Thank you for your interest in a Dragon Volunteers Group Opportunity! The Lindy Center for Civic Engagement would be thrilled to connect your department to one of the following opportunities. If you are planning a project not included on this list, we are happy to add it to Career Pathway for your department’s view only so that it may be included for civic engagement time.

Next steps are as follows.

Step 1: Select your type of opportunity (see list below!)
1. **One-time Opportunities with a Set Date**: Go straight to Step 2. If you anticipate filling all the spots, please ask the Lindy Center to put the event on hold for your department.
2. **One-time Opportunities to be Scheduled for a Date that Works for your Group**: These are one-time asks of our partners such as a painting or landscaping project. Your department would be the only volunteers. We will work with the community partner to set up your visit. Please inform the Lindy Center of the following information.
   - Department name
   - Opportunity of interest
   - Range of anticipated attendance
   - Requested date/time (3-5 specific dates or general timeframe)
3. **Ongoing Opportunities to be Scheduled for a Date that Works for your Group**: These are ongoing asks of our partners. Your department may be the only volunteers or there may be additional volunteers supporting the event. We will work with the community partner to set up your visit. Please inform the Lindy Center of the following information.
   - Department name
   - Opportunity of interest
   - Range of anticipated attendance
   - Requested date/time (3-5 specific dates or general timeframe)

Step 2: Sign-up in Career Pathway
1. If the event needs to be scheduled for your department, the Lindy Center will add it to Career Pathway. You will receive confirmation when this step is complete. One-time events with set dates will already be in the system.
2. Please make sure all employees register for the shift via Career Pathway (one.drexel.edu → Employee → Career Pathway → Learning → Events Calendar → Request)
3. If employees are registering for an event open to all Drexel employees, each supervisor will need to give approval in Career Pathway. If the event has been set up for just one department, the Lindy Center will ask for permission from the department head. The employee will receive a calendar invitation when registration is complete.

Step 3: Enjoy your Service!
1. Please review any key reminders listed on your confirmation email.
2. If, for any reason, you need to cancel your commitment, please withdraw from the event via Career Pathway.
3. The group organizer will be asked to submit attendance to the Lindy Center. Once the Lindy Center has taken attendance via Career Pathway, the employee and supervisor will receive a confirmation email.
Step 4: Log your Civic Engagement Time

1. Please remind all employees to mark “civic engagement time” on their time-sheet or leave report. Hours spent travelling should count as part of the time.

Contact us:
Katie Regetta, Lindy Center for Civic Engagement
General Contact: dragonvolunteers@drexel.edu / office: 215.571.3668
For Last Second Contact at/before Event: kab356@drexel.edu / cell: 814.883.8297

One-time Opportunities with a Set Date

Please visit the Events Calendar on Career Pathway and search for “Dragon Volunteers” to see current opportunities that are open to all employees.

One-time Opportunities to be Scheduled for a Date that Works for your Group

MVP360 Leadership Development Programs
- **Date:** Visit can be arranged on a weekday between 9am-5pm
- **Group Size:** 10-20
- **Location:**
  - Gym- FiDonce - 3640 G Street - Phila, 19134 (painting)
  - Field- Lighthouse - 101 E. Erie Avenue – Philadelphia, PA 19134 (landscaping, clean up)
- **About the Organization:** Empowering youth to become leaders and productive members of society through equal opportunity athletic and educational programs within the communities we serve. [https://www.mvp360.org/](https://www.mvp360.org/)
- **Project Description:** A Drexel department is requested for painting and baseball field restoration at two sites four blocks apart. MVP360 will provide equipment.
- **Requirements:** Please wear comfortable clothing and closed-toed shoes.

Ongoing Opportunities to be Scheduled for a Date that Works for your Group

Art Sphere Inc.
- **Date:** Visits can be arranged on a Wednesday between 9am-3pm or Friday between 9-6pm
- **Group Size:** 5-10
- **Location:** BOK Building, 1901 S 9th Street, Studio 502, Philadelphia, PA 19148
- **About the Organization:** Founded in 1998, Art Sphere Inc. (ASI) is a Philadelphia-based non-profit, established to teach art to inner-city low-income youth. Art Sphere Inc. nurtures the artist in all of us to be able to think beyond what is possible in our own lives and communities. Our students, volunteers, and partners transcend obstacles to bring about positive and lasting change that continuously enables thriving neighborhoods and a vibrant city! [https://artsphere.org/](https://artsphere.org/)
- **Project Details:** Learn how to make fun crafts and relax while prepping art materials for upcoming art workshops for youth. We would love to host your staff and they are welcomed as a group to attend more than once. We have basic office art projects always on hand to do for volunteers (to prep specifically for our preschool classes like folding, glue gun crafting, cutting and counting paper, cutting felt shapes, lamination and putting together classroom packs).

**Gift of Life Family House**

- **Date:** Mid-day visits can be arranged Monday-Friday
- **Group Size:** 5-10
- **Location:** 401 Callowhill Street - Philadelphia, PA 19123
- **About the Organization:** Gift of Life Family House serves as a "home away from home" for transplant patients and their families by providing temporary, affordable lodging and supportive services to those who travel to Philadelphia for transplant-related care. [http://www.giftoflifefamilyhouse.org/](http://www.giftoflifefamilyhouse.org/)
- **Project Description:** Home Cook Heroes: Born out of the realization that most transplant families don’t have the time or money to grocery shop and prepare a healthy meal after a long day in the hospital, the Home Cook Heroes program is an essential means of healthy support for our guests. In addition to a fully stocked pantry, this program offers our families a home-cooked meal every evening, along with brunch on the weekends, to provide our guests the opportunity to decompress and share their experiences with other families going through the transplant journey. It also provides a unique opportunity for community groups – from schools to companies to family and friends – to get together and support the Family House mission by preparing and serving meals to our guests. Home Cook Hero volunteers are essential in helping us ensure that no transplant family goes hungry during their stay in Philadelphia.
- **Requirements:** Group must bring ingredients to make a treat (cookies, cake, etc.) for 40-50 individuals.

**Our Closet**

- **Date:** Visits can be arranged various times Monday-Friday 9am-1pm according to site’s program calendar.
- **Group Size:** 5-10
- **Location:** Multiple Locations throughout Philadelphia
- **About the Organization:** Our Closet: Powered by JFCS is a volunteer-driven, community-based organization that provides clothing to vulnerable Philadelphians free of charge by way of pop-up clothing shops in the city. Our goal is to create a dignified and welcoming space where community members can receive clothing with respect and pride. The clothing we distribute is entirely donated, and we rely on the support of volunteers to help collect and sort clothing, as well as to help run the pop-up.
- **Project Description:** We have weekly pop-ups and need volunteers to come out and help run the store, as sales associates from 9am-1pm. We typically need about 7-10 volunteers during each pop-up.
- **Requirements:**

**Philabundance**

- **Date:** Visits can be arranged Monday-Sunday at various locations; Philabundances especially needs support Friday mornings from 8:30am-12:30pm for Produce Rescue at 3414 South 67th St Philadelphia, PA 19153
- **Group Size:** 5-30
- **Location:** Locations vary across the city
- **About the Organization:** Philabundance is the Delaware Valley’s largest hunger relief organization, acquiring, rescuing and distributing food to 90,000 people weekly in 9 counties in PA and NJ. Of the people Philabundance serves, 30% percent are children and
16% percent are seniors. Others who seek food assistance include people with disabilities, single parents, veterans, students and working class families. https://www.philabundance.org/

- **Project Description: Multiple Opportunities!**
  - HUNGER RELIEF CENTER: Located in South Philadelphia, the Hunger Relief Center is Philabundance’s hub of volunteer activity. Volunteers help pack and sort donated food and prepare it for distribution to our neighbors in need. The Hunger Relief Center is a great opportunity for individuals or groups up to 30 who are looking to give back.
  - PRODUCE RESCUE: With 40% of America’s food going to waste unnecessarily, you can help rescue perfectly good produce AND help those in need! Come check out our Produce Rescue volunteer shift at the Philadelphia Wholesale Produce Market! We work directly with the world’s largest refrigerated market to glean nutritious produce that would have been thrown out because it wasn’t cosmetically pleasing. Every Friday morning (8:30 am – 12:30 pm) we run volunteer shifts that sort & glean an average of 15,000lbs of produce each shift – great for groups of up to 20!
  - FRESH FOOD FOR ALL: Like a traveling farmers market, Philabundance’s Fresh Food For All program provides produce to those in need at multiple sites across the Delaware Valley. Volunteers help with set-up and clean-up, interact with clients and give out much-needed fruits and vegetables.

- **Requirements:** Please wear comfortable clothing and closed-toed shoes.

**Sunday Breakfast Rescue Mission**

- **Date:** Visits can be arranged Monday-Friday for a lunch serving shift from 11:30am-1:30pm or a full service project from 10am-1:30pm
- **Group Size:** 5-15
- **Location:**
- **About the Organization:** Sunday Breakfast Rescue Mission serves the homeless through two locations in Philadelphia: a meal service program serving three meals a day to anyone in need and men’s shelter in Center City and a transitional home for women in the Germantown neighborhood of Philadelphia. The Center City shelter also houses a long-term recovery program for men. The Mission does not receive government funding and relies on the generous contributions of caring individuals, families, churches and businesses. Donations are supplemented with income from two thrift stores. http://www.sundaybreakfast.org/
- **Project Description:** A service day begins with a tour of the Sunday Breakfast facilities, serving a meal, and pitching in with a facility-based project that can include cleaning program rooms, sorting and organization donations, painting, or assisting with holiday preparations.
- **Requirements:** Please wear comfortable clothing and closed-toed shoes.

**The SHARE Program**

- **Date:** Visit can be arranged Monday-Friday generally between 9am and 4pm
- **Group Size:** 5-50
- **Location:** Share Warehouse - 2901 W Hunting Park Avenue - Philadelphia, PA 19129
- **About the Organization:** Last year, Share brought 27 million pounds of emergency food relief to low-income Philadelphia residents facing hunger. Each day, Share manages complex food distribution operations, to bring a steady, reliable stream of food relief to
more than 505 volunteer-led food cupboards. The need has escalated, as illustrated by the graph below. Last year, Share’s food relief helped an average of 607,513 low-income individuals each month. This figure has increased 31.4% in just the past four years. Without Share, local food cupboards cannot meet the growing need. 

https://sharefoodprogram.org/get-involved/sharevolunteer/volunteer-opportunities/

- **Project Description:** As a volunteer, you will have the opportunity to participate in any number of activities. These vary each day, depending on the need and number of volunteers. Here are some examples of typical volunteer activities:
  - Packing produce and dry goods (canned and boxed) items into boxes, for distribution to neighborhood food cupboards, senior centers, and host sites for Share’s affordable food package program. This work requires some lifting and stacking, but can be done by people of all ages.
  - Assembling Cardboard Boxes so that they can be ready to be packed at all times. Taping boxes and stacking them in an organized way helps us reach more people quickly.
  - Bagging food items, including produce for one of our specialized food boxes. This can require weighing food and repacking it.
  - Painting and Other Warehouse Maintenance is crucial to keeping our busy warehouse both efficient and welcoming. We sometimes need help painting in and outside of the warehouse, sweeping, baling cardboard boxes for recycling, and picking up trash.
  - Tending to Share’s Nice Roots Farm, Garden Areas and Grounds, which benefit from hands-on help throughout the year. Activities can include weeding, mulching and harvesting produce in our hoop houses, orchards and gardens, as well as other landscaping activities, including mowing, weed-eating, and sweeping.
  - Helping Prepare Order Forms allows us to bring our affordable food programs to schools and senior centers in low-income neighborhoods throughout Philadelphia. This task requires folding paper and stuffing envelopes.
  - Loading Cars and Unloading Trucks helps us efficiently deliver food to hundreds of individuals and local food cupboards every month. This high-energy volunteer job ensures you don’t need to go to the gym that day! This might require lifting, moving, and stacking boxes.
  - Data Entry, Office Work, and Making Calls help Share efficiently run our core programs, and maintain records. Data Entry is done on a computer. Office work could include filing, organizing, and alphabetizing. We sometimes need volunteers to assist us in calling Food Cupboards to notify them of their delivery date.
  - Organizing and Sorting Food includes helping to sort donated food items, assist with inventory and other tasks so that food products are ready to distribute. This might involve making lists of the products and quantities of certain goods.

- **Requirements:** Please wear comfortable clothing and closed-toed shoes.