The Instructional Technology Support (ITS) division of Drexel’s Office of Information Resources and Technology (IRT) supports Drexel faculty, staff, and students in the use of technology for teaching, learning, training, and collaboration initiatives. Within the ITS division, the Online Learning Team (OLT) provides assistance with technologies for instructional use in face-to-face, hybrid, and completely online learning environments.

Online Learning Team

Located in the Instructional Technology Center (ITC) in Room 109 of the Korman Center, the Online Learning Team (OLT) provides phone, email, and walk-in support for faculty and TAs in the areas of online teaching/learning, educational technology, and training. For assistance, please contact us:

Korman 109
olt@drexel.edu
215-895-1224

Our office hours are Monday through Friday, 8 am – 6 pm. Walk-in consultation for faculty and TAs is available during office hours, or by appointment. Limited email support is also available on evenings/weekends.

For more information about the services provided by the Online Learning Team, visit www.drexel.edu/irt/facilities/itc.

Instructional Technology Center

The Instructional Technology Center (ITC) in Korman 109 provides computing equipment for faculty and TAs. The following equipment is available for use:

- Two Macintosh workstations for graphics, video and multimedia production
- Four Windows XP workstations with DVD/CD-ROM drives
- High-speed printer (limit of 10 pages per day per person)
- Two color flatbed scanners
- 35 mm slide scanner
- Collaboration table with two flat screens and six laptop connections

The ITC is open and available during the operating hours of the Korman Center. Front Desk staff can provide access to the ITC if it is locked.

Online Learning Support

The Online Learning Team supports Learn (learning.drexel.edu), Drexel’s course management system. Learn integrates with tools such as Respondus, StudyMate, Wimba, Turnitin, DragonDrop, Camtasia, Impatica, Mediasite, YouTube, PowerPoint, SlideShare, Flickr, McGraw-Hill content, Campus Pack tools, and more. It facilitates the following course-related activities:
• Course planning, management, and revision
• Course content dissemination (such as syllabi and course readings)
• Communication among students and instructor(s) using course mail, announcements, threaded discussion (asynchronous), and chat (synchronous)
• Student self-assessment
• Electronic assignment submission
• Testing and grading (automatic grading is available)
• Student access to grades
• Organization of electronic work groups

More information about Learn can be found at www.drexel.edu/irt/coursetools/toolList/learn.

Training

The Online Learning Team conducts training sessions for faculty and TAs on Learn, Camtasia, DragonDrop, Web basics, Mac OS X, Respondus, SharePoint, and more. In addition, several brown bag lunches and workshops on technology products of interest are held each month. These training sessions are open to members of Drexel’s community as well as the general public.

Visit our website at www.drexel.edu/IRT/help/workshops for our complete training schedule and workshop descriptions. Unless otherwise noted, all training sessions will be held in room 116 of the Korman Center.

To reserve a spot at any of our training sessions, email us at olt@drexel.edu with your name, contact information, and the name of the workshop(s) you would like to attend.

Tools for Faculty and TAs

In addition to Learn, IRT provides several electronic tools to help faculty and TAs with student communication and instruction:

Photo Class List (www.drexel.edu/classlist)

• Allows you to see who is enrolled in your course, print a class list with photos, or email the students in your class.

BannerWeb (https://banner.drexel.edu)

• System for submitting grades and accessing advisor functions, schedules, course enrollment, and more.

Listserv (www.drexel.edu/irt/email/mailinglists)

• Allows you to easily email an entire class or customizable group of individuals using only one email address instead of many.

More information about these services can be found at www.drexel.edu/irt/email/mailinglists or by contacting the Mass Mailing team of IRT at mailreq@drexel.edu.