



Office of Graduate Studies

Form D-4: Doctoral Candidacy Examination Report

This form and all accompanying Forms D-4a must be filed with the Office of Graduate Studies by the **Supervising Professor - not the student** – within 48 hours of candidacy determination. A unanimous decision must be reached for pro forma approval by the Graduate Studies Office. In the case of disagreement within the Candidacy Committee, the Committee Chair should consult with the Associate Vice Provost, who will be the final arbiter.

Student Information

Name _____
Last/Family/Surname First/Given Middle

Student ID# _____ E-mail _____

Candidacy Examination Results

We have examined the above named student on _____ (date) at _____ (time). Based on the student's demonstrated level of knowledge and ability:

- ☐ we recommend that the student be admitted to doctoral candidacy status once the appropriate minimum number of credits have been earned.
- ☐ we do not recommend the student for candidacy status at this time and suggest the following course of action on his/her part:

Candidacy Examining Committee

Each committee member must sign here to show either agreement with or dissent from the overall result.

Agree:

Chair _____	Signature _____
Name _____	Signature _____
Name _____	Signature _____
Name _____	Signature _____
Name _____	Signature _____

Dissent:

Name _____	Signature _____
Name _____	Signature _____

Recommendation

This student, (choose one) ☐ a post-baccalaureate student with a minimum of 45 credits or ☐ a post-master's student with a minimum of 15 credits, has passed the candidacy exam; I therefore recommend him/her for doctoral candidacy.

Graduate Advisor _____ Date _____

Approval

Office of Graduate Studies _____ Date _____



Office of Graduate Studies

Form D-4a: Doctoral Candidacy Examination Member Report

One copy of this report is to be completed by each member of the Ph.D. Candidacy Committee and returned to the Chair of the Committee within 24 hours of the examination. The Chair will forward all reports to the Office of Graduate Studies. Committee members, please retain a copy of this report for your files.

Student Information (Duplicate this form and provide one copy to each Committee member.)

Name _____
Last/Family/Surname First/Given Middle

Student ID# _____ E-mail _____

Candidacy Examination

Date _____ Time _____

Please provide a brief but substantive report on the performance of the student:

Name of Committee Member (please print clearly) _____

Signature _____ Date _____