



July 2011

Dear Prospective Applicant:

Thank you for your interest in the **School-based Advanced Practice Courses for Physical Therapists**. Included in this document is detailed information that directly applies to your request for more information.

In the 2011-2012 Academic Year, the Department of Physical Therapy and Rehabilitation Sciences will be offering two 2-credit courses in School-based physical therapy practice. These two courses are part of a series of courses dedicated to pediatric rehabilitation within the **Certificate in Advanced Practice in Pediatric Rehabilitation**. Although this certificate program is open to both physical and occupational therapists, the initial offering of the school-based practice courses is only open to physical therapists.

All courses within the Certificate in Advanced Practice in Pediatric Rehabilitation are delivered online using the latest technology for interactive learning. The faculty is well-trained in online learning technology and previous students have enjoyed the online format and feel that it has been an invaluable learning opportunity. These courses are all graduate level and appropriate for the practicing clinician. Interested physical therapists must currently be practicing in a school-based setting. To be considered for a tuition scholarship, physical therapists must complete the application process for the Certificate in Advanced Practice in Pediatric Rehabilitation.

The online application process is fast and secure. Applicants may avoid paying the \$75 application fee when they apply online. Both the paper application and the online application are located at <http://www.drexel.edu/em/apply/grad>. There is also a link from the admissions website. Additional information about the application requirements appears later in this document. For assistance with the application process or general administrative questions, please contact **Allison Schukar at 215-762-8852** or ptadmissions@drexel.edu. For additional questions regarding the course of study please contact Jane Fedorczyk, PT, PhD, CHT, ATC, Program Director at 215.762.4680 or jane.fedorczyk@drexel.edu.

Sincerely,

Jane Fedorczyk, PT, PhD, CHT, ATC
Director, Post-Professional Clinical Programs
Associate Clinical Professor

Advanced Practice Education in School-based Pediatric Practice
Physical Therapy and Rehabilitation Sciences
Drexel University Philadelphia, PA

Overview

The School-based Practice courses are open to US licensed physical therapists currently working in school-based practice. Each course is two credits and these 4 credits may be applied towards a **Certificate in Advanced Practice in Pediatric Rehabilitation**. Although physical therapists have to apply to the certificate program to obtain a tuition scholarship, there is no obligation to complete the additional course work requirements in the certificate program.

The Certificate in Advanced Practice in Pediatric Rehabilitation is for licensed physical and occupational therapists who work or aspire to work in early intervention, school-based therapy or other pediatric services and who seek to develop expertise in this field. The curriculum consists of five graduate level courses, offered in a convenient web-based format. Participants are required to complete at least 12 credits of course work to earn the post-baccalaureate certificate and therefore may choose the courses that best fit their professional development needs. For more information on this program, please contact **Allison Schukar at 215-762-8852** or ptadmissions@drexel.edu.

What kind of Learning Experiences will be used?

The course work will be delivered using web-based tools that allow for a dynamic interactive learning environment. Infused with the latest technology for distance learning, students will participate in class discussions through discussion boards and real time online classes (live classroom sessions). Discussion board activities allow for asynchronous participation during a given time period. Drexel University resources, including our libraries' are easy to navigate via a distance format, provided that students comply with the recommended technology guidelines. The program is designed for part-time study so students will be able to maintain their current work schedules and other personal obligations.

What are the expectations for Live Classroom Sessions?

Students will participate in required live classroom sessions throughout the curriculum. Students can expect one to three live classroom sessions per course. The length of the live classroom sessions vary from one to two hours. Course directors collaborate with the students prior to or at the start of the course to establish the dates and times for the live classroom sessions. Efforts are made to accommodate student needs as best as possible, including time zone differences. Experience has shown that through respectful compromise an agreed upon schedule can be established.

Students will need to purchase a headset with a noise canceling microphone and a USB connection to participate in the live classroom sessions (even if their computer offers a built in system). Headsets may be purchased at any office supply store for about \$30.00. Built in or table top microphones create "feedback" noise which can be distracting to other participants in the live classroom sessions.

2011 - 2012 Course Offerings

Fall Quarter 2011 (October 3, 2011 – December 9, 2011)

Foundations of School-Based Practice (2 credits)

The focus of *Foundations in School Based Practice* is on roles, responsibilities, and practice competencies. Participants self-assess their practice competencies and develop a learning plan. This course begins after the start of the school year so that therapists will have time to complete “new school year” tasks. Participants discuss and explore issues specific to the unique context of school-based practice including:

- Educationally Relevant PT Evaluations
- Federal & State Laws Directing Practice
- Building Collaborative Partnerships
- Pediatric Tests & Measures

Winter Quarter 2012 (January 9, 2012 – March 19, 2012)

Advanced Competencies in School-Based Practice (2 credits)

The focus of this course is on advanced practice competencies, innovation, and leadership roles. Topics include students in poverty and low achieving schools, and the role of the physical therapist in school health initiatives and as a liaison to a student’s health care providers. Participants discuss and explore issues specific to the unique context of school-based practice including:

- Documentation, Data Collection & Outcome Measures
- Frequency, Duration & Intensity
- Development of IEP Goals
- Case Report Writing
- Administrative Roles & Responsibilities

Both courses emphasize integration of policy, best practice, and research to inform decisions on service recommendations, methods of service delivery, interventions, and outcomes.

Program Director

Jane Fedorczyk, PhD, PT, CHT, ATC, Associate Clinical Professor

Jane is the Director of Post-Professional Clinical Programs and primary instructor for the Programs in Hand and Upper Quarter Rehabilitation which includes a Certificate in Advanced Practice in Hand and Upper Quarter Rehabilitation and a Masters of Health Science with a concentration in hand rehabilitation. Along with the Program Administrator, Debra Karlan, Jane will assist students with administrative needs in the Certificate in Advanced Practice in Pediatric Rehabilitation.

Fall 2011 Quarter:

Tuition:	\$700.00
Part-time student fee: _____	\$130.00
	\$830.00

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Tuition:	\$700.00
Part-time student fee: _____	\$130.00
	\$830.00

Other Expenses:

1. Headset (\$30)
2. Reference/Recommended Books (\$100)

Financial Aid and Student Loans

All students enrolled in the *Certificate in Advanced Practice in Pediatric Rehabilitation* are considered part-time students in a non-degree program and are therefore ineligible for financial aid or traditional student loans. Students that attend the program are often eligible for full or partial tuition reimbursement from their employers. The Student Accounts office provides an employer assisted tuition plan to eligible students. For more information on this program please visit http://www.drexel.edu/bursar/SFS_ER_Information.html.

Application Requirements

It is recommended that prospective students have at least two years of experience as a physical therapist and are currently working in a school-based practice. The following items must be submitted along with the completed Drexel University application:

- 2 letters of recommendation (see below)
- Official transcripts from **ALL** colleges/universities attended
- 500 word essay expressing why you want to enroll in the School-based Coursework
- Copy of current US PT license
- Resume
- \$75.00 application fee (check made payable to Drexel University) which is waived application is completed online
- GREs are not required.

For letters of recommendation: You are not required to use a specific form. A free form letter that outlines your personal qualities as a clinician and insight into your academic abilities would be the most helpful. You may submit letters from co-workers including OTs, PTs, CHTs, physicians, or other healthcare professionals. Letters of recommendation from supervisors or academic faculty are encouraged. Recommenders may complete the online recommendation process associated with the online application form or they may submit letters of recommendation on the letterhead of the place of affiliation to the following address.

Paper applications (along with \$75 fee) and all supporting materials (if applying online) should be submitted to:

Domestic Mail
Drexel University
Application Processing
PO Box 34789
Philadelphia, PA 19101

Application Deadline: Rolling admissions process continues until class is filled. Space is limited to 20 students. **Application must be completed by September 15, 2011.**

Requirements for Applicants that Attended School Outside the US but have a US PT License

Please review the Admission Application Checklist to see what applies to your situation using this link: <http://www.drexel.edu/em/apply/cnhp/checklist.html>.

Transcripts for students that attended school outside the United States:

Applicants must have their transcripts evaluated by an approved agency. Official copies must be submitted. Photocopies will not be accepted. Therefore, if you have had this done to get your US license, you will need to repeat the process if the transcript evaluation company no longer has your official records (usually more than 3 years). One of these companies must be used and WES is preferred.

World Education Services, Inc. (WES)
Bowling Green Station, P.O. Box 5087
New York, NY 10274-5087
212-966-6311

International Consultants of Delaware, Inc.
PO Box 8629
Philadelphia, PA 19101-8629
215-222-8454, ext. 603

Commission on Graduates of Foreign Nursing Schools
3600 Market St., Suite 400
Philadelphia, PA 19104-2651
215-349-8767

Educational Credential Evaluators
PO Box 51470
Milwaukee, WI, 53203-3470
414-289-3400

TOEFL OR IELTS Scores: Applicants who have not received a degree in the United States are required to take the Test of English as a Foreign Language (TOEFL). An official score report must be sent directly from the Educational Testing Service (ETS); photocopies will not be accepted. If the applicant attended school in a country where English is considered the primary language such as the UK, Australia, and Canada TOEFL scores may be waived. Waiver of this requirement will be handled on a case by case basis. **International English Language Testing System (IELTS) scores may be used in place of TOEFL scores.**

Updated: 7-19-11

Drexel University

College of Nursing and Health Professions

Online Learning Technical Guidelines

PLEASE READ—IMPORTANT INFORMATION

The College of Nursing and Health Professions offers online courses that afford students the convenience of learning from the comfort of their own homes. The content and workload of an online course are identical to the same course given in a traditional classroom format. The classes may be more convenient, but they are just as challenging.

Students in online courses need a high degree of self-motivation to compensate for the absence of a classroom and face-to-face faculty interaction. Instructors set specific deadlines for work throughout the term and require class participation via live/synchronous virtual classroom meetings, threaded discussions, and regular email communication. Class participation is critical to your success in online courses and instructors factor this into your grade.

You should be comfortable with basic computer skills, including:

- Sending and receiving email
- Researching topics via the Web
- Attaching, sending, and opening documents
- Participating in online chats
- Functioning in library databases

Recommended Computer Hardware

Students in any NP, Nurse Anesthesia, or Clinical Trials Research Track, please see next page for recommended system specifications.

	Recommended System Specifications	Minimum Requirements
Processor Speed	3GHZ or Dual Core equivalent	1GHz
Hard Drive	40GB +	20GB
Memory (RAM)	2GB	512MB
Optical Drive	DVD-ROM	CD-ROM
Network/Internet Connection	LAN, DSL or Cable modem	256 kbps or higher (Wireless connection not recommended for WIMBA Classroom)
Sound	Sound Card and speakers	Sound Card and speakers
Headset	USB Headset	Mini-plug Headset
Operating System	<ul style="list-style-type: none"> • Windows XP, Windows Vista (32/64-bit). Windows 7 is compatible with Blackboard, but not yet fully certified. • Mac OS 10.4 or 10.5 	
Browser	<ul style="list-style-type: none"> • Internet Explorer 7 or 8 are recommended. Internet Explorer 9 is not currently compatible with our version of Blackboard. • Firefox (3.6 and up) • Google Chrome is not compatible with Blackboard. • Mac: Safari 3 or 4 recommended. 	

Recommended Computer Hardware

For NP, Nurse Anesthesia, or Clinical Trials Research Track Students

	Recommended System Specifications	Minimum Requirements
Processor Speed	3GHZ or Dual Core equivalent	1GHz
Hard Drive	40GB +	20GB
Memory (RAM)	2GB	512MB
Optical Drive	DVD-ROM	CD-ROM
Network/Internet Connection	LAN, DSL, or Cable modem	256 kbps or higher. Wireless connection not recommended for Remote Proctor or WIMBA Classroom.
Sound	Sound Card and speakers	Sound Card and speakers
Headset	USB Headset	Mini-plug Headset
Operating System	<ul style="list-style-type: none">● For Remote Proctor units:● Windows XP, Windows Vista (32/64-bit) and Windows 7 (32/64-bit) are supported.● Mac OS 10.5 (Leopard) and 10.6 (Snow Leopard) are supported.● Requires .NET 3.5 SP1 (new utility will check for this and will be updated if needed)	
Browser	<ul style="list-style-type: none">● Internet Explorer 7 or 8 are recommended. Internet Explorer 9 is not currently compatible with our version of Blackboard.● Firefox (3.6 and up)● Google Chrome is not compatible with Blackboard.● Mac: Safari 3 or 4 recommended.	

For assistance with Remote Proctor – please contact 866-811-0719

Notes about purchasing a new computer:

- The recommended specifications should be adequate for a student for 3 or 4 years of use without being upgraded
- If you are purchasing a new computer, use the recommended specifications for your program.
- If you are using an existing computer, it should meet the minimum requirements to provide you with an adequate experience. However, that computer may not remain suitable for years to come because software is always changing.
- There are add-ons that might be beneficial to the incoming student, such as a DVD-RW Drive and dual monitors, but are not required.

Internet Connectivity

- Students need access to a computer with Internet capability to connect to the Drexel online courses. Your Internet Service Provider (ISP) browser may not be compatible with the online courseware provided by Drexel University. To test your existing browser's capability, go to the college's interactive browser test at <http://www.drexel.com/browsertest> Recommended plug-ins such as RealPlayer, QuickTime, and Adobe Reader are also available at this site.
- A cable or DSL connection is highly recommended for courses using WIMBA Classroom, the synchronous virtual class application. Do NOT use a wireless Internet connection or wireless headset for WIMBA Classroom as your connection may be lost or slow. Not all courses are using this so please check with your instructor.
- **Internet Browser** (Internet Explorer, Firefox or Safari (Mac):
NOTE: If you have Windows 7 with Internet Explorer 7 and run into problems, we recommend you use Internet Explorer 8 (8.0.4 and up) or Firefox (3.6 and up). While most web browsers should work, students report fewer problems with Internet Explorer. On Mac OS Safari 3 or 4 are recommended.
- All students must activate their Drexel email account for use in our online courses. You can activate your email account with Drexel at <http://accounts.drexel.edu> once you have completed the registration process.

Free software for the Drexel Community

- All students are eligible to download free software through Drexel. Software can be downloaded at <http://www.drexel.edu/irt/software/download/> In order to access the Drexel server, you must authenticate with your Drexel domain ID and password when prompted. If you have difficulty accessing the software site, please contact consult@drexel.edu or the **IRT Help desk at 215-895-2020** for assistance.
- **MS Office 2003 or MS Office 2007:** You can obtain the latest version of Microsoft Office from the Drexel server at <http://www.drexel.edu/irt/software/download/> **NOTE:** If you are using Office 2003, please download the [Microsoft Office Compatibility Pack for Word, Excel, and PowerPoint](#) so that you will be able to open files from your instructor and classmates created in Office 2007.
- **Anti-Virus Software:** Norton Anti-Virus software is required and is available free to all students. You can download this from the Drexel server at <http://www.drexel.edu/irt/software/download/>

WIMBA Classroom

Your course may use WIMBA Classroom as a synchronous virtual class meeting room. Check with your instructor what WIMBA requirements are for your course. You will need to plan your schedule around these "live" sessions. Instructors schedule the class meetings ahead of time for your convenience. Prior to the first scheduled classroom session, **please make sure your computer is set up properly** and go to <http://www.pages.drexel.edu/~cnhp/wimba/wimba.html> to read system configuration and to download a copy of the participant guide. In addition, you will need to purchase a headset with microphone for these sessions. See above specifications for more information on the appropriate headset to purchase. **NOTE:** Do NOT use a wireless Internet connection or wireless headset for WIMBA Classroom as your connection may be lost or slow.

Blackboard Orientation

You can sample the online course format before enrolling by visiting <http://drexel.blackboard.com>. Enter the username "aguest" and password "guest" (spelling and case sensitive). The Blackboard Orientation is a brief, non-credit, self-paced sample course that uses many of the same features you will use in your actual online courses. The activities and helpful links provided will introduce you to the Blackboard environment. Do not change this password; many students use this generic login.

Accessing Your Courses

- Students are enrolled in courses for the upcoming term over the weekend before the first day of the class. You may not be able to access your course until the first day of the term so please be patient. If you do not see your courses listed in Blackboard by the first day of class, please contact Caroline Feenan, Blackboard Administrator via email at ccf25@drexel.edu. Give her your full name, email ID, course number and section number that you are missing.
- To access Blackboard courses and the DrexelOne portal, you must activate your Drexel email account. You can do this at <http://accounts.drexel.edu>. If you need help activating your Drexel email account, please call the **Drexel University IRT Help Desk at 215-895-2020** during business hours.
- You can access your email as well as your Banner information through the DrexelOne Portal at <http://one.drexel.edu> using your Drexel email ID and Drexel email Password. You can also access your email at <http://mail.drexel.edu> if the Portal is not working.
- Access the online courses at the direct address of <http://drexel.blackboard.com>. Please bookmark this direct address for quick access. Use this address only; do not go through the Drexel Portal to access courses.
- **Email:** ALL students **MUST** use their Drexel email address within the Blackboard system. Any email you send must include your official Drexel name or ID and drexel.edu as part of your email address. (Examples: abc99@drexel.edu or adam.b.curious@drexel.edu). We highly recommend that you send email from within Blackboard and reply from your Drexel email account.
- **Usernames In Blackboard:** Your username in Blackboard will be the same as your Drexel email ID (such as [bea35](mailto:bea35@drexel.edu) or [ko223](mailto:ko223@drexel.edu))
- **Passwords in Blackboard:** Your password in Blackboard will be the same as your DrexelOne email password.
- **Registration: Please note:** After you register for a course, **PLEASE ALLOW AT LEAST 4-8 HOURS FOR YOUR COURSE(S) TO SHOW UP IN BLACKBOARD**. Your registration needs time to be processed through our Banner system and as soon as it does your Blackboard course will then show up.
- You will NOT be automatically dropped from a course due to non-participation. Please contact your academic advisor to drop a course within the deadline.

Technical Help

- **For help with Blackboard** - contact the 24/7 Online Support Center at 1-866-425-8410 (US Toll-Free).
- **For help with email, passwords, or DrexelOne** - contact the Drexel IRT Help Desk at 215-895-2020.
- **For help with Remote Proctor** – contact 866-811-0719
- **For help with WIMBA Classroom** – contact the 24/7 support at 866-350-4978 (US & Canada Toll-Free)

Contacts for program-specific questions:

<p>Graduate Nursing Programs Academic Advisors</p>	<p><i>For all advisement and registration issues, please contact the academic advisors listed below:</i></p> <p><i>Academic Advisor for Advanced Roles Tracks:</i> Redian Furxhiu rf53@drexel.edu 215-762-3999</p> <p><i>Academic Advisor for Nurse Practitioner Programs:</i> Gladys Clapano-Mozdzonek gc346@drexel.edu 215-762-8564</p> <p><i>Academic Advisor for Nurse Anesthesia and RN-BSN Online Completion Programs:</i> Jeannie Richter jr522@drexel.edu 215-762-8548</p>
<p>Undergraduate Nursing Programs Academic Advisors</p>	<p><i>Nurse Anesthesia Program Coordinator</i> 215-762-4007 nap@drexel.edu</p> <hr/> <p>Joyce A. Lazzaro, RN/BSN Nursing Advisor 215-762-1732 joyce.lazzaro@drexel.edu</p> <hr/> <p>Leslie R. Calimer, RN/BSN Nursing Advisor (A-L) 215-762-2655 lc39@drexel.edu</p> <hr/> <p>Colleen Graham, RN/BSN Nursing Advisor (M-Z) 215-762-2657 cg34@drexel.edu</p> <hr/> <p>Peggy Breslin, ACE Nursing Advisor 215-762-7616 mmb55@drexel.edu</p> <hr/> <p>Rachel Fretz, BSN COOP Nursing Advisor (A-G) 215-762-8104 rjf24@drexel.edu</p> <hr/> <p>Joy T. Perry, BSN COOP Nursing Advisor (H-O) 215-762-1810 jtw32@drexel.edu</p> <hr/> <p>Andrea Miller, BSN COOP Nursing Advisor (P-Z) 215-762-4583 amm26@drexel.edu</p>

Behavioral Health Counseling Program	Elise Bryers 215-762-1942 emb53@drexel.edu
Invasive Cardiovascular Technology	Lavetta Reliford 215-762-3990 lnr25@drexel.edu
Continuing Nursing Education	Wayne Miller 215-762-8521 wdm22@drexel.edu
Couple and Family Therapy-Assoc. Dir of Master's & Post Master's Programs	Program Coordinator 215-762-6930 CFT-Programs@drexel.edu
Couple and Family Therapy Program	Program Coordinator 215-762-6930 CFT-Programs@drexel.edu
Creative Arts in Therapy	Gail Wells 215-762-1198 gmw22@drexel.edu
Emergency Medical Services	Dominique Easterling 215-762-4599 dme34@drexel.edu
Pathway to Health Professions	Rita O'Donnell 215-762-1475 ro25@drexel.edu
Health Services Admin Program	Marsela Furxhiu-Laze 215-762-4779 mf35@drexel.edu
Nursing Program (DrNP)	Anna Pohuly 215-762-2651 ap469@drexel.edu
Physician Assistant Program: Entry Level	Evelyn Koons 215-762-3586 ek32@drexel.edu
Physician Assistant Program: Advanced	Denise Mielechowski 215-762-4332 dmm58@drexel.edu
Radiologic Technology Program	Daaimah Etheridge 215-762-7936 dse29@drexel.edu
Rehabilitation Sciences Program	Deb Karlan 215-762-7461 dck29@drexel.edu