

APPLICATION FOR READMISSION - GRADUATE

First Name _____ Last Name _____ Middle Initial ____ International ____ Domestic ____
University ID _____ Email _____ Graduate - Quarter ____ Graduate - Semester ____

Section A - Completed by Student

Reason (s) Seeking Readmission

- Return from Academic Dismissal
 Gone Longer Than 4 Terms
 Return from Leave of Absence
 Return from Inactive Status
 Enrolling for a Degree After Completing a Graduate Degree
 Other _____

Name of Any Institutions You Attended While Away

Institution: _____
 Dates Enrolled: ____/____/____ - ____/____/____
 Institution: _____
 Dates Enrolled: ____/____/____ - ____/____/____

1. Have you ever committed a disciplinary offense at **Drexel University** that led to suspension, dismissal, or expulsion from the University?
 Yes* No

** If you answered yes to this question, your student record will be reviewed by Drexel University's Office of Student Conduct and Community Standards.*

2. Have you ever committed a disciplinary offense at any post high school education institution, college or university **other than Drexel University** that led to suspension, dismissal, expulsion or denial of readmission? Or, do you have any disciplinary or judicial actions pending or unresolved against you at any of the aforementioned institutions?
 Yes* No

** If you answered yes to this question, you must submit a statement on a separate piece of paper describing the disciplinary action.*

3. Have you ever been convicted* of a crime (including, without limitation, any crime involving violence, alcohol, or drugs), felony, or misdemeanor or do you currently have any criminal charges pending or unresolved against you in any court?
 Yes* No

** If you answered yes to this question, you must submit a statement on a separate piece of paper that gives the approximate date of each incident, the specific charge, whether each incident was a felony or misdemeanor, and describe the circumstances and outcome of each charge filed against you. Note: Conviction includes judgment, found guilty by a judge or jury, pleaded guilty or nolo contendere, received probation without verdict, disposition in lieu of trial, or Accelerated Rehabilitative Disposition (ARD).*

I hereby certify that the information given by me on this application and any supporting credentials are complete and truthful. I understand that if any information furnished by me is found to be incomplete or untrue, I may be denied readmission, or if readmission has been granted, I may be subject to disciplinary action, including dismissal from the University.

By signing below, I acknowledge that the information provided is complete and accurate. I also acknowledge that it is my responsibility to review any financial, billing, or cooperative educational implications following the readmission. Readmission will be contingent upon a review of academic history and transcript information.

Student Name (Printed) _____ Student Signature _____ Date _____

Section B - Graduate Admission Approved - Completed by College/School (Reminder: Please Attach All Documentation)

Student Readmitted: Yes No Yes (Provisional) Academic Term (e.g., 201615) _____
 Campus Location: On Campus Online College/School _____ Program of Study _____
 Major _____ Full-time/Part-time _____ Co-op (if applicable) _____

CRN (i.e., 12897)	Subject/Course ID (i.e., ACCT)	Section	Credits	Audit Option

Academic Adviser Name (Printed) _____ Signature _____ Phone _____ Date _____

Supervising Professor Name (Printed) _____ Signature _____ Phone _____ Date _____
(Graduate Only)

ISSS Office (Printed) _____ Signature _____ Phone _____ Date _____

Graduate College Representative (Printed) _____ Signature _____ Phone _____ Date _____

APPLICATION FOR READMISSION - GRADUATE

Purpose

Readmission to the University is necessary when students have been separated from the University for over one year. This form is used to notify the Office of the University Registrar of the readmission decision made by the college or school and will be used to update the student's education record. The form is to be submitted for the term in which the student seeks to re-enroll.

- To assist with the readmission process it is recommended that students submit pertinent documentation (transcripts, recommendations, etc.) to reflect progress during their time away from the University.
- It is recommended that this form be completed and submitted as early as possible. However, this form must be filed a minimum of four (4) weeks prior to the onset of the term for which readmission is sought.
- Readmission and registration for courses is completed simultaneously.

Definitions

- Separation from the University: can occur from a student not being enrolled in courses for one full year (four consecutive quarters), academic dismissal, University withdrawal, among other reasons.
- Return from Academic Dismissal: for students who have been academically dismissed and wish to be readmitted after the end-of-term reinstatement period. Readmission and reinstatement will occur at the same time. Contact your academic adviser to discuss the reinstatement process.
- Return from Leave of Absence: for students who take a Leave of Absence for four or more quarters.
- Return from Inactive Status: for students who are separated from the University for four or more quarters.
- Enrolling in Another Degree Program: for students who complete a graduate degree program at the University and are applying to another graduate degree program.

Graduate Procedure

1. Graduate students must complete Section A of the form, attaching any pertinent paperwork, and submit it to their academic adviser or supervising professor. A list of graduate advisers can be found at: drexel.edu/graduatecollege
2. The academic adviser or supervising professor will complete the bottom section of the form and forward it to the Graduate College for approval.
3. Upon approval, Graduate College will submit the form to the Office of the University Registrar.

Important notes for graduate students:

- Master's level students can request readmission from their departmental graduate adviser.
- Doctoral students request readmission from their graduate adviser and their supervising professor (if one was appointed).
- When being readmitted and changing your program, please fill out a Graduate Change of Curriculum and Status form in addition to the readmission form.
- F1 or J1 visa holders must obtain a new I-20 or DS-2019 from the International Students and Scholar Services upon transfer to a new program; forward a copy of this form with approvals to the ISSS office.