to the 2011 calendar years. All incidents were included on the Daily Crime log when they were initially reported.

#### 2011 Statistic changes

##### On Campus

C - Sex Offenses, Forcible Category, 1- Forcible Sex offense miscounted as a 2008 statistic. Moved to 2011

E - Robbery Category - 2 Incidents moved from Public Property to On Campus

G - Burglary Category - 1 incident moved from On Campus to Non Campus

##### Non Campus

G - Burglary Category - 1 incident moved from Public Property to Non Campus

G - Burglary Category - 1 incident additional incident identified

C - Sex Offenses, Forcible Category, 1 incident previously miscounted as on Campus and Residential

##### Residential

C - Sex Offenses, Forcible Category, and 1- Forcible Sex offense miscounted as a 2008 statistic. Moved to 2011

G - Burglary Category - 1 incident additional incident identified, previously reported as On Campus only.

##### Public property

E - Robbery Category - 1 Incident moved from Public Property to On Campus

G - Burglary Category - 1 incident moved from Public Property to Non Campus

##### Sex Offenses

C - Sex offenses, Forcible category 1- Forcible Sex offense miscounted as a 2008 statistic. Moved to 2011

1 Incident Non-campus - Previously miscounted as On Campus and Residential

#### 2012 Statistic changes

F - Aggravated Assault - 1 incident moved from On Campus to Public Property.

G - Burglary - 3 incidents moved from On Campus to Non Campus; Removed 2 incidents misidentified as On Campus residential.

# 2014 Annual Report of Campus Security and Fire Safety Policies and Procedures

## Center City Campus

Drexel University Center City Campus					
OFFENSE	YEAR	ON- CAMPUS PROPERTY	ON-CAMPUS RESIDENCE HALLS	NONCAMPUS PROPERTY	PUBLIC PROPERTY
<b>Criminal Offenses</b>					
a. Murder/Non-negligent manslaughter	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
b. Negligent manslaughter	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
c. Sex offenses - Forcible	2011	0	0	0	0
	2012	1	1	0	0
	2013	1	1	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
e. Robbery	2011	0	0	0	1
	2012	0	0	0	2
	2013	0	0	0	1
f. Aggravated assault	2011	0	0	0	0
	2012	0	0	0	1
	2013	0	0	0	0
g. Burglary	2011	4	0	0	0
	2012	4	0	0	0
	2013	0	0	0	0
h. Motor vehicle theft	2011	0	0	0	3
	2012	0	0	0	1
	2013	0	0	0	2
i. Arson	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0

<b>Arrests and Policy Violations</b>					
Arrests:Illegal Weapons Possession	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Referrals:Illegal Weapons Possession	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Arrests:Drug Abuse Violations	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Referrals:Drug Abuse Violations	2011	0	0	0	0
	2012	1	1	0	0
	2013	0	0	0	0
Arrests:Liquor Law Violations	2011	2	2	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Referrals:Liquor Law Violations	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0

<b>Hate Crimes</b>					
No hate crimes were reported for the 2011, 2012 and 2013 calendar years.					

<b>Violence Against Women Reauthorization Act Offenses(VAWA) Effective 2013 Calendar Year</b>					
Dating Violence	2013	0	0	0	0
Domestic Violence	2013	0	0	0	0
Stalking	2013	0	0	0	0

<b>Statistic changes</b>					
2011 - Changes					
H - Motor Vehicle Theft was changed from 0 to 3. Previously reported incidents, included on crime log and UCR stats were misidentified as non-reportable location					
2012 - Changes					
G - Burglary For 2012, Line G was changed from 3 to 4. Previous reported incident included on crime log and UCR stats but misidentified as non-reportable location.					
H - Motor Vehicle Theft - 1 additional Incident Identified and 1 incident moved from On Campus Category to Public Property Category.					

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## Queen Lane Campus

Drexel University Queen Lane City Campus			
OFFENSE	YEAR	ON- CAMPUS PROPERTY	PUBLIC PROPERTY
<b>Criminal Offenses</b>			
a. Murder/Non-negligent manslaughter	2011	0	0
	2012	0	0
	2013	0	0
b. Negligent manslaughter	2011	0	0
	2012	0	0
	2013	0	0
c. Sex offenses - Forcible	2011	0	0
	2012	1	0
	2013	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	2011	0	0
	2012	0	0
	2013	0	0
e. Robbery	2011	0	0
	2012	0	0
	2013	0	0
f. Aggravated assault	2011	0	0
	2012	0	0
	2013	0	0
g. Burglary	2011	2	0
	2012	0	0
	2013	0	0
h. Motor vehicle theft	2011	0	0
	2012	0	1
	2013	0	1
i. Arson	2011	0	0
	2012	0	0
	2013	0	0

Arrests and Policy Violations			
Arrests:Illegal Weapons Possession	2011	0	0
	2012	0	0
	2013	0	0
Referrals:Illegal Weapons Possession	2011	0	0
	2012	0	0
	2013	0	0
Arrests:Drug Abuse Violations	2011	0	0
	2012	0	0
	2013	0	0
Referrals:Drug Abuse Violations	2011	0	0
	2012	0	0
	2013	0	0
Arrests:Liquor Law Violations	2011	0	0
	2012	0	0
	2013	0	0
Referrals:Liquor Law Violations	2011	0	0
	2012	0	0
	2013	0	0

Hate Crimes			
No hate crimes were reported for the 2011, 2012 and 2013 calendar years.			

Violence Against Women Reauthorization Act Offenses(VAWA) Effective 2013 Calendar Year			
Dating Violence	2013	0	0
Domestic Violence	2013	0	0
Stalking	2013	0	0

There are no residence halls or non-campus buildings at this location.			
Statistic changes 2011 Changes 2 Incidents moved Category H- Motor Vehicle Theft(On Campus) to Category G - Burglary(On Campus) due to clerical error.			

Sacramento, California - Center for Graduate Studies Campus

Drexel University Center for Graduate Studies - Sacramento, CA			
OFFENSE	YEAR	ON- CAMPUS PROPERTY	PUBLIC PROPERTY
<b>Criminal Offenses</b>			
a. Murder/Non-negligent manslaughter	2011	0	0
	2012	0	0
	2013	0	0
b. Negligent manslaughter	2011	0	0
	2012	0	0
	2013	0	0
c. Sex offenses - Forcible	2011	0	0
	2012	0	0
	2013	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	2011	0	0
	2012	0	0
	2013	0	0
e. Robbery	2011	0	1
	2012	0	2
	2013	0	1
f. Aggravated assault	2011	0	3
	2012	0	1
	2013	0	0
g. Burglary	2011	0	0
	2012	0	0
	2013	0	0
h. Motor vehicle theft	2011	0	0
	2012	0	0
	2013	0	2
i. Arson	2011	0	0
	2012	0	0
	2013	0	0
<b>Arrests and Policy Violations</b>			
Arrests:Illegal Weapons Possession	2011	0	1
	2012	0	0
	2013	0	0
Referrals:Illegal Weapons Possession	2011	0	0
	2012	0	0
	2013	0	0
Arrests:Drug Abuse Violations	2011	0	2
	2012	0	2
	2013	0	1
Referrals:Drug Abuse Violations	2011	0	0
	2012	0	0
	2013	0	0
Arrests:Liquor Law Violations	2011	0	5
	2012	0	0
	2013	0	0
Referrals:Liquor Law Violations	2011	0	0
	2012	0	0
	2013	0	0
<b>Hate Crimes</b>			
No hate crimes were reported for the 2011, 2012 and 2013 calendar years.			
<b>Violence Against Women Reauthorization Act Offenses(VAWA) Effective 2013 Calendar Year</b>			
Dating Violence	2013	0	0
Domestic Violence	2013	0	0
Stalking	2013	0	0
There are no residence halls or non-campus buildings at this location.			

Burlington County - Mount Laurel Campus

Drexel University Burlington County - Mount Laurel Campus			
OFFENSE	YEAR	ON- CAMPUS PROPERTY	PUBLIC PROPERTY
<b>Criminal Offenses</b>			
a. Murder/Non-negligent manslaughter	2011	0	0
	2012	0	0
	2013	0	0
b. Negligent manslaughter	2011	0	0
	2012	0	0
	2013	0	0
c. Sex offenses - Forcible	2011	0	0
	2012	0	0
	2013	1	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	2011	0	0
	2012	0	0
	2013	0	0
e. Robbery	2011	0	0
	2012	0	0
	2013	0	0
f. Aggravated assault	2011	0	0
	2012	0	0
	2013	0	0
g. Burglary	2011	0	0
	2012	0	0
	2013	0	0
h. Motor vehicle theft	2011	0	0
	2012	0	0
	2013	0	0
i. Arson	2011	0	0
	2012	0	0
	2013	0	0
<b>Arrests and Policy Violations</b>			
Arrests:Illegal Weapons Possession	2011	0	0
	2012	0	0
	2013	0	0
Referrals:Illegal Weapons Possession	2011	0	0
	2012	0	0
	2013	0	0
Arrests:Drug Abuse Violations	2011	0	0
	2012	0	0
	2013	0	0
Referrals:Drug Abuse Violations	2011	0	0
	2012	0	0
	2013	0	0
Arrests:Liquor Law Violations	2011	0	0
	2012	0	0
	2013	0	0
Referrals:Liquor Law Violations	2011	0	0
	2012	0	0
	2013	0	0
<b>Hate Crimes</b>			
No hate crimes were reported for the 2011, 2012 and 2013 calendar years.			
<b>Violence Against Women Reauthorization Act Offenses(VAWA) Effective 2013 Calendar Year</b>			
Dating Violence	2013	0	0
Domestic Violence	2013	0	0
Stalking	2013	0	0
There are no residence halls or non-campus buildings at this location.			

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## LeBow College of Business - Malvern Campus

Drexel University LeBow College of Business - Malvern Campus			
OFFENSE	YEAR	ON- CAMPUS PROPERTY	PUBLIC PROPERTY
<b>Criminal Offenses</b>			
a. Murder/Non-negligent manslaughter	2011	0	0
	2012	0	0
	2013	0	0
b. Negligent manslaughter	2011	0	0
	2012	0	0
	2013	0	0
c. Sex offenses - Forcible	2011	0	0
	2012	0	0
	2013	0	0
d. Sex offenses - Non-forcible (Include only incest and statutory rape)	2011	0	0
	2012	0	0
	2013	0	0
e. Robbery	2011	0	0
	2012	0	0
	2013	0	0
f. Aggravated assault	2011	0	0
	2012	0	0
	2013	0	0
g. Burglary	2011	0	0
	2012	0	0
	2013	0	0
h. Motor vehicle theft	2011	0	0
	2012	0	0
	2013	0	0
i. Arson	2011	0	0
	2012	0	0
	2013	0	0

<b>Arrests and Policy Violations</b>			
Arrests:Illegal Weapons Possession	2011	0	0
	2012	0	0
	2013	0	0
Referrals:Illegal Weapons Possession	2011	0	0
	2012	0	0
	2013	0	0
Arrests:Drug Abuse Violations	2011	0	0
	2012	0	0
	2013	0	0
Referrals:Drug Abuse Violations	2011	0	0
	2012	0	0
	2013	0	0
Arrests:Liquor Law Violations	2011	0	0
	2012	0	0
	2013	0	0
Referrals:Liquor Law Violations	2011	0	0
	2012	0	0
	2013	0	0

<b>Hate Crimes</b>			
No hate crimes were reported for the 2011, 2012 and 2013 calendar years.			

<b>Violence Against Women Reauthorization Act Offenses(VAWA) Effective 2013 Calendar Year</b>			
Dating Violence	2013	0	0
Domestic Violence	2013	0	0
Stalking	2013	0	0

There are no residence halls or non-campus buildings at this location.			
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### **FIRE SAFETY – PROCEDURES, STATISTICS, REPORTS and DOCUMENTATION**

The Fire and Emergency Services unit promotes and supports a safety-conscious campus through professional consultation, education, training, and delivery of services designed to provide a fire-safe environment for the Drexel University community.

As part of the overall concern for life safety in student residences, all University residence halls and fraternity/sorority chapter houses, are fully equipped with automatic fire alarms, smoke detectors, automatic fire suppression equipment, and fire extinguishers. In addition, all new construction requires automatic fire detection and suppression systems.

#### **Smoking**

Smoking is not permitted in any university owned/leased facility. Anyone found smoking in violation of University policy will face appropriate corrective action. Students will be charged for any related maintenance or cleaning as the result of smoking in a residential facility. Smoking is prohibited around entrances, exits, and perimeters of all buildings ([See Smoke-Free University in the Drexel University Code of Conduct](#)).

#### **Decorations**

Residents are encouraged to decorate their assigned houses in order to make their residential community feel like home. Residents are expected to decorate with adherence to the following:

- All decorations must be fire-resistant.
- Only Underwriters Laboratory (UL) or Factory Mutual (F.M.) approved cool bulbs are allowed.
- Natural trees and cut tree bough are not allowed in any University properties.
- No one is permitted to hang any items from the sprinkler piping, sprinkler heads, or any room electrical wiring.
- Decorations may not obstruct free passage of hallways, entry /exits, smoke / heat detectors or exit signs.
- Electrical decorations must be kept away from metal doorframes; lights must be strung so a door will not close on the wiring.
- No permanent alterations may be made.

#### **Open Flame**

Open flames are not permitted. Open flames are a leading cause of house fires nationwide. The lighting and burning of candles, incense, or any other item with an open flame is not permitted. Candles are not permitted for decorative purposes.

#### **Permitted and Non-Permitted Items**

There are various items that are not appropriate for use in student rooms for safety reasons. Possession of one or more of these items can subject the occupant(s) of the room to a fine and possible disciplinary action.

Examples of Non-Permitted Items (This list is not exhaustive):

- Candles
- Extension Cords
- Flammable liquids, gases or other substances
- Halogen lamps
- High wattage electrical appliances
- Hot plates

- Illegal drugs
- Incense and incense holders
- Indoor grills
- Live or cut Christmas trees
- Lofts
- Outside antennas and/or satellite dishes for television/radio reception
- Outside routers for internet usage (see IRT website)
- Pets
- Popcorn poppers
- Portable space heaters; electrical appliances with a heating element
- Sandwich makers
- Toasters
- Toasters ovens
- Waterbeds
- Weapons
- 2.4 GHz cordless phones

Additional policies regarding Fire Safety can be found in the [Student Handbook](#).

### Fire Emergencies

A fire emergency exists whenever:

- A building fire alarm is sounding
- An uncontrolled fire or imminent fire hazard occurs in any building or area on campus
- There is the presence of smoke or the odor of burning
- There is spontaneous or abnormal heating of any material, an uncontrolled release of combustible or toxic gas, or a flammable liquid spill

### What to Do If There is a Fire

Campus buildings are to be immediately and totally evacuated whenever the building fire alarm is sounding. Upon discovery of a fire emergency, an individual must accomplish or see to the following actions:

- SOUND AN ALARM! Activating the building fire alarm immediately notifies Drexel Public Safety.
- If conditions allow, shut off all machinery and equipment in your area.
- Leave the building at once.
- Notify Drexel Public Safety from a safe location:
  - From campus phones, call 215-895-2222 (2222).
  - From off-campus phones, call 911.
- Use campus emergency telephones when possible. Give the dispatcher as much specific information as you can:
  - State that you are reporting a fire.
  - Provide the building name and address, floor and room number, and any other specific information.
- DO NOT hang up until released by the dispatcher.

### Building Inspections

As part of a proactive approach to fire safety, all campus buildings are inspected for fire code compliance on a monthly basis. Inspections ensure that all exits are free and clear, exit lights are

illuminated, there is no improper storage, and that fire extinguishers are properly mounted and charged and within the current year's certification.

### Residential Fire Safety, University Housing

It is extremely important that all residents be thoroughly informed of proper fire evacuation procedures. Resident Advisors (RAs) review procedures with all residents at the beginning of each term and with each student who moves into the residence hall. As a reminder of their significance, evacuation procedures are reviewed throughout the term:

Building evacuation procedures are posted in every lobby or elevator lobby on each floor of every building.

When a fire alarm sounds, every person is required to evacuate the building immediately:

- DO NOT use elevators for evacuation.
- Evacuation is required every time the fire alarm sounds, regardless of the cause.
- Students should turn on lights, close room doors, and use the nearest marked stairway not blocked by smoke or fire.
- Leave the building quickly and quietly and proceed in an orderly manner to the designated assembly area.
- When an evacuation is required, a staff member residing on the floor will meet with the residents at a pre-designated location outside of the building and account for all residents as best as possible.
- The staff member is to report the status of his/her floor as soon as possible to the person in charge (i.e., Residence Director, Fire Official, or University Official).
- Any student who remains in the building after a fire alarm sounds, for any reason, is subject to disciplinary action.
- The building is not to be reentered by any student until an "All Clear" is announced by a University official.

### High-Rise Fire Safety

#### Fire Drills

It is important and mandatory that all occupants of high-rise buildings on campus participate in scheduled fire drills. Since occupants normally enter the elevator from the lobby, ride to a particular floor, and walk along known paths to their destination, they aren't necessarily aware of other exits that could be used in a fire or other emergency. Fire drills create the opportunity to plan ahead for such emergencies, and decrease the chances of confusion and panic that can cause injuries or fatalities. Always react to fire alarms as though there is an actual fire.

#### Fire Towers

Fire towers are enclosed stairways that have fire-rated doors and walls that provide a refuge from smoke and heat in a fire emergency. Doors leading into fire towers are inspected periodically to ensure that they open and close properly and should never be propped open. Fire towers cannot be used for storage or as smoking areas. All Drexel University buildings are designated smoke free. Fire towers are to be clean, well-lit, and free of obstructions at all times.

### Elevators

DO NOT USE ELEVATORS IN THE EVENT OF A FIRE! Elevator shafts are like chimneys; smoke can enter the elevator and asphyxiate occupants trying to evacuate. In all emergency situations, occupants should use the nearest marked emergency exit or fire tower to exit a building.

### Fire Safety Education and Training

Fire safety education programs for all students living in on-campus student housing are held at the beginning of each term. These programs are designed to: familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire and distribute information on the University's fire safety policies. During these programs, trainers emphasize that participating in fire drills is mandatory. Evacuation procedures for students with disabilities are also addressed during training sessions.

Fire safety education and training programs are taught by members of the Office of Fire and Life Safety who are experienced in fire safety matters.

If a fire occurs, or the building's fire alarm system is activated, students are instructed to evacuate areas per the evacuation routes and proceed to designated assembly areas. They are to remain in that location until informed they can re-enter the building by University officials.

The information provided during the fire safety programs is also available online at any time at: <http://www.drexel.edu/publicsafety/fire/>.

### Plans for Future Improvements in Fire Safety

The University continues to assess and upgrade fire safety equipment as an ongoing process to ensure that all equipment meets National Fire Safety standards. Future improvements will be made as needed as part of the ongoing assessment process.

## 2014 Annual Report of Campus Security and Fire Safety Policies and Procedures

### FIRE SAFETY STATISTICS

On-campus residential properties consist of ten (10) residence halls and twelve (12) Fraternity/Sorority Chapter houses. All on-campus residential properties are equipped with automatic smoke activated fire alarm detection systems and automatic fire suppression systems.

All fire alarm systems in residence halls are monitored 24/7 by the Public Safety Communications Center, while Chapter houses are monitored 24/7 by a private alarm monitoring service.

Fire drills are conducted each term and fire safety assessments of Fraternity/Sorority houses are performed semiannually.

### Residential Occupancies

Location	Address	Fire Alarms Monitored by Public Safety	Bldg. Equipped with Full Sprinkler System	Bldg Has Fire Alarms and Smoke Detectors	Evacuation Plans Posted & Fire Safety Training Conducted	Number of Evacuation Drills Conducted Each Year
<b>UNIVERSITY CITY MAIN CAMPUS - On Campus Residence Halls</b>						
CALHOUN HALL	3301 ARCH STREET	YES	YES	YES	YES	3
CANERIS HALL	115 N. 32ND STREET	YES	YES	YES	YES	3
KELLY HALL	203 N. 34TH STREET	YES	YES	YES	YES	3
MILLENNIUM HALL	223 N. 34TH STREET	YES	YES	YES	YES	3
MYERS HALL	3301 RACE STREET	YES	YES	YES	YES	3
NORTH HALL	3200 RACE STREET	YES	YES	YES	YES	3
RACE HALL	3300 RACE STREET	YES	YES	YES	YES	3
TOWERS HALL	101 N. 34TH STREET	YES	YES	YES	YES	3
VAN RENSSELAER	3320 POWELTON AVENUE	YES	YES	YES	YES	3
UNIVERSITY CROSSINGS	3175 JFK BLVD.	NO <sup>a</sup>	YES	YES	YES	3
CHESTNUT SQUARE	3200 CHESTNUT SRETT	NO <sup>a</sup>	YES	YES	YES	3
THE AXIS <sup>c</sup>	20 S. 36 <sup>th</sup> Street	NO <sup>a</sup>	YES	YES	YES	1 <sup>b</sup>
<b>HAHNEMANN CENTER CITY CAMPUS – On Campus Residence Hall</b>						
STILES ALUMNI HALL	325 N. 15 <sup>TH</sup> STREET	YES	YES	YES	YES	3

a – Alarms monitored privately

b - # of drills required by city code.

c – The Axis will not be used for housing the 2014-2015 academic year

## 2014 Annual Report of Campus Security and Fire Safety Policies and Procedures

### Fraternity and Sorority Chapter Houses

Location	Address	Fire Alarms Monitored by Public Safety	Bldg. Equipped with Full Sprinkler System	Bldg Has Fire Alarms and Smoke Detectors	Evacuation Plans Posted & Fire Safety Training Conducted	Number of Evacuation Drills Conducted Each Year
<b>Fraternities and Sororities</b>						
SIGMA PHI EPSILON	200 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
DELTA ZETA	202 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
ALPHA EPSILON PI	204 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
ALPHA CHI RHO	206 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
ALPHA SIGMA ALPHA	208 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
PI KAPPA ALPHA	210 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
DELTA PHI EPSILON <sup>d</sup>	212 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
TAU KAPPA EPSILON	3421 POWELTON AVENUE	NO <sup>c</sup>	YES	YES	YES	3
PHI SIGMA SIGMA	3411A POWELTON AVENUE	NO <sup>c</sup>	YES	YES	YES	3
PHI MU	3411B POWELTON AVENUE	NO <sup>c</sup>	YES	YES	YES	3
SIGMA ALPHA EPSILON	3401A POWELTON AVE	NO <sup>c</sup>	YES	YES	YES	3
LAMBDA CHI ALPHA	3401B POWELTON AVE	NO <sup>c</sup>	YES	YES	YES	3
PI KAPPA PHI	3405 POWELTON AVE	NO <sup>c</sup>	YES	YES	YES	3
THETA CHI	216 N. 34TH STREET	NO <sup>c</sup>	YES	YES	YES	3
ALPHA PI LAMBDA	216 N. 33RD STREET	NO <sup>c</sup>	YES	YES	YES	3

c - Fire Alarms are monitored by a private alarm monitoring service

d - During an audit in 2013; we noticed this location had previously been inadvertently excluded. There were no reportable fires at this location in 2011.

# 2014 Annual Report of Campus Security and Fire Safety Policies and Procedures

## Reportable Fire Statistics

2011 RESIDENTIAL FIRE STATISTICS						
Name of Facility	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries Requiring Treatment at Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage
<b>University City Campus - On Campus Residence Halls</b>						
<b>CALHOUN HALL</b>	<b>1</b>	<b>1</b>	<b>Cooking</b>	<b>N/A</b>	<b>0</b>	<b>\$1000.00</b>
CANERIS HALL	0	N/A	N/A	N/A	N/A	0
KELLY HALL	0	N/A	N/A	N/A	N/A	N/A
MILLENNIUM HALL	0	N/A	N/A	N/A	N/A	N/A
MYERS HALL	0	N/A	N/A	N/A	N/A	N/A
NORTH HALL	0	N/A	N/A	N/A	N/A	N/A
RACE HALL	0	N/A	N/A	N/A	N/A	N/A
TOWERS HALL	0	N/A	N/A	N/A	N/A	N/A
VAN RENSSELAER	0	N/A	N/A	N/A	N/A	N/A
UNIVERSITY CROSSINGS	0	N/A	N/A	N/A	N/A	N/A
<b>Center City Campus – On Campus Residence Hall</b>						
Stiles Alumni Hall	0	N/A	N/A	N/A	N/A	N/A
<b>Fraternities and Sororities</b>						
SIGMA PHI EPSILON	0	N/A	N/A	N/A	N/A	N/A
DELTA ZETA	0	N/A	N/A	N/A	N/A	N/A
ALPHA EPSILON PI	0	N/A	N/A	N/A	N/A	N/A
ALPHA CHI RHO	0	N/A	N/A	N/A	N/A	N/A
ALPHA SIGMA ALPHA	0	N/A	N/A	N/A	N/A	N/A
PI KAPPA ALPHA	0	N/A	N/A	N/A	N/A	N/A
DELTA PHI EPSILON	0	N/A	N/A	N/A	N/A	N/A
PHI SIGMA SIGMA	0	N/A	N/A	N/A	N/A	N/A
PHI MU	0	N/A	N/A	N/A	N/A	N/A
SIGMA ALPHA EPSILON	0	N/A	N/A	N/A	N/A	N/A
LAMBDA CHI ALPHA	0	N/A	N/A	N/A	N/A	N/A
PI KAPPA PHI	0	N/A	N/A	N/A	N/A	N/A
THETA CHI	0	N/A	N/A	N/A	N/A	N/A
<b>ALPHA PI LAMBDA</b>	<b>1</b>	<b>1</b>	<b>Heating Equipment</b>	<b>N/A</b>	<b>0</b>	<b>\$3500.00</b>
TAU KAPPA EPSILON <sup>d</sup>	0	0	N/A	N/A	N/A	N/A
<b>Total</b>	<b>2</b>	<b>2</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>\$4500.00</b>

d - During an audit in 2013, we noticed this location had previously been inadvertently excluded. There were no reportable fires at this location in 2011



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<b>2012 RESIDENTIAL FIRE STATISTICS</b>						
<b>Name of Facility</b>	<b>Total Fires in Each Building</b>	<b>Fire Number</b>	<b>Cause of Fire</b>	<b>Number of Injuries Requiring Treatment at a Medical Facility</b>	<b>Number of Deaths Related to a Fire</b>	<b>Value of Property Damage</b>
<b>University City Campus - On Campus Residence Halls</b>						
<b>CALHOUN HALL</b>	<b>1</b>	<b>1</b>	<b>Electrical</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
CANERIS HALL	0	N/A	N/A	N/A	N/A	N/A
KELLY HALL	0	N/A	N/A	N/A	N/A	N/A
<b>MILLENNIUM HALL</b>	<b>1</b>	<b>1</b>	<b>Electrical</b>	<b>0</b>	<b>0</b>	<b>\$150,000.00</b>
MYERS HALL	0	N/A	N/A	N/A	N/A	N/A
NORTH HALL	0	N/A	N/A	N/A	N/A	N/A
<b>RACE HALL</b>	<b>1</b>	<b>1</b>	<b>Other</b>	<b>0</b>	<b>0</b>	<b>\$0.00</b>
TOWERS HALL	0	N/A	N/A	N/A	N/A	N/A
VAN RENSSELAER	0	N/A	N/A	N/A	N/A	N/A
UNIVERSITY CROSSINGS	0	N/A	N/A	N/A	N/A	N/A
THE AXIS	0	N/A	N/A	N/A	N/A	N/A
CHESTNUT SQUARE	0	N/A	N/A	N/A	N/A	N/A
<b>Center City Campus – On Campus Residence Hall</b>						
Stiles Alumni Hall	0	N/A	N/A	N/A	N/A	N/A
<b>Fraternities and Sororities</b>						
SIGMA PHI EPSILON	0	N/A	N/A	N/A	N/A	N/A
DELTA ZETA	0	N/A	N/A	N/A	N/A	N/A
ALPHA EPSILON PI	0	N/A	N/A	N/A	N/A	N/A
ALPHA CHI RHO	0	N/A	N/A	N/A	N/A	N/A
ALPHA SIGMA ALPHA	0	N/A	N/A	N/A	N/A	N/A
PI KAPPA ALPHA	0	N/A	N/A	N/A	N/A	N/A
DELTA PHI EPILSON	0	N/A	N/A	N/A	N/A	N/A
PHI SIGMA SIGMA	0	N/A	N/A	N/A	N/A	N/A
PHI MU	0	N/A	N/A	N/A	N/A	N/A
SIGMA ALPHA EPSILON	0	N/A	N/A	N/A	N/A	N/A
LAMBDA CHI ALPHA	0	N/A	N/A	N/A	N/A	N/A
PI KAPPA PHI	0	N/A	N/A	N/A	N/A	N/A
THETA CHI	0	N/A	N/A	N/A	N/A	N/A
ALPHA PI LAMBDA	0	N/A	N/A	N/A	N/A	N/A
TAU KAPPA EPSILON	0	0	N/A	N/A	N/A	N/A
<b>Total</b>	<b>3</b>	<b>3</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>\$150,000.00</b>

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<b>2013 RESIDENTIAL FIRE STATISTICS</b>						
<b>Name of Facility</b>	<b>Total Fires in Each Building</b>	<b>Fire Number</b>	<b>Cause of Fire</b>	<b>Number of Injuries Requiring Treatment at Medical Facility</b>	<b>Number of Deaths Related to a Fire</b>	<b>Value of Property Damage</b>
<b>University City Campus - On Campus Residence Halls</b>						
CALHOUN HALL	0	N/A	N/A	N/A	N/A	N/n/a
CANERIS HALL	0	N/A	N/A	N/A	N/A	0
KELLY HALL	0	N/A	N/A	N/A	N/A	N/A
MILLENNIUM HALL	0	N/A	N/A	N/A	N/A	N/A
MYERS HALL	0	N/A	N/A	N/A	N/A	N/A
NORTH HALL	0	N/A	N/A	N/A	N/A	N/A
RACE HALL	2	1	MECHANICAL FAILURE	0	0	\$215,000.00
		2	UNDETERMINED	0	0	\$0.00
TOWERS HALL	0	N/A	N/A	N/A	N/A	N/A
VAN RENSSELAER	0	N/A	N/A	N/A	N/A	N/A
UNIVERSITY CROSSINGS	2	1	COOKING	0	0	\$0.00
		2	OTHER	0	0	\$633,000.00
THE AXIS	0	N/A	N/A	N/A	N/A	N/A
CHESTNUT SQUARE	0	N/A	N/A	N/A	N/A	N/A
<b>Center City Campus – On Campus Residence Hall</b>						
Stiles Alumni Hall	0	N/A	N/A	N/A	N/A	N/A
<b>Fraternities and Sororities</b>						
SIGMA PHI EPSILON	0	N/A	N/A	N/A	N/A	N/A
DELTA ZETA	0	N/A	N/A	N/A	N/A	N/A
ALPHA EPSILON PI	0	N/A	N/A	N/A	N/A	N/A
ALPHA CHI RHO	0	N/A	N/A	N/A	N/A	N/A
ALPHA SIGMA ALPHA	0	N/A	N/A	N/A	N/A	N/A
PI KAPPA ALPHA	0	N/A	N/A	N/A	N/A	N/A
DELTA PHI EPSILON	0	N/A	N/A	N/A	N/A	N/A
PHI SIGMA SIGMA	0	N/A	N/A	N/A	N/A	N/A
PHI MU	0	N/A	N/A	N/A	N/A	N/A
SIGMA ALPHA EPSILON	0	N/A	N/A	N/A	N/A	N/A
LAMBDA CHI ALPHA	0	N/A	N/A	N/A	N/A	N/A
PI KAPPA PHI	0	N/A	N/A	N/A	N/A	N/A
THETA CHI	0	N/A	N/A	N/A	N/A	N/A
ALPHA PI LAMBDA	0	N/A	N/A	N/A	N/A	N/A
TAU KAPPA EPSILON	0	0	N/A	N/A	N/A	N/A
<b>Total</b>	<b>4</b>	<b>4</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>\$848,000.00</b>