TAGG Meeting Minutes  
June 7, 2016  
12:00 PM (EST)  

Participants: Kathleen Provinzano, Paul Thomas Clements, Diane DePew, Kay Swartzwelder, and Bruce Levine,  

Housekeeping:  
- There has been a glitch with the emailing of the invitation and the Zoom link. The Zoom information for TAGG meetings is listed below:  
  https://zoom.us/j/9278464989  
- The meeting minutes will be housed on the Inspire website and will no longer be emailed. To access the minutes, please go to: http://drexel.edu/inspire/  
  Click on About, Click on OLC Committees: you will see the minutes listed under the TAGG Committee at the bottom of the page.  
- TAGG will continue to meet the first Tuesday of each month at 12PM during the summer months.  

Meeting Minutes:  
The meeting began with some exciting news:  

It has been confirmed that beginning AY 2016-2017, the Faculty Senate meetings will be held in LeBow so that those faculty who work from a distance can participate in the meetings via Zoom. It will be important for members of this group to have a presence during those meetings.  

Subcommittee Reports:  

Kathleen (Position Paper): The first meeting was centered on conceptualizing the paper—we envision this as a proactive, powerful statement that is both assertive and welcoming. We plan to begin writing this summer. The final paper is expected to be released this fall. Kathleen will share drafts during the TAGG meetings, as they become available. Committee members and Dr. Karyn Holt will review the paper prior to it being released.  

If you are interested in offering suggestions / comments join us via Zoom on **Wednesday, June 15, 2016 at 11:00 AM.** Feel free to drop in and offer comments (no need to stay long—we would appreciate your input)  
https://zoom.us/j/9278464989  

Paul (Shared Practices): The work will be focused on how to operationalize meetings for those on the ground and those at a distance—equal not special treatment for those faculty
who are not on campus. To do this, the group will develop standards, protocol, etiquette etc. We need you help with this work:

If you are interested in offering suggestions / comments join us via Zoom on **Tuesday, June 21, 2016 at 1:00 PM**. Feel free to drop in and offer comments (no need to stay long-we would appreciate your input).

https://zoom.us/j/9278464989

Kay (Video Vignettes): Dr. Aldridge’s office has agreed to provide the resources to create the videos. The overarching theme is “Colleagues do not let colleagues get trapped in cyberspace.” Much progress has been made with the videos and they should be ready for the fall.

The work of all three subcommittees is expected to be complete prior to the start of the 2016-2017 academic year.

The following response can be used when faculty are invited to a college/university event or meeting and access for faculty at a distance is not included. Our hope is that this collective response will create the shift in thinking across the university to include faculty at a distance in as many events as possible:

*Hello, my name is ___ and I am a member of the Teaching Across Geography Group (TAGG) at Drexel. TAGG is committed to including all Drexel faculty, in and outside of Philadelphia, in University and College meetings and events. As such, I am respectfully requesting that you include a way (i.e. Zoom access) for faculty who are participating from a distance in this event.*

Please remember, if we request to be included it is important that we attend.

Next Meeting: Tuesday, July 5, 2016 (12:00 PM – 1:00 PM EST).

Submitted by Kathleen Provinzano, June 14, 2016