Starting May 13, 2015 employees who work at least 40 hours a year within the City of Philadelphia limits will be eligible to earn paid/unpaid sick leave.

- Employees are eligible to earn 1 hour of sick time for every 40 hours they work.

- Employers with 10 or more employees are required to provide paid sick leave. Employers with 9 or fewer employees are required to provide unpaid sick leave.

- A maximum of 40 sick time hours may be earned in a calendar year. Accrued sick time may be used after an employee has worked a minimum of 90 days. Accrual begins May 13, 2015 for all current employees.

- Earned sick time can be used for the employee’s own health needs, to care for a family member or for leave due to domestic abuse or sexual assault.

- If an employer refuses to provide earned sick time or retaliates against employees for utilizing sick time, the employee can make a formal complaint to the City of Philadelphia’s Sick Leave Agency after September 2015.

Employers must notify employees that they are entitled to sick time, the amount of sick time and the terms of its legal use.

For More Information - Submit Questions To: paidsickleave@phila.gov